

September 13, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, and Joey Marsh, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 911 system maintenance contract grant request

Commissioner Locke offered a motion to approve the amended agenda. Commissioner Sasnett offered a second. The motion passed unanimously.

Tammy Bozeman, Sheriff's Department Finance Officer, discussed the two (2) quotes received for the air conditioning unit replacement at the jail's trustee pod advising that Hasty Heating and Cooling had the low quote for \$4671.00. Commissioner Locke offered a motion to approve Hasty Heating and Cooling to replace the unit. Commissioner Parish offered a second. The motion passed unanimously.

(Quotes)

Commissioner Sasnett offered a motion to approve the following consent items:

- August 17, 2016 Executive and Special Session Minutes, August 18, 2016 Workshop Minutes, August 23, 2016 Regular Session Minutes
- State Aid Certification of Local Operating Expenditures
- State Aid to Libraries Grant Agreement

Commissioner Locke offered a second. The motion passed unanimously.

(Certification)

(Agreement)

Karen Johnson, Holmes County Health Department Administrator, discussed the annual renewal of the Health Department's core contract and fee schedule. Commissioner Parish offered a motion to approve the contract. Commissioner Sasnett offered a second. The motion passed unanimously.

(Contract)

(Fee Schedule)

Cliff McGowan, 911 Coordinator, discussed the grant application for the fifth installment on the five (5) year contract for maintenance on the 911 systems. Discussion included this being funded by a state grant with no cost to the County. Commissioner Locke offered a motion to approve the grant application. Commissioner Sasnett offered a second. The motion passed unanimously.

(Application)

Donnie Sellers, Forest Area Supervisor, gave an overview of the annual Florida Forest Service report.

(Report)

Robin Philips, Jones-Philips and Associates, discussed the six (6) applications they have received for the Community Development Block Grant (CDBG) housing assistance program and requested if the Board has any conflict of interest with the applicants listed. The Board advised they have no conflict of interest.

(Applicant List)

Joey Marsh, County Coordinator, discussed needing to reschedule the November and December meeting dates as November 8, 2016 is Election Day. The Board agreed by consensus to move the November 8, 2016 meeting date to November 1, 2016 at 9:00 a.m.; to move the November 29, 2016 meeting date to November 22, 2016 at 5:00 p.m. to swear in new Board members and to hold one meeting in December on the 13<sup>th</sup> at 9:00 a.m.

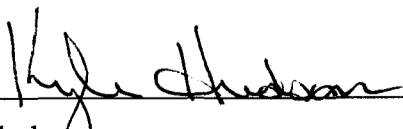
Jake Mathis, Melvin Engineering, discussed the five (5) bids received and opened on September 8, 2016 for the Whitewater Branch culvert project and advised his firm recommends the low bidder North Florida Construction at \$184,231.60. Discussion included that the funding will come out of the Local Option Gas Tax (LOGT) fund and that FEMA funding has been applied for and if approved will reduce the amount needed by \$55,000.00. Mr. Marsh recommended awarding the bid contingent upon verification that all environmental and advertising is done per FEMA requirements. Commissioner Sasnett offered a motion to approve North Florida Construction for the project out of the LOGT funds. Commissioner Parish offered a second. The motion passed unanimously.


(Bid Summary)

Cliff Knauer, Dewberry/Preble-Rish Engineering, gave an update on the Thomas Drive and Deacon Road projects. He also discussed the Old Mt. Zion Road project status and advised that the paving contractor George Roberts will have one of his employees to do the final clip on the paving project using one of the County's motor graders and charging a daily rate for the employee.

Attorney Goodman advised he will schedule an Executive Session before the next Regular Session and that he will discuss tax abatement issues at the next Regular Session.

There being no further business the meeting was adjourned at 9:23 a.m.

  
Clerk

  
Chairman