

April 12, 2016  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner William Parish, Commissioner David Whitaker, Commissioner Bobby Sasnett, and Commissioner Danny Powell, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:06 a.m. Attorney Goodman opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 7C) Kalyn Waters – Holmes County 4-H
- 7D) Temporary Bush Hog Operator
- 7E) Travel to FAC Conference for Commissioners Whitaker and Parish

Commissioner Parish offered a motion to approve the amended agenda. Commissioner Locke offered a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Whitaker offered a motion to approve the following consent items:

- March 29, 2016 Workshop and Regular Session Minutes
- Travel Request – VA Training, Joey Marsh
- Animal Care and Control Contract – Animal Control of West Florida, Inc.

Commissioner Parish offered a second. The motion passed unanimously.

(Travel Request)

(Contract)

Richard Williams, Executive Director Career Source Chipola, discussed the Chipola Workforce Interlocal Agreement and advised that due to a name change from Workforce Investment Act to Workforce Investment Opportunity Act (WIOA) Federal law requires him to bring the agreement before the Board for their review and approval. Attorney Goodman advised that there is no change in operations. Commissioner Parish offered a motion to approve the changes. Commissioner Whitaker offered a second. The motion passed unanimously.

(Agreement)

Attorney Goodman discussed the Resolution in support of Amtrak being for an Amtrak railway stop in this area. Commissioner Sasnett offered a motion to approve the Resolution. Commissioner Locke offered a second. The motion passed unanimously.

(Resolution #16-06)

Cindy McIlwain, West Florida Regional Planning Council, discussed having received the final draft of the SHIP Local Housing Assistance Plan (LHAP) revision back from the Florida Finance Housing Corporation and requested the Boards authorization for the Chairman to sign the draft resolutions and certification. Discussion included having changed the write up and inspection fee from \$2,000 to \$1,500 maximum. She also discussed first time home buyers using owner financing and her staff's preference of going through a lender for paperwork that is more binding and easier to track. She advised surrounding counties do not allow the owner financing option and this provision allows it for Holmes County citizens. Commissioner Parish offered a motion to approve the revision with the addition of a "no owner financing" clause and for the Chairman to sign the certification. Commissioner Whitaker offered a second. The motion passed unanimously.

(Agreement)

Sherry Snell, Administrative Assistant, gave an update on the GovDeals online auction. She advised they have sold five (5) items on the site for a total of \$4,017.00 and have ten (10) more items listed.

Wendel Whitehurst, County Coordinator, discussed the two (2) applications received for the vacant Grader Operator position in District 1. He recommended transferring one of the applicants, Wesley Adams, from District 5 to the District 1 position. Commissioner Sasnett offered a motion to approve the transfer. Commissioner Whitaker offered a second. The motion passed unanimously. Mr. Whitehurst advised he will post a notice for the now vacant grader operator position in District 5 and will meet with Commissioner Sasnett to address positions he needs filled.

Mr. Whitehurst discussed advertising for temporary part time seasonal mowers. Discussion included this being a six (6) month position at \$10.00 per hour, no more than twenty four (24) hours per week and ending September 30<sup>th</sup>. Commissioner Locke offered a motion to approve advertising for the positions. Commissioner Sasnett offered a second. The motion passed unanimously.

Mr. Whitehurst discussed the travel request for Commissioners Whitaker and Parish to attend the FAC Conference June 28 through July 1, 2016. Discussion included if approved the June 28 Regular Session would need to be moved to 9 a.m. instead of 6 p.m. so they can attend the conference. Commissioner Sasnett offered a motion to approve the travel request and moving the meeting to 9 a.m. Commissioner Locke offered a second. The motion passed unanimously.

Kalyn Waters, Extension Office Director, discussed the need for staffing at her office for the 4-H program and requested this consideration in the upcoming budget. Ms. Nikki Crawson, 4-H Director, discussed the need for an assistant as the number of 4-H participants has doubled from last year. Discussion included the current program assistant position held by Ms. Jewellyn Owens is through a grant that expires in October. Discussion also included the request for the position to be a forty (40) hour work week at no more than \$10.00 per hour and the assistant will work under Ms. Crawson and Ms. Waters. The Board advised they will work to get something in place. No action was taken today.

Cliff Knauer, Preble-Rish Engineering, discussed Joe White Road that has been recommended for the County Incentive Grant Program (CIGP). Discussion included soil borings taken under the bridge show very poor soil at the abutments down to 22' that may require a contractor to install the pilings as they will have to go at least 45'. Mr. Knauer advised the Department of Transportation (DOT) waives the 50% match from the County but \$200,000 will still have to be met by funding or in-kind services such as clearing and earthwork. Wendel Whitehurst, County Coordinator, discussed options and alternatives for the bridge repair and advised it is a situation that needs to be addressed. Commissioner Parish offered a motion to submit the road and bridge project to CIGP and the County match what they can in funding and in-kind services. Commissioner Whitaker offered a second. The motion passed unanimously.

Mr. Knauer discussed the submittal of Flowing Well Road or the last three (3) miles of the Bonifay-Gritney road for the SCOP project. Discussion included that the first three (3) miles of Bonifay-Gritney has been approved by DOT and the option of submitting the last three (3) miles or the first half of Flowing Well road. Mr. Knauer advised the first phase of Bonifay-Gritney road could be started in July of 2017 if the County will provide advanced funding. Commissioner Parish offered a motion to authorize Mr. Knauer to submit the remaining portion of the Bonifay-Gritney road for the SCOP project. Commissioner Whitaker offered a second. The motion passed unanimously.

Tom Carpenter, Melvin Engineering, discussed the best option for the SCRAP project and recommended Tri-County Road 162E. Commissioner Parish offered a motion to approve CR 162E for the SCRAP submittal. Commissioner Whitaker offered a second. The motion passed unanimously.

(Recommendation)

Commissioner Sasnett advised that he needs additional men to complete the work on Old Mt. Zion Road by June 15<sup>th</sup> and requested to utilize men from the other districts. Discussion included the role of the County Coordinator in organizing projects like this, working employees on Friday and Saturday to complete the project, the limited overtime budget, and considering changing the work days from four (4) ten hour days to five (5) eight hour days with some working Monday through Thursday and others working Tuesday through Friday. Wendel Whitehurst, County Coordinator, advised that he has previously met with the Foremen and worked out a schedule for this project.

There being no further business at this time the meeting was adjourned at 10:01 a.m.

  
Clerk

  
Chairman