

December 27, 2016
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett, and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Joey Marsh, County Coordinator, were present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:00 p.m. Wesley Adams led the prayer and pledge.

The first item was additions to the agenda. Items added to today's agenda included:

- 1A) Hearing the Public
- 5) 911 Vehicle purchase
- 6) Heavy Equipment Operator position District 2
- 7) Road Maintenance Technician position District 2
- 8) Loader purchase District 2
- 9) Post Heavy Equipment Operator position District 1
- 10) 911 Contract with Century Link

Commissioner Sasnett offered a motion to approve the amended agenda. Commissioner Music offered a second. The motion passed unanimously.

The Board discussed the Board's Administrative Assistant position title change back to Board of County Commissioners (BOCC) Secretary. Discussion included that the duties and salary will remain the same. Commissioner Locke offered a motion to change the title back to BOCC Secretary. Commissioner Music offered a second. Commissioners Locke, Music and Erickson voted yes with Commissioners Powell and Sasnett voting no. The motion passed.

Joey Marsh, Interim County Coordinator, gave an update on the FEMA work and FEMA Coordinator position. Discussion included the following:

- Filling the position "in-house" versus hiring a contractor
- The completion of the Project Worksheet consolidation by FEMA
- Adding the FEMA duties to Mr. Marsh's current position of Veterans' Service Officer with \$25,000 additional annual compensation

Commissioner Sasnett offered a motion to rescind the prior action to advertise for a FEMA Coordinator with Commissioner Music offering a second. The motion passed unanimously. Commissioner Powell offered a motion for Mr. Marsh to be the FEMA Coordinator and to add \$25,000 per year to his Veterans' Service Office salary. Commissioner Music offered a second. The motion passed unanimously.

Mr. Marsh discussed the County Coordinator position advising that a current employee, Wesley Adams, has been training in-house for the position and has performed the duties well. Discussion included the following:

- The County's six month probationary policy as applicable to Mr. Adams

- Providing a written statement to ensure that Mr. Adams will be allowed to return to a position with the County in the event his performance is not acceptable during the probationary period
- The job description for the County Coordinator position
- A \$40,000 annual salary suggested by Mr. Adams
- The current minimum salary threshold for employees to be exempt from overtime
- Mr. Adams' management qualifications
- Making the change at the end of the current pay period which ends tomorrow

Commissioner Music offered a motion to rescind the previous action to advertise outside for the County Coordinator and to transfer Mr. Adams effective at the end of tomorrow at the minimum salary threshold for exempt employees. Commissioner Powell offered a second. Commissioners Powell, Music, Sasnett and Erickson voted yes with Commissioner Locke voting no. The motion passed.

Mr. Marsh advised that the Chairman asked him to look into the possibility of purchasing the Ford truck back from Emergency Management for the County Coordinator to use. Mrs. Wendy Mayo, Emergency Management Director, advised that the vehicle was purchased with State grant funds and that the funds will be required to be refunded to the State if the Board takes the vehicle. She also advised that she and her assistant are required to attend training events on a regular basis and that the truck is used to respond to emergency incidents when the other vehicle is being used to attend training. Discussion also included that the Honda is available for the Coordinator to use for travel within the County, that both Emergency Management vehicles are available for the Coordinator to use for occasional travel outside the County, and the need for the Coordinator to have a dependable vehicle. Commissioner Locke offered a motion to purchase the truck from Emergency Management for \$8,239.81 with Chairman Erickson offering a second. Commissioners Erickson and Locke voted yes with Commissioners Powell, Sasnett, and Music voting no. The motion failed.

Mr. Marsh discussed the applicants for the Heavy Equipment Operator position in District 2 and recommended the hiring of Dale Brannon as being the most qualified. Commissioner Locke offered a motion to hire Mr. Brannon. Commissioner Powell offered a second. The motion passed unanimously.

Mr. Marsh requested approval to post the Road Maintenance Technician position vacated in District 2 by Mr. Brannon. Commissioner Locke offered a motion to post the position. Commissioner Music offered a second. The motion passed unanimously.

Mr. Marsh requested approval to post the vacant grader operator position in District 1. Commissioner Sasnett offered a motion to post the position. Commissioner Music offered a second. The motion passed unanimously.

Mr. Marsh discussed the bids received for a used loader for District 2. Discussion included the John Deere bid being approximately \$19,000.00 higher than the bid received for the Komatsu loader and that the

Komatsu comes with a two (2) year extended warranty and includes the bucket teeth. Commissioner Locke offered a motion to purchase the Komatsu loader. Commissioner Music offered a second. The motion passed unanimously.

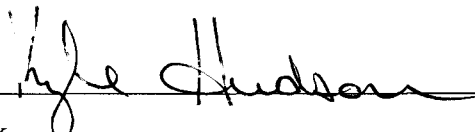
Cliff McGowan, 911 Coordinator, discussed the grant application submitted to the State in October for maintenance and service on the 911 equipment and advised that it has been approved. He requested approval for the Chairman to sign the one (1) year maintenance agreement with Century Link. Commissioner Sasnett offered a motion to approve the twelve (12) month maintenance contract on the 911 equipment. Commissioner Music offered a second. The motion passed unanimously.

(Agreement)

Mr. McGowan discussed the General Services Administration auction site that is available for Government agencies to purchase vehicles if the Board wished to pursue purchasing a vehicle for the Coordinators use.

The Board discussed the inventory for the \$3,000.00 in tools purchased at the Shop. County Coordinator Wesley Adams will bring the inventory list to the next meeting.

There being no further business at this time the meeting was adjourned at 7:06 p.m.



Clerk



Chairman