

September 11, 2018  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 9:00 a.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 5-A) E911 2018/2019 Budget – delete
- 6-A) Small Quantity Generator Contract – add
- 6-B) Mosquito Control Contract – add
- 9-D) PACE Program – add
- 10-D) Speed Limit on Northride/Southride Lanes – add
- 10-E) School Building Purchase – add
- 6-C) Ag Center Rental Agreement – add
- 9-E) Clean-up of Cobb Property on Hwy 79 – add
- 6-D) Southride Lane Paving Update – add

Commissioner Music offered a motion to approve the amended agenda with Commissioner Sasnett offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the August 27, 2018 Executive Session and Regular Session minutes with Commissioner Erickson offering a second. The motion passed unanimously.

Karen Johnson, Health Department Administrator, presented the 2018-2019 Core Contract with the Florida Department of Health for approval. She advised there are no changes from last year's contract. Commissioner Erickson offered a motion to approve the contract with Commissioner Music offering a second. The motion passed unanimously.

(Contract & Fee Schedule)

Joey Marsh, County Coordinator, presented the Agreement for Professional Staff Services with West Florida Regional Planning Council for the Small Quantities Generator Program for October 1, 2018 through September 30, 2019. He advised that the program monitors the local businesses that generate hazardous waste to ensure State mandates are followed and that he has approved the invoice for last year. Commissioner Music offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(2017-2018 Final Report)

(2018-2019 Agreement)

Joey Marsh, County Coordinator, presented the 2018-2019 Mosquito Control Contract Number 25507 with the Florida Department of Agriculture and Consumer Services advising that there are no changes from the previous year's contract. Commissioner Erickson offered a motion to approve the contract with Commissioner Music offering a second. The motion passed unanimously.

(Contract and Budget)

Kalyn Waters, Extension Service Director, presented a revised Ag Center Rental Policy for approval. Discussion included that half day rentals are only allowed in conjunction with full day rentals if the schedule allows, approval of the parties listed on the Fee Waiver Table and that any other fee waivers or reductions must be approved by a majority of the Board. Commissioner Erickson offered a motion to adopt the revised policy with Commissioner Music offering a second. The motion passed unanimously.

(Policy)

Kalyn Waters, Extension Service Director, advised that she, the County Coordinator and a representative from Performance Food Group (PFG) have negotiated to increase the lease amount of the Ag Center space to \$700 per month effective October 1<sup>st</sup>. She advised that a lease contract will be presented at the next meeting.

Albert Jordan, Special Road Project Manager, stated that the Southridge Lane paving project was in need of additional sod, but should be completed by tomorrow.

Cliff Knauer, Dewberry Engineers, advised that he is still working to get the releases signed by the property owners on the Bonifay/Gritney and Bonifay/Chipley Roads.

Cliff Knauer, Dewberry Engineers, advised that the Water Management District informed him that the Dogwood Lakes spillway and overflow structures were not built to their 1989 recommendations and the responsible party to maintain the dam is in question. Discussion of the matter included the following:

- Water Management considers pipe slip liners a temporary fix
- Cost to construct spillway and overflow structure to the 1989 recommendations
- Meeting scheduled to discuss acceptance of alternate designs
- Dam is considered high risk due to downstream land owners
- Water Management will have to approve permit modifications
- Overflow weir was modified three years ago to meet Water Management requirements

Joey Marsh, County Coordinator, advised that he has authorized the preliminary survey work of the dam and he is currently on the Soil & Water Conservation agenda to request assistance.

Cliff Knauer, Dewberry Engineers, advised that Southridge Lane was designed for a 35 mph speed limit and that a DOT speed study would need to be completed to lower the speed limit.

Cliff Knauer, Dewberry Engineers, stated that the paving of the Property Appraiser/Tax Collector parking lot has been completed.

Rod Adams, Melvin Engineering, advised that they are currently pouring the headwalls on the drainage improvements on the CR 181C paving project with the shoulder work scheduled to begin soon.

Brandon Young, County Attorney, advised that the FEMA engineer contract will be presented for approval at the next meeting after it has been approved by the engineers. FEMA Director Joey Marsh stated that he would like the engineers to begin the preliminary work, including meeting with the land owners, on the top 10 projects as soon as the contract is approved. He gave the following list of the top 10 roads for alternative procedures:

- Line Road
- Bradley Road
- Malcolm Taylor Road
- Flowing Well Road
- Beall Packing Road to Old Liberty School Road
- Sandpath Road to the Washington County line
- Alex Brown Road
- Steverson Road
- Coursey Road
- Morrow/Baker Manning Road

Joey Marsh, FEMA Director, advised that the FEMA work is 80% completed with 12 of the 62 projects outstanding. He stated that the savings as of today is \$10,073,584 which is what he had projected.

Brandon Young, County Attorney, presented the agreement between Holmes County Emergency Management and H2 Engineering, Inc. for the engineering and design work for the school retrofit project. Commissioner Erickson offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Brandon Young, County Attorney, presented the Memorandum of Understanding (MOU) between the Board and the Holmes District School Board establishing the special needs and general population shelter responsibilities of each party. Karen Johnson, Holmes County Health Department, approved the responsibilities assigned to the Health Department in the MOU. Commissioner Erickson offered a motion to adopt the MOU with Commissioner Music offering a second. The motion passed unanimously. The MOU will be presented to the School Board for approval.

(Memorandum)

Brandon Young, County Attorney, presented an updated Cell Phone Policy reverting back to the cell phone stipend while providing a procedure if an employee wants a County phone provided. Commissioner Erickson offered a motion to adopt the revised policy with Commissioner Music offering a second. The motion passed unanimously.

(Cell Phone Policy)

Raymond Thomas, Development Commission Director, presented Resolution 18-14 and a Non-Exclusive Interlocal Agreement Relating to the Funding and Financing of Qualifying Improvements by the Florida PACE Funding Agency for approval. He advised that the PACE program, which provides financing for clean energy improvements, was approved last year, but the company providing the service has changed. Commissioner Erickson offered a motion to adopt Resolution 18-14 with Commissioner Music offering a second. The motion passed unanimously. Commissioner Music offered a motion to accept the interlocal agreement with Commissioner Erickson offering a second. The motion passed unanimously.

(Resolution 18-14 and Agreement)

Brandon Young, County Attorney, announced that Brenda Foster-Cobb and the tenants on the Hwy 79 property were served a notice requiring the clean-up of the property with the deadline at midnight yesterday. He advised that the County can now enter the property to see if the owner has complied. If the owner has not complied, the County may clean up the garbage on the property and file a lien for reimbursement of the expense. Ewan Moore discussed his efforts to ensure the clean-up of this property. The County Coordinator and Health Department official, Jace Albury, will view the property to determine the work needed.

Commissioner Erickson offered a motion for the County to take back the roads in the Dogwood Lakes subdivision from ditch bank to ditch bank and start maintaining the roads with Commissioner Music offering a second. Discussion in this matter included the following:

- County's obligations to the tax paying residents
- Obtaining easements from property owners
- One contact person in the subdivision instead of all property owners
- Property lines do not go to the center of the road
- Drainage easements need attention
- Private utilities running under road are not platted
- Joyce E. Snare Water Works privately owns the water lines

The following citizens discussed this matter:

- Ewan Moore
- Connie Mason
- Cliff Knauer, Dewberry Engineers
- Ann Rogers
- Roy Allenbrand

County Attorney Brandon Young discussed ways a County can legally accept roads, the County's lack of regular maintenance on these roads, the need to go through an entity or Homes Owners Association to legally accept roads and legal recourse if a property owner objects to the road maintenance efforts. Commissioner Erickson amended his original motion to accept the roads for maintenance only as they show on the recorded plat of roads with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Erickson stated that First Baptist Church has expressed a desire to lease the County-owned ball field located on the library property. David Lauen, First Baptist Church, discussed their wish to obtain a five or ten year lease on the field with no objection to a clause that the County can take back ownership when needed. Susan Harris, Holmes County Library Director, discussed the services offered by the Library and advised that the field is the only area of growth should the need for a bigger library facility become necessary. County Attorney Brandon Young will draft a five year lease agreement with an automatic renewal and a clause that the County can take ownership when needed.

Commissioner Erickson discussed the need to repair the road for the Bonifay Kiwanis before the rodeo. The Board agreed by consensus that the road will be repaired as needed.

Commissioner Erickson stated that along with the 35 mph Speed limit signs on Southride and Northride Lanes, *Children at Play* signs also need to be posted.

Commissioner Erickson stated that the Community Day of Service is this weekend and pressure washers are needed. County Coordinator Joey Marsh will see that the equipment is provided.

Commissioner Sasnett stated that the Board needs to consider purchasing the Bonifay Elementary School building. Discussion in this matter involved the following:

- Consolidating all County offices into one complex
- Previous offer made on the school building
- Purchase of Deacon Road property for Annex
- Availability of funds to make purchase
- Waiting for new Board to make a decision
- Selling County owned properties to fund purchase
- Recurring expenses associated with purchasing the building
- Possibility of having to tear down the building
- Price and terms the County is willing to offer

The following citizens discussed this matter:

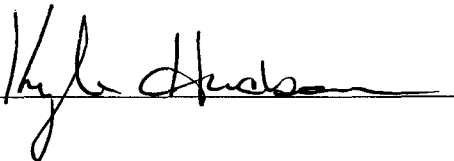
- Wayne Powell
- Harry Bell
- Judy Powell


Commissioner Erickson offered motion to have the County Coordinator to negotiate with the School Board for the purchase of the school building and report terms back to the Board. Commissioner Sasnett offered a second. The motion was withdrawn. Commissioner Erickson offered a motion to have the County Coordinator enter into

negotiations with the School Board as to the purchase of the school building based on the amount of the previous offer the County made for the building. The motion also included the Coordinator negotiating the utilities and terms of payment. Commissioner Sasnett offered a second and the motion passed unanimously.

Joey Marsh, County Coordinator, discussed the efforts made by the County, DEP and the Health Department to find a solution to Ewan Moore's complaint of garbage near his property. He stated that the County stepped in when DEP turned it over to the County and that the property owner has the right to due process. He also advised that the clean-up work will be for the litter only and that all complaints made to the County are taken seriously.

There being no further business at this time, the meeting was adjourned at 11:17 a.m.

  
Clerk

  
Chairman