

December 3, 2019
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Clint Erickson, Commissioner Phillip Music, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:00 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

David Corbin, Project Director, introduced Board's incoming Executive Assistant, Marti Sherrouse. He advised that she will begin work on January 2nd.

David Corbin, Project Director, presented a flag that was flown over the U.S Capitol in honor of the Holmes County Board of County Commissioners at the request of Congressman Neal Dunn.

David Corbin, Project Director, expressed his appreciation to Melvin Engineering for providing the food for the County's Christmas party.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 10-C) Morrow Road
- 10-D) Road Department Secretary Donna Williams
- 6-A) Tri-County Airport Letter/Resolution
- 6-B) Animal Control
- 9-B) HDS Garbage Franchise
- 9-C) Addendum #1 to Lime Rock Contract with GAC, Inc.
- 9-D) Addendum #2 to RAP Contract with GAC, Inc.
- 9-E) Quit Claim Deed

Commissioner Music offered a motion to approve the amended agenda with Commissioner Newsom offering a second. The motion passed unanimously.

Cia Dreves, a Hickory Road resident, discussed the problem with a neighbor's yard being full of household garbage and requested that the Board implement a code enforcement program in the rural areas. The discussion included Ms. Dreves' attempts to obtain assistance and the pest problem caused by the garbage. County Attorney Brandon Young advised that the County has an ordinance in place regarding public nuisances and discussed the process for enforcing the ordinance. Commissioner Newsom discussed the "Lady Bird Johnson Act". The Board directed Mr. Young to prepare a letter to the property owner requiring them to properly dispose of the garbage.

David Corbin, Project Director, presented a letter to the Tri-County Airport Authority with a resolution supporting the decision to reduce the TCAA Board from 15 members to 9 members. Discussion of this matter

included that Holmes County would still be represented on the Board and that Washington and Jackson Counties have approved the decision. The Board heard from TCAA Board member, Jack Locke, regarding the members that will make up the new board. Commissioner Newsom offered a motion to have the Chairman sign the letter and execute the accompanying Resolution #19-25 with Commissioner Music offering a second. The motion passed unanimously.

(Letter and Resolution)

David Corbin, Project Director, advised that he has been contacted by the Holmes County Sheriff's Office and the Health Department concerning the animal control issue. Discussion of this matter included the following:

- Recent incident of boy bitten by dog
- Reinstating Animal Control department
- Reaching out to surrounding Counties for assistance
- Enforcing the rule to quarantine an animal after an attack
- Sheriff's office strained resources to handle issue

The following citizen discussed the matter:

- Karen Johnson, Health Department

Brandon Young, County Attorney, advised that an ordinance is in place to enforce animal control rules. A committee comprised of Mr. Corbin, Ms. Johnson and Sheriff John Tate was formed to discuss possible solutions regarding this issue to bring back to the Board.

Bob Stinebaugh, The Integrity Group, presented an update on the FEMA #4138 alternative procedures program and advised when the next \$5 million advance will be received. He also discussed the equipment that is going to be requested on the scope of work for Round 2 of the program and the possibility of reducing the road mileage to be paved to ensure the project stays within budget. The Board tabled this matter to be discussed further at the next meeting.

Cliff Knauer, Dewberry Engineers, presented a \$5,012 quote from Ferguson for the pipes and filter fabric needed for the drainage work on Line Road. He advised that the quote was less than the amount he presented at the November 25th Special Session. Discussion included the need for riprap and that GAC, Inc. is skipping that portion of Line Road until the issue is addressed. Brandon Young, County Attorney, advised that, per the County's procurement policy, three quotes must be presented for purchases less than \$10,000. Commissioner Newsom offered a motion for Project Director David Corbin to get three written quotes for the materials and award the lowest quote. Commissioner Sasnett offered a second and the motion passed unanimously.

Cliff Knauer, Dewberry Engineers, discussed the following projects:

- CR 162 – project is ahead of schedule. Discussion included how the spring at King's Lane is being addressed and the road dip at the bridge.
- Dogwood Lakes dam repair – excavation work has been complete and waiting on pipe to be delivered. Discussion included that the contractor plans to pour the headwall and the lake's flood control system.

- Jail Appropriations – \$9,800 proposal presented from Winton Engineering to prepare the electrical and mechanical plans to install heat and air in the Jail housing pods and hallway. Commissioner Newsom offered a motion to accept the proposal with Commissioner Music offering a second. The motion passed unanimously. The work will be put out for bid when the plans are completed.

(Proposal)

- Thomas Drive Bridge – DOT has requested additions to the plans due to further bridge failure. Discussion included the new bridge to be built in less than one year and getting additional funds from DOT to repair the current bridge.
- Bonifay/Chipley Road – discussed the plans to be submitted to the Army Corps eliminating the wetland mitigation costs including using the County-owned property on Bear Hewett Landing
- Highway 2 Boat Ramp – nothing new to report

Jake Mathis, Melvin Engineering, presented the Idlewood Drive inspection services task order in the amount of \$23,306.25 for approval. Commissioner Erickson offered a motion to approve the task order contingent on Project Director David Corbin verifying that the grant amount covers the services. Commissioner Newsom offered a second and the motion passed unanimously.

(Task Order)

Brandon Young, County Attorney, presented Resolution 19-26 and the DOT State-Funded Grant Agreement for the design of the CR 179 widening and resurfacing project. Commissioner Newsom offered a motion to adopt Resolution 19-26 and approving the grant agreement with Commissioner Music offering a second. The motion passed unanimously.

(Resolution and Agreement)

Brandon Young, County Attorney, discussed the Board's previous issues with Household Disposal Service (HDS) and advised that the company has not paid the annual franchise fee that was due in August. Discussion included that the company is currently working without a franchise agreement in place. Commissioner Erickson offered a motion to have Mr. Young prepare a certified letter giving the company 30 days to respond. Commissioner Music offered a second and the motion passed unanimously.

Brandon Young, County Attorney, presented Addendum #1 to the Contract for Alternate Bid #19-12 for the lime rock base awarded to GAC, Inc. He advised that the addendum details the additional construction elements that GAC, Inc. will perform on the roads designated for the FEMA alternative procedure program. Commissioner Newsom offered a motion to execute the contract addendum with Commissioner Music offering a second. The motion passed unanimously.

(Addendum #1 to Lime Rock Contract)

Brandon Young, County Attorney, presented Addendum #1 to the Contract for Alternate Bid #19-13 for the reclaimed asphalt pavement awarded to GAC, Inc. He advised that the addendum details the additional sloping and water truck work that GAC, Inc. will perform on the roads designated for the FEMA alternative procedure program. Discussion included that the County will provide the water source for the truck. Commissioner Erickson offered a motion to execute the contract addendum with Commissioner Music offering a second. The motion passed unanimously.

(Addendum #1 to RAP Contract)

Brandon Young, County Attorney, advised that Lawrence Cloud has paid for the County-owned lot he purchased through sealed bid and that a quit claim deed will complete the transaction. Commissioner Music offered a motion for the Chairman to execute the quit claim deed with Commissioner Erickson offering a second. The motion passed unanimously.

(Deed)

Chairman Stafford presented a list of repairs needed on the Council on Aging (COA) building which is owned by the County. Discussion of this matter included the following:

- Previous work done by the County
- Need for handicap bathroom
- Building inspected by the Building Inspector
- Lack of a maintenance contract on the building
- Need to update building lease
- No money budgeted for COA building repairs

Commissioner Erickson offered a motion to give \$1,500 to the Council on Aging from the contingencies fund to help construct a handicap bathroom. Commissioner Music offered a second and the motion passed unanimously. The Board directed the County Attorney to meet with Project Director David Corbin to discuss updating leases on all the County-owned buildings.

(List)

Commissioner Erickson discussed the problems caused by beavers in his District and the need to contract trapping services. Discussion included how to divide the \$5,000 budgeted for the service between the districts. The Board agreed by consensus to contract with Ronnie Braxton for his beaver trapping services up to the budgeted amount with the Road Department foremen to verify the number captured.

Nathan Morrow, a private citizen, discussed the problems with the trees and the high road banks on Morrow Road that needs to be addressed before it is paved under the FEMA alternative procedures program. Discussion of this matter included the following:

- Trees are in danger of falling across the road and power lines due to erosion
- West Florida Electric has agreed to help top the trees

- Drainage problems on the road and need to raise road bed
- County did not intend to address drainage problems on the alternative procedures roads
- Possibly removing road from alternative procedures list

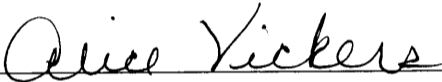
The following citizen discussed this matter:

- Bob Morrow

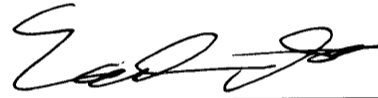
Cliff Knauer, Dewberry Engineers, discussed potential solutions and costs involved to address the issues on the road. The Board tabled this matter until Mr. Knauer can meet with Commissioner Sasnett to discuss the available options.

Commissioner Sasnett discussed compensating Road Department Secretary Donna Williams for covering the vacant Board's Executive Assistant position. David Corbin, Project Director, announced that some changes were being made to Ms. Williams' job that he thought would address the issue. This matter was tabled until the changes can be implemented.

There being no further business at this time, the meeting was adjourned at 8:00 p.m.



Clerk



Chairman