

November 18, 2019
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Clint Erickson, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Earl Stafford, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Stafford called the meeting to order at 4:00 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. Commissioner Music offered a motion to adopt the agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the following minutes:

- October 29, 2019 Town Hall Meeting
- October 31, 2019 Special Session
- November 5, 2019 Regular Session
- November 7, 2019 Town Hall Meeting

Commissioner Sasnett offered a second and the motion passed unanimously.

Chairman Stafford opened the 2018-2019 Supplemental Budget public hearing. Alice Vickers, Clerk of Court, advised that the hearing was needed to bring unanticipated revenues into the General Fund and the Transportation Trust. The supplemental budget accounts for the revenue from the surplus equipment sale and shows the expenditure of those funds so the 2018-2019 Fiscal Year can be closed. The supplemental budget also documented the closing of the Landfill Escrow fund. Ms. Vickers also presented the 2018-2019 Budget Amendment #2 showing the routine adjustments made to replenish overspent accounts and bring in the additional revenue from grants. With no response from the public, Commissioner Erickson offered a motion to approve the 2018-2019 Supplemental Budget as well as the 2018-2019 Budget Amendment #2. Commissioner Music offered a second and the motion passed unanimously.

(2018-2019 Supplemental Budget and Budget Amendment #2)

Chairman Stafford opened the 2019-2020 Supplemental Budget #1 public hearing. Alice Vickers, Clerk of Court, advised that the hearing is needed to bring unanticipated revenues from a surplus equipment sale into the General Fund and the Transportation Trust. Commissioner Sasnett offered a motion to approve the supplemental budget with Commissioner Music offering a second. The motion passed unanimously.

(2019-2020 Supplemental Budget #1)

Alice Vickers, Clerk of Court, discussed the following budget concerns:

- A budget amendment will be prepared for the \$125,000 of validated FEMA funds approved to be moved to Transportation Trust Road Materials account with \$25,000 for each district
- The FWC grant funds of \$205,380 to be reimbursed for the Highway 2 boat ramp have been budgeted as a receivable for the 2018-2019 fiscal year. If FWC fails to reimburse the County for the project, the budget will have to be revisited to account for the lost funds.
- The Jail appropriations awarded by the State is a reimbursable grant where the County must advance the money. Discussion included hiring someone to administer the grant.
- The School Board may not reimburse the County for the Hurricane Michael expenses that were disallowed by FEMA but were included as revenue on the 2019-20 budget.

Brandon Young, County Attorney, stated that, per FWC, the Highway 2 boat ramp project will not qualify for full reimbursement until one dock is ADA accessible and a railing has been built over the exposed riprap. Discussion included that a FWC employee approved the change of plans implemented by the engineers, that a formal scope change is required to change the grant agreement and the money possibly offered for the deliverables that are in compliance. Mr. Young discussed the appeals process available if FWC fails to pay.

Commissioner Music discussed a request from a citizen, Mr. Carroll, to remove trees down on his property. Commissioner Music advised that the trees are on private property and that Mr. Carroll will have to hire a private company to complete the work.

Commissioner Sasnett discussed problems that can occur on roads without proper ditches.

David Corbin, Project Director, presented a letter from the Holmes County Historical Society expressing their appreciation to the Board for funding the repairs to their building.

(Letter)

David Corbin, Project Director, discussed a new concrete business in Bonifay, other businesses moving into the County and the increased demand for building permits.

Bob Stinebaugh, The Integrity Group, discussed the schedule for the next \$5 million advance for FEMA #4138 and his need for the finalized list of equipment to submit in the second round of alternative procedures project.

Brandon Young, County Attorney, presented the one sealed bid received for the County-owned lot in town where the adjoining land owners were invited to bid to purchase the lot. Commissioner Erickson offered a motion to accept the \$1,550 bid from Lawrence Gregory Cloud with Commissioner Sasnett offering a second. The motion passed unanimously. The County Attorney will prepare the quit claim deed.

Brandon Young, County Attorney, presented the amounts of the three sealed bids received for the County-owned property at Bear Hewett Landing. Discussion included the appraised value of the three acres and using the property to offset the mitigation costs on the Bonifay/ChIPLEY Road paving project. Commissioner Music offered a motion to reject all bids submitted with Commissioner Sasnett offering a second. The motion passed unanimously.

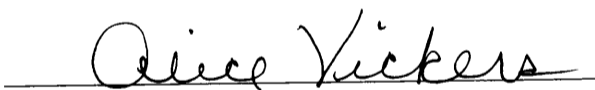
David Corbin, Project Director, advised that interviews for the Board's Executive Assistant position were scheduled for Friday and that a hiring decision should be made next week.

Brandon Young, County Attorney, stated that he would be available to attend the December 3rd Regular Session.

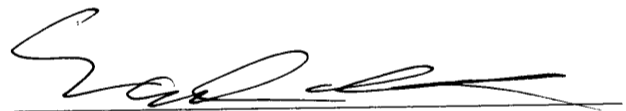
David Corbin, Project Director, advised that Road Department employee Jeff Whitehurst was retiring and his last day would be Thursday.

Commissioner Erickson offered a motion to retain Commissioner Music as the Board's representative on the Tri-County Community Council Board. Commissioner Sasnett offered a second and the motion passed unanimously.

There being no further business at this time, the meeting was adjourned at 4:38 p.m.



Clerk



Chairman