

June 28, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:03 a.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. There were no additions or deletions.

The next item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Sasnett offered a motion to approve the following consent items:

- June 14, 2016 Workshop and Regular Session Minutes
- Tax Collector's Recapitulation of the Tax Roll
- PPLCS (Library) Board Appointment – Rebecca Clark

Commissioner Locke offered a second. The motion passed unanimously.

(Recapitulation)

(Letter of Appointment)

The Board discussed the Resolution for the road name change from Toby Lane to Hubert Smith Drive. Attorney Goodman advised all procedures and requirements have been met by Donald Smith. Commissioner Parish offered a motion to approve the Resolution. Commissioner Sasnett offered a second. The motion passed unanimously.

(Resolution #16-09)

The Board discussed the variance request from Howard and Janet Singletary and the Planning Commission's recommendation to approve the request. Attorney Goodman advised he has reviewed the request to construct a pole barn and that normally a home is required first that the owners intend to build but need the barn now for storage. Commissioner Locke offered a motion to approve the variance request. Commissioner Sasnett offered a second. The motion passed unanimously. The Board discussed the policy of the Planning Commission sending the variance requests to the Board when the Planning Commission has already approved the request. Attorney Goodman advised they are making sure procedures are followed. Mr. Goodman discussed having a review of the code policy and possibly including this review in the County Comprehensive Plan that will be updated through a grant.

(Variance Request)

Steve Connell, Emergency Medical Services (EMS) Director, discussed the grants he applied for in February and advised that EMS has been awarded a 75/25 matching grant for an ambulance remount in the amount of \$71,738.00 with the County's portion being \$23, 912.00. Discussion included Emergency Tactical Rescue Vehicles (ETR) will do the work, the cost of a 2016 Ford F-450 chassis for the remount and ETR allowing \$5,000 for a trade in on the 2005 Ford F-450 ambulance. Mr. Connell advised that a price increase has occurred so the cost of the remount and the chassis will total \$110,024.00 increasing the County's matching portion to \$32,786.00. Mr. Connell also advised that EMS is above projected revenue collections by \$98,000.00 and that the matching portion can come from these funds. Commissioner Parish offered a motion to approve the spending for the chassis and remount. Commissioner Locke offered a second. The motion passed unanimously.

(Letter of Award)

Kalyn Waters, Extension Office Director, requested a salary increase for 4-H Director Nicole Crawson to match the 9% granted by the State for her advancement to permanent Agent 2 status by the University of Florida. Discussion included adjusting this year's budget by \$342.96 to include the increase, next year's increase of \$1371.00 being included in the budget request for the next fiscal year, the University paying a portion of her salary and the Board paying a portion. Commissioner Locke offered a motion to approve the salary increase. Commissioner Sasnett offered a second. The motion passed unanimously.

(Letter of Request)

Joey Marsh, County Coordinator, requested approval to have the option if needed to bid out for fill dirt for FEMA projects so FEMA can approve the pit sites. Commissioner Parish offered a motion to approve bidding out for dirt. Commissioner Whitaker offered a second. The motion passed unanimously.

Mr. Marsh discussed the repairs needed on the Sheriff's office roof and being ready to put out a bid for the repairs. Discussion included the Sheriff's office having a check in hand from the insurance company and the building department having drawn up the specifications for the scope of work to be done. Commissioner Sasnett offered a motion to approve bidding out for the repairs. Commissioner Locke offered a second. The motion passed unanimously.

(Repair List)

Mr. Marsh discussed the FEMA data entry clerk position he's requesting approval to advertise. Discussion included this being a temporary full time position at \$10.50 per hour to be paid out of the FEMA DAC funds. He advised he expects the position to last approximately eighteen (18) months. Commissioner Whitaker offered a motion to approve advertising for the data entry clerk position. Commissioner Parish offered a second. The motion passed unanimously.

Mr. Marsh discussed the FEMA Project Monitor position he's requesting approval to advertise. Discussion included this being a temporary full time position at \$12.50 per hour also paid out of FEMA funds

with the person providing his own vehicle. Commissioner Parish offered a motion to approve advertising for the Project Monitor position. Commissioner Whitaker offered a second. The motion passed unanimously.

(Job Pay Recommendation)

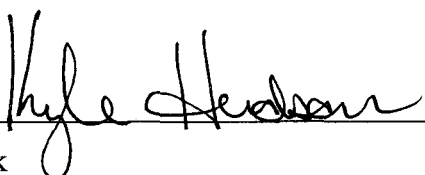
Mr. Marsh discussed the vacant Inmate Squad Supervisor position and recommended hiring applicant David Phillips. Discussion included this being a full time temporary position through December and possibly keeping him on longer. Commissioner Whitaker offered a motion to approve hiring Mr. Phillips. Commissioner Parish offered a second. The motion passed unanimously.

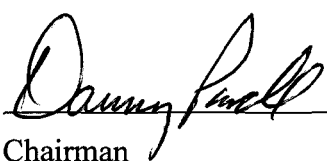
Cliff Knauer, Preble-Rish Engineering, gave an update on the Old Mt. Zion project advising they have been granted a three (3) month extension through October. Discussion included the necessity of getting all base work completed by September 1 with paving and sodding to be done before the end of September. Discussion also included that DEP advised they will not grant another extension and if the project is not completed they will not pay. Mr. Marsh advised the work pace has increased with all districts working together to complete this project.

Mr. Knauer discussed that \$3-4 million dollars will be placed in the legislative budget from BP oil or the Triumph Company with 75% to go to the eight (8) coastline counties affected by the oil spill. He advised he's trying to get Holmes County qualified on some unpaved stream crossings through Walton County's allotment to help them utilize their funding.

The Board discussed the repairs needed on the Council of Aging building. Discussion included reviewing the lease agreement to see who is responsible for the repairs. County Coordinator Joey Marsh advised he will follow up on this and bring the information back to the Board. No action was taken at this time.

There being no further business at this time the meeting was adjourned at 9:38 a.m.

  
Clerk

  
Chairman