

May 5, 2020  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session at the Emergency Management Building on the above date with the following members present: Commissioner Clint Erickson, Commissioner Phillip Music, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 5:07 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- Commissioner Item A) Speed Limit Signs for Rice Machine Road
- Commissioner Item B) Air Conditioner for District 1 Yard
- County Coordinator Item A) Debris Removal Quotes
- County Engineer Item B) Change Order for FEMA Alternative Procedures Contract
- County Engineer Item C) Change Order for Bonifay/Gritney Road

Commissioner Music offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Alice Vickers, Clerk of Court, discussed the impact of COVID-19 on State and local revenues. The discussion of this matter included the following:

- State projecting a sharp decline in Sales and Gas Taxes
- County depends on approximately \$5 million of tax revenue to meet budget demands
- Projections will be posted the end of May or early June
- Board may have to reduce the current year's budget
- Assistance provided through the CARES Act cannot be used for revenue shortfall
- Florida may face a recession

Commissioner Erickson offered a motion to form a budget committee consisting of the Board Chairman, Project Director David Corbin, Clerk of Court Alice Vickers and the Finance Director to monitor and develop ideas on handling the budget shortfall. Commissioner Music offered a second and the motion passed unanimously.

David Corbin, Project Director, presented three quotes for the debris removal from the April 23<sup>rd</sup> storm. Discussion of this matter included the Sheriff's offer to supply jail trustees and chainsaws if the Board decides to do the clean-up in-house and the amount of time it will take to complete the debris removal using County employees. Albert Jordan, Special Road Projects Manager, advised that it will take approximately one month to complete the clean-up using the County's crews during regular work hours. The Board directed Mr. Corbin and Mr. Jordan to develop a plan to complete the work in-house due to the projected shortfall. Commissioner Music offered a motion to disqualify the quotes submitted for debris removal services with Commissioner Erickson offering a second. The motion passed unanimously.

(Quotes)

The Board recessed for five minutes.

Upon reconvening the meeting, Bob Stinebaugh, The Integrity Group, advised that the extension request and scope approval for round two of the alternative procedures program are still pending. He presented a spreadsheet showing the amount of rock and asphalt projected to be used on each road selected for round two of the project.

(Spreadsheet)

Cliff Knauer, Dewberry Engineers, discussed the inspections costs for the current alternative procedures work stating that 35% of the project has been completed and has cost \$100,000 in inspection fees. He advised that completing the remainder of this project will cost an additional \$200,000 in inspection fees. Discussion also included the project being behind schedule, the cost of lime rock being \$29,000 under budget at this time and the project inspection costs for round two of the alternative procedures program. Mr. Stinebaugh advised that if the inspection costs for round two will remain at \$200,000 it should not affect the amount of mileage being paved.

Brandon Young, County Attorney, opened the bids submitted in response to Lime Rock Base Bid 20-01 for round two of the FEMA alternative procedures program. The bids from the following companies were presented after verifying that the required documentation was submitted:

	<b>GAC, Inc.</b>	<b>Graham County Land Company</b>
<b>District 1</b>	\$253,698.27	\$260,055.36
<b>District 2</b>	\$307,772.92	\$326,410.56
<b>District 3</b>	\$347,545.02	\$314,668.80
<b>District 4</b>	\$620,161.17	\$556,528.32
<b>District 5</b>	\$226,199.74	\$193,052.16
<b>TOTAL</b>	<b>\$1,775,377.12</b>	<b>\$1,650,715.20</b>

Commissioner Newsom offered a motion to rank Graham County Lank Company as number one and GAC, Inc. as number two after scoring the bids. Commissioner Music offered a second and the motion passed unanimously.

(Bid Tabulations)

Brandon Young, County Attorney, opened the one bid submitted in response to Reclaimed Asphalt Bid 20-02 for round two of the FEMA alternative procedures program. The bid from the following company was presented after verifying that the required documentation was submitted:

	<b>GAC, Inc.</b>
<b>District 1</b>	\$315,942.92
<b>District 2</b>	\$389,588.25
<b>District 3</b>	\$375,568.50
<b>District 4</b>	\$644,607.20

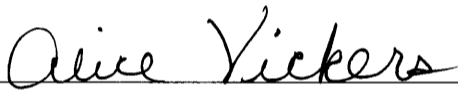
<b>District 5</b>	<b>\$253,114.89</b>
<b>TOTAL</b>	<b>\$1,978,821.76</b>

Commissioner Newsom offered a motion to rank GAC, Inc. as number one after scoring the bids. Commissioner Music offered a second and the motion passed unanimously.

Attorney Young advised that there is a 72 hour quiet period to allow for objections to the bidding process to be filed. Mr. Stinebaugh stated that an amount of the bid on one piece of equipment is still needed along with the final dollar amount on Bonifay/Chipley Road paving project. Cliff Knauer, Dewberry Engineers, advised that the Army Corps of Engineers permit has not been approved yet on the Bonifay/Chipley Road and that some easements have not been signed as of this date. Mr. Stinebaugh stated that a scope change could be requested at a later date if the Bonifay/Chipley Road project cannot go forward.

The Chairman moved the approval of the minutes and other added agenda items to the Regular Session.

There being no further business at this time, the meeting was adjourned at 6:12 p.m.

  
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Clerk

  
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Chairman