

March 8, 2016
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 3D) February 9, 2016 Regular Session Minutes
- 6C) Graders to be auctioned at Midway Auction

Commissioner Parish offered a motion to approve the amended agenda. Commissioner Locke offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". Chris Atkins, Holmes Correctional Institution Warden, advised he is in the process of getting a letter of support to the Board for the bridge project on the road to the prison.

Citizen Michael Ard discussed his request for a sanitation franchise. Discussion included his request to pro rate his franchise contract, meeting all the necessary requirements to begin the franchise and having missed the last meeting to answer questions about his operations. The Board discussed having set a time frame and deadline for all franchise owners to meet, the lack of adequate service in the county and the Board's obligation to provide proper sanitation services. Discussion also included making an exception in Mr. Ard's case of missing the franchise deadline due to the need for additional sanitation services. Commissioner Locke offered a motion to approve Mr. Ard's franchise and for him to begin his service. Commissioner Sasnett offered a second. The motion passed unanimously. The Board discussed their concerns over his use of a truck and trailer vs. a garbage truck. Mr. Ard assured the Board that the trailer will be properly tarped and mentioned that garbage trucks are too heavy for the bridges in the remote areas he will be servicing.

Commissioner Sasnett offered a motion to approve the following consent items:

- February 9, 2016 and February 23, 2016 Regular Session Minutes
- Engineering Services Agreement for Tobe Retherford Road Design – Melvin Engineering
- EOC Travel Request, Statewide Emergency Management Overview – Wendy Mayo

Commissioner Locke offered a second. The motion passed unanimously.

(Engineering Agreement)

(EOC Travel Request)

Wendel Whitehurst, County Coordinator, discussed the tax certificates that are available for tax deed application and advised the owners would like to turn these over to the County. Commissioner Parish offered a motion to table the item until further information can be presented. Commissioner Locke offered a second. The motion passed unanimously.

The Board discussed the Tax Collector's office building bid for renovations. Chairman Powell advised that Attorney Goodman had received new information and prior to this meeting recommended tabling this item until the next meeting where he can present the information. Commissioner Parish offered a motion to table the Tax Collector's Office building bid. Commissioner Whitaker offered a second. The motion passed unanimously.

Sherry Snell, Administrative Assistant, discussed the GovDeals.com online government surplus auction site advising that the County's surplus equipment can be sold on this site. Jonathan Neeley, of GovDeals.com, explained the different percentages charged for selling the items and advised that if an item doesn't sell there is no fee. No action was taken at this time.

Wendel Whitehurst, County Coordinator, discussed a parcel of County property that reverted to the County through the tax deed process. He advised that several citizens are interested in this property and asked if the Board would like to sell the property. He advised the property is not FEMA property that is restricted for sale and that it is three (3) acres with two (2) outbuildings. Kyle Hudson, Clerk of Court, described the property parcel advising that it has gone to auction twice with no bidders, was turned over to the County by statutory process, that it also has a brick home on it and that he is unfamiliar if there are any tenants currently occupying the home. Commissioner Sasnett offered a motion to approve bidding out the property. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Whitehurst discussed the old graders the Board approved to sell at auction. Discussion included Midway Auction having a sale April 9, the date possibly being too soon to take the graders as the leased graders have not been delivered yet and the preference to use Midway as they don't charge transportation fees. Commissioner Sasnett offered a motion to approve Mr. Whitehurst to handle the auctioning of the graders. Commissioner Locke offered a second. The motion passed unanimously.

Cliff Knauer, Preble-Rish Engineering, discussed the County Incentive Grant Program (CIGP) projects through the Department of Transportation (DOT). Discussion included these being a 50/50 grant match that takes traffic off of State highways, that DOT waives the County's 50% match but they will still have to pay a contractor to prepare the base for paving and other requirements to meet the project terms. He advised the CIGP projects may not be a feasible option for the County due to the funding requirements. He also advised if they would like to submit roads for the CIGP projects he will view them and bring back recommendations.

Mr. Knauer advised his firm will be handling the Small County Outreach Program (SCOP) projects this year and Melvin Engineering will be handling the Small County Road Assistance Program (SCRAP) projects. Mr. Knauer discussed the (SCOP) projects. He advised they are a 75/25 grant match and that DOT waives the County's 25%. He recommended several roads for the SCOP projects to include John Clark Highway, Flowing Well Road, the other half of Bonifay-Gritney Road. He advised that DOT is looking for one small and one large project with small projects costing less than \$100,000. The Board recommended St. John's and Coursey Road. Mr. Knauer advised that if the Board will submit a list of road names to him he will view them and bring back recommendations as to which may best qualify for the funding. Tom Carpenter, Melvin Engineering, advised

his firm will also submit a list of recommendations of roads for the SCRAP projects. Mr. Knauer discussed the advanced funding agreements available through DOT. Discussion included the County funding the costs for project surveys, design, permitting and right-of-ways and that DOT will reimburse them when their funding is released.

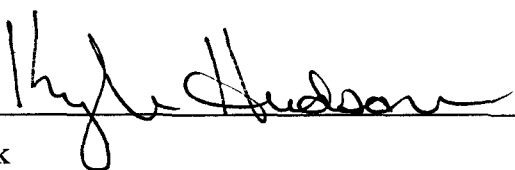
Mr. Knauer gave updates on several projects to include:

- Deacon Road
- Thomas Drive
- CR 181 and 183A

Sherry Snell, Administrative Assistant, advised if the Board wishes to proceed with the GovDeals.com online auction site discussed earlier in the meeting there is a Memorandum of Understanding (MOU) that will need approval. Jonathan Neeley advised the MOU doesn't obligate the Board to a contract, that it is an agreement that the Board will either pay a fee when an item is sold or pass that fee on to the bidder. Commissioner Parish offered a motion to approve the Memorandum of Understanding. Commissioner Locke offered a second. The motion passed unanimously.

(Memorandum of Understanding)

There being no further business at this time the meeting was adjourned at 9:44 a.m.


Clerk


Chairman