

May 10, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:01 a.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. There were no additions or deletions.

The next agenda item was "Hearing the Public". Citizen Don Smith discussed his request for a road name change from Toby Lane to Hubert Smith Drive. Attorney Goodman advised that Mr. Smith has met all the requirements in step one of the application process and that Cliff McGowan, 911 Coordinator, concurs with the name change meeting 911 addressing policies. Mr. Goodman advised the next step is advertising the road name change, holding a public hearing and putting up proper signage before the Board can vote on the finality of the name change. Commissioner Sasnett offered a motion to advertise for the road name change. Commissioner Parish offered a second. The motion passed unanimously.

(Application)

Commissioner Whitaker offered a motion to approve the following consent items:

- April 26, 2016 Workshop and Regular Session Minutes
- Travel Request TRIMBLE Training – Cliff McGowan, 911 and Wendy Mayo, EM
- Travel Request State 911 Board Meeting – Cliff McGowan, 911 Coordinator
- Hazard Analysis Contract for 2016-2017 – Emergency Management
- FAC Annual Conference – Joey Marsh
- Holmes County Continuity of Operations Plan (COOP) Promulgation Statement
- PPLCS Letter - Library

Commissioner Locke offered a second. The motion passed unanimously.

(Travel Requests)

(Contract)

(Conference Request)

(COOP Statement)

(Letter)

The Board discussed the County Coordinator position that was approved in the last meeting. Discussion included the letter of terms received from the new interim Coordinator Joey Marsh. Attorney Goodman advised that accepting the letter accepts the terms in Mr. Marsh's letter. Commissioner Parish offered a motion to accept the letter from Mr. Marsh. Commissioner Whitaker offered a second. Commissioners Locke and Sasnett voted no with Commissioners Parish, Whitaker and Powell voting yes. The motion passed.

(Letter)

Ray Greer, Stantec Engineering, discussed the County's Comprehensive plan. Discussion included the plan last being updated in 2000 and requested approval to apply for a DEO Technical Assistance grant to update the plan at no cost to the Board. Attorney Goodman advised that if the grant is accepted the consultant will be selected through the bid process. Commissioner Sasnett offered a motion to approve applying for the grant. Commissioner Locke offered a second. The motion passed unanimously.

Sherry Snell, Administrative Assistant, discussed County Coordinator Wendel Whitehurst's recommendations for several vacant positions. Discussion included the recommendation to hire O'Neal Miller and Rod Brannon for the temporary part time mower positions at \$10.00 per hour for no more than twenty-four (24) hours per week and no longer than six (6) months. Commissioner Locke offered a motion to approve both hires. Commissioner Sasnett offered a second. The motion passed unanimously.

(Job terms)

Ms. Snell discussed Mr. Whitehurst's recommendation to hire Rod Brannon at \$13.00 per hour for an on-call grader operator as needed. Commissioner Parish offered a motion to approve the hire. Commissioner Locke offered a second. The motion passed unanimously.

Ms. Snell discussed Mr. Whitehurst's recommendation to hire Chris Fant as the temporary inmate work squad supervisor at \$10.00 per hour, forty (40) hours per week through the end of September. She advised Mr. Whitehurst has interviewed Mr. Fant who has a corrections background and is currently certified. Commissioner Locke offered a motion to approve hiring Mr. Fant. Commissioner Sasnett offered a second. Commissioner Parish voted no with Commissioners Locke, Whitaker, Sasnett and Powell voting yes. The motion passed.

Ms. Snell advised the temporary parks mowing position for twenty-four (24) hours per week is still open.

Ms. Snell discussed the vacant Road Maintenance Technician (RMT) position in District One and advised there were no in-house applicants. Discussion included Mr. Whitehurst's recommendation to hire applicant Roger Dale Brannon. Commissioner Locke offered a motion to approve the hire of Roger Brannon. Commissioner Sasnett offered a second. The motion passed unanimously.

Attorney Goodman discussed the request from Ponce De Leon to change the distribution method for the Local Option Gas Tax to the statutory formula. Discussion included the following:

- Previous meetings with all municipalities except the Town of Noma to discuss the proposed change
- Changing from the current Interlocal Agreement to the statutory formula which is based on each entity's transportation expenses for the previous five years
- The Clerk of Court will audit the municipalities' expenditure information and use the statutory formula to prepare the new distribution percentages

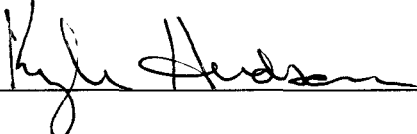
- If this change is approved by the Board, a public hearing must be held to revise the Gas Tax Ordinance

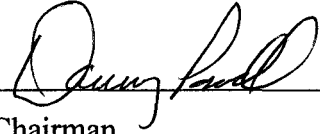
Ms. Lyndia Spears, Attorney for Ponce De Leon, discussed Ponce De Leon's many road maintenance expenses and advised that the present formula is not fair to the citizens of Ponce De Leon. She also advised that Ponce De Leon will be satisfied even if the new formula reduces the amount they receive because the statutory method is fair. Commissioner Sasnett offered a motion to advertise for a public hearing to amend the Ordinance. Commissioner Locke offered a second. The motion passed unanimously.

Cliff Knauer, Preble-Rish Engineering, gave updates on Thomas Drive, CR 181 and Deacon Road. He advised that these projects will be ready for bid once the Department of Transportation (DOT) approves the plans and permits are received. Commissioner Whitaker offered a motion to allow Mr. Knauer to advertise for bids when DOT gives their approval for Thomas Drive and CR 181. Commissioner Sasnett offered a second. The motion passed unanimously. Mr. Knauer discussed the bridge issue on Thomas Drive and advised if grant funding is used on the bridge then it will come off of the Department of Transportation's (DOT) replacement list. Discussion included installing a temporary bailey bridge to make it a safe crossing and keep it on the DOT replacement list.

Mr. Knauer gave an update on the Old Mt. Zion Road project.

There being no further business at this time the meeting was adjourned at 9:47 a.m.

  
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Clerk

  
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Chairman