

July 26, 2016
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 6:02 p.m. Chairman Powell opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 12B) CR 177 Closeout
- 12C) Ammons Road Quote
- 12D) Tobe Retherford Update
- 13) DEANCO Contract Agreement
- 14) Arthropod Budget Amendment
- 15) Solid Waste Franchise Agreement – Household Disposal (HDS)
- 16) Solid Waste Franchise Agreement – NW Sanitation

Commissioner Whitaker offered a motion to approve the amended agenda. Commissioner Sasnett offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Parish offered a motion to approve the following consent items:

- July 12, 2016 Workshop and Regular Session Minutes
- SHIP Funding Certification

Commissioner Sasnett offered a second. The motion passed unanimously.

(Certification)

Ann Payne, Recycling Department, discussed the annual Small County Consolidated Solid Waste Management Grant application and requested approval to submit the application at no cost to the County. Commissioner Whitaker offered a motion to approve submitting the application. Commissioner Sasnett offered a second. The motion passed unanimously.

(Grant application)

Wendy Mayo, Emergency Management (EM) Director, discussed the vacant EM program assistant position. Discussion included eight (8) applicants with one withdrawal, the interview committee consisting of herself, Steve Connell, EMS Director and Sherry Snell, Administrative Assistant, and the top test scores. She advised the applicants that scored highest were interviewed again with the interview committee's recommendation to hire Ms. Stephanie Worley at \$12.60 per hour to be paid from the EMPG Grant. Commissioner Parish offered a motion to approve hiring Ms. Worley. Commissioner Locke offered a second. The motion passed unanimously.

(Recommendation)

Sherry Snell, Administrative Assistant, discussed the applicants for the full time temporary FEMA Data Entry Clerk position interviewed by Joey Marsh, County Coordinator, Ms. Snell and Shawna Lumpkin, Road Department Secretary. Discussion included the interview committee's recommendation to hire Kaitlyn Kima at \$10.50 per hour based on passing the new hire orientation. Commissioner Parish offered a motion to approve the recommendation to hire Ms. Kima. Commissioner Sasnett offered a second. The motion passed unanimously.

Ms. Snell discussed the applicants for the full time temporary FEMA Project Monitor position and the interview committee's recommendation to hire Oscar Galloway at \$12.50 per hour based on passing the new hire orientation. Commissioner Locke offered a motion to hire Mr. Galloway. Commissioner Whitaker offered a second. The motion passed unanimously.

The Board discussed the variance request submitted for Mr. Gary Harris and approved by the Planning Commission. Discussion included the request pertaining to lot size to build a home with the owner only having 122' of road frontage instead of the required 200'. Commissioner Sasnett offered a motion to approve the variance request. Commissioner Locke offered a second. The motion passed unanimously.

(Variance Request)

The Board discussed the Value Adjustment Board (VAB) nominations for the forthcoming year from the Board members. Commissioner Whitaker offered a motion to nominate Mickey Locke and Danny Powell to serve on the VAB. Commissioner Parish offered a second. The motion passed unanimously.

Dennis Barnes of Barnes Insurance gave an update on the County's health insurance renewal. Discussion included that high pharmacy claims are responsible for the increase in the health insurance premiums and that employee education is planned to help reduce these costs. Mr. Barnes presented the Insurance Committee's recommendation to change the health insurance plans as follows:

- Plan #5901: Add a \$300 deductible for prescription drugs
- Plans #3359 & #0727: Increase the cost for Preferred Brand drugs from \$30 to \$50 and Non-Preferred drugs from \$50 to 80

He advised that these plan changes will reduce the health insurance premium increase from 23.3% to 11.92% and that the Dental plan will also have a minimal increase. Commissioner Sasnett offered a motion to approve the Insurance Committee's recommendation for the plan changes and premium increases. Commissioner Parish offered a second. The motion passed unanimously.

Attorney Goodman discussed an outline of revenue sources available to the County. The Board discussed the Local Option Gas Tax (LOGT) being the same in Holmes County as surrounding counties and questioned why local gas prices are higher. Attorney Goodman stated that the County doesn't control the cap on gas prices and advised he can notify the State to inquire why the gas prices are higher here. The Board agreed by consensus for Attorney Goodman to draft a letter to the State for an inquiry on this issue.

Jake Mathis, Melvin Engineering, requested to approve advertising to bid out for the construction on the CR 179 box culvert. Discussion included the specifications of the proposed construction, the estimated cost of approximately \$150,000 for the project and having Attorney Goodman review the specifications to be bid. Commissioner Sasnett offered a motion to approve bidding out for the culvert construction. Commissioner Locke offered a second. The motion passed unanimously.

Attorney Goodman discussed a private buyer having purchased land around Lake Cassidy and the property owner being willing to sell property to the County to resolve some of the ongoing issues concerning the road, boat ramp and trail to the lake. The Board agreed by consensus for Attorney Goodman and County Coordinator Joey Marsh to meet with the property owner to discuss the history of the Lake issues, status and possible resolutions for citizen's concerns.

Rod Adams, Melvin Engineering, presented and discussed the closeout paperwork for the CR 177 project. Commissioner Parish offered a motion to approve the closeout documents. Commissioner Sasnett offered a second. The motion passed unanimously.

(Change Order #4)
(Certificate of Substantial Completion)
(Final Completion)
(Release of Lien)

Mr. Adams discussed reconstruction and resurfacing on Ammons Road in the area of the entrance to the Ponce De Leon School. Discussion included the work CW Roberts Contracting Company is doing in the area on State Road 81 and the possibility of having them do the additional work while they are on site. Discussion also included the project having been submitted for a SCRAP project but the repairs being needed before that funding becomes available. The Board agreed by consensus to have County Coordinator Joey Marsh review the project and discuss funding options at the next meeting.

Rod Adams gave an update on the Tobe Retherford Road project. Discussion included having delivered notice of the project to landowners in the area to request right of way access and having some negative feedback from owners. The Board agreed by consensus to schedule a public meeting to discuss the project with the landowners.

Cliff Knauer, Dewberry/Preble-Rish Engineering, gave an update on the Old Mt. Zion Road project. Discussion included the project being 60% complete, the timeline to prepare for the paving to begin, rain delays and DEP advising they will not approve another extension.

Mr. Knauer gave an update on the Deacon Road and Thomas Drive projects. Discussion included the power poles on Deacon Road that will be funded through grant monies and being in the process of acquiring right-of-ways from two landowners on Deacon Road.

Mr. Knauer discussed the Pensacola bridge project coming in \$50-60 million under budget and that the Department of Transportation (DOT) may fund some of the surrounding area County's small rural work projects submitted with the leftover funds. He advised that some of Holmes County's rural projects may receive a portion of this funding.

Attorney Goodman reminded the Board that there will be an Executive Session and Special Session on Thursday, August 4th and a Budget Workshop Wednesday, August 3rd.

Sherry Snell, Administrative Assistant, discussed the 2006 Volvo grader the County listed for sale on GovDeals.com online auction site that didn't bring the price they were asking and DEANCO auction offering a guaranteed gross of \$40,500.00 with no transport cost to the County. Commissioner Parish offered a motion to accept the agreement from DEANCO Auction. Commissioner Sasnett offered a second. The motion passed unanimously.

(Agreement)

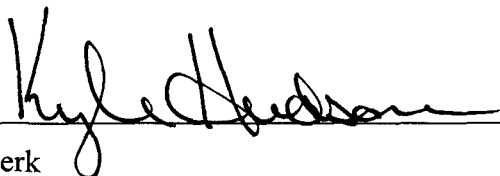
Ms. Snell discussed the Arthropod Control Budget Amendment to submit to the State to reconcile the funding to the County. Commissioner Parish offered a motion to approve submitting the budget amendment. Commissioner Whitaker offered a second. The motion passed unanimously.

(Amendment)

Ms. Snell discussed receiving two Solid Waste Franchise Agreements renewals and insurance requirements from Household Disposal Service (HDS) and NW Sanitation whose current agreements expire July 31, 2016. Commissioner Parish offered a motion to approve the two (2) Franchise Agreements. Commissioner Sasnett offered a second. The motion passed unanimously. Ms. Snell advised the third franchise service, A&A, will have their paperwork in next week.

(Agreements)

There being no further business at this time the meeting was adjourned at 7:11 p.m.


Clerk


Chairman