

September 23, 2019
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 5:02 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 5-C) E911 Budget
- 5-D) Brush Cutters
- 5-E) County Grader
- 5-F) Highway 2 Boat Ramp

Commissioner Stafford offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

David Corbin, Project Director, presented a check in the amount of \$61,925 for the proceeds from the surplus equipment auction.

Pursuant to Public Notice, the Board held a public hearing to establish the millage and budget for fiscal year 2019-20. Brandon Young, County Attorney, stated that the tentative millage was set at 9.4916 which is 1.27% greater than the rolled-back rate of 9.3729. The millage rate of 9.4916 is the current millage. By adopting the same rate for 2019-20 this generates a small increase in revenue which was needed to balance the General and Transportation Trust Funds. The public was given an opportunity to ask questions regarding the millage rate and the effect on their taxes with no one responding. Mr. Young presented Resolution 19-21 to adopt the final operating millage rate of 9.4916. Commissioner Newsom offered a motion to adopt the resolution with Commissioner Music offering a second. The motion passed unanimously.

(Resolution #19-21)

No changes were made to the budget. Attorney Young read Resolution #19-22 adopting the Budget for Fiscal Year 2019-20 in the amount of \$32,707,562. Commissioner Music offered a motion to adopt the resolution with the approved budget changes. Commissioner Newsom offered a second and the motion passed unanimously.

(Resolution #19-22)

(2019-20 Budget)

Chairman Erickson advised that former Road Department employee Kedric Smothers requested 100% of his accumulated PTO. Alice Vickers, Clerk of Court, stated that, due the Board's policy of giving employees who leave for any other reason than service retirement 80% of their accumulated leave, the Human Resources Department had denied Mr. Smothers' request. County Attorney Brandon Young recommended that the Board adhere to their policy. No action was taken on Mr. Smothers' request.

Tammy Bozeman, Holmes County Sheriff's Office Finance Director, presented the proposed E911 budget for fiscal year 2019-20. She stated that a slight increase in the revenue is the only change from the previous year's budget. Commissioner Stafford offered a motion to approve the budget with Commissioner Music offering a second. The motion passed unanimously.

(E911 Budget)

Commissioner Newsom discussed the poor condition of the County's cutter equipment due to being used for work beyond the machines' capacity. Discussion included the kind of equipment needed, the zone work being done in each district, selling the current equipment, repairs made to the equipment and spraying the County's right of ways. The Board directed Shop Foreman Andy Tharp to gather quotes for three Tiger mowers, tractors and cutters.

David Corbin, Project Director, advised that a quote of \$22,907.61 has been received for replacing the transmission on Grader #13 in District 1. Discussion included District 1 using the leased FEMA grader through March and deciding whether to purchase or lease another grader at the termination of the lease. Mr. Corbin will check on the proceeds Grader #13 might earn at auction and bring that information back to the Board.

(Quote)

David Corbin, Project Director, stated that the Highway 2 Boat Ramp had initially failed the final inspection, but that Engineer Cliff Knauer was working to clear up the matter. County Attorney Brandon Young advised that the State did not include the bathrooms in the bids sent to the contractors and failed to amend the agreement with the County to reflect the change. Mr. Corbin stated that the County will have to pay approximately \$1,800 annually for a handicap accessible portable toilet at the boat ramp.

Jake Mathis, Melvin Engineering, discussed the inspection services his firm will perform on the Thomas Drive Bridge after DOT approves the new design.

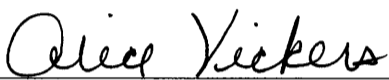
Jake Mathis, Melvin Engineering, discussed the start date on the County Road 162 project.

Chairman Erickson advised that the City of Bonifay has requested between 100 and 150 loads of dirt to use behind City Hall. Discussion included that the City will accept ditch dirt and scheduling the County employees to haul the requested dirt. This matter was tabled until a time to haul the dirt can be determined.

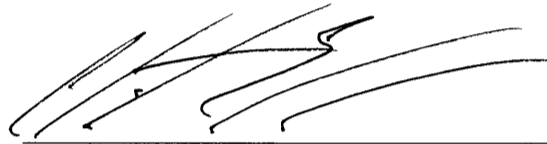
Chairman Erickson announced that he would be attending a meeting at DOT with Project Director David Corbin and Clerk of Court Alice Vickers to discuss the Bonifay/Gritney and Bonifay/Chipley road paving projects.

Brandon Young, County Attorney, advised that FEMA has not yet approved the scope change for the alternative procedures. He stated that FEMA is requiring a public notice and a comment period which will delay the project start date. Bob Stinebaugh, Integrity Group, discussed the effect the public's comments could have on the project and that an environmental compliance review will have to be conducted after the comment period. Discussion included placing additional roads on the alternative procedures list. The public notice is scheduled to be published next week.

There being no further business at this time the meeting was adjourned at 5:40 p.m.



Clerk



Chairman