

September 5, 2019
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 5:02 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 5-B) FEMA Equipment Leases
- 5-C) Forklift
- 5-D) Project Director Appointment to Committees
- 5-E) Chelco Electric Easement
- 5-F) Washington County Resolution

Commissioner Newsom offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

Pursuant to Public Notice, the Board held a public hearing to establish the tentative millage and budget. Brandon Young, County Attorney, stated that the proposed millage was set at 9.4916 which is 1.27% greater than the rolled-back rate of 9.3729. The millage rate of 9.4916 is the current millage. By adopting the same rate for 2019-20 this generates a small increase in revenue which was needed to balance the General and Transportation Trust Funds. He presented Resolution 19-17 to adopt the proposed millage set at 9.4916. The public was given an opportunity to ask questions regarding the millage rate and the effect on their taxes with no one responding. Commissioner Music offered a motion to adopt the resolution with Commissioner Newsom offering a second. The motion passed unanimously.

(Resolution #19-17)

The following budget items were discussed:

- Meeting to discuss the Union demands has not been scheduled
- Purchasing a forklift for the Road Department
- Hiring a full-time Building Inspector
 - Provisional building inspector requirements
 - One year to obtain certification
 - Plans would have to be signed by certified official
 - Advertising position starting at \$50,000 salary plus benefits
- Leases on FEMA equipment
 - Two graders and a compactor currently leased
 - FEMA continuing to pay leases through alternative procedures

- Continue to use equipment and pay with FEMA validated funds
- Matter tabled until Bob Stinebaugh, The Integrity Group, can be present

Commissioner Newsom offered a motion to move \$30,000 from Reserves to Transportation Trust to purchase a forklift for the Road Department. Commissioner Music offered a second and the motion passed unanimously.

Attorney Young read Resolution #19-18 adopting a Tentative Budget for Fiscal Year 2019-20 in the amount of \$32,707,562. Commissioner Music offered a motion to adopt the resolution with the approved budget changes. Commissioner Newsom offered a second and the motion passed unanimously.

(Resolution #19-18)
(Tentative Budget)

Alice Vickers, Clerk of Court, advised that the Final Budget Hearing is scheduled for Monday, September 23rd at 5:01 p.m.

Commissioner Newsom offered a motion to add Project Director David Corbin to the 12.50 Surcharge Committee and the Insurance Committee. Commissioner Music offered a second and the motion passed unanimously.

David Corbin, Project Director, presented an easement for Chelco Electric Company to install power lines to new home sites on Mt. Zion Road. County Attorney Brandon Young advised he reviewed the easement. Commissioner Newsom offered a motion for Mr. Corbin to sign the easement with Commissioner Music offering a second. The motion passed unanimously

(Easement)

Brandon Young, County Attorney, presented Resolution 19-19 along with a letter showing the Board's support of Washington County's efforts to seek state, federal or other funding for a regional emergency shelter. Commissioner Newsom offered a motion to adopt the resolution and sign the letter with Commissioner Sasnett offering a second. The motion passed unanimously.

(Resolution 19-19 and Letter)

Alice Vickers, Clerk of Court, discussed the Highway 2 Boat Ramp improvement project stating that invoices in the amount of \$211,214 were recently received from the contractor. Discussion also included that there will be a short fall in the Boater Improvement funds since no reimbursement from the grant has been received to date and that the County's match increased from the original \$75,000 to approximately \$113,000. The Board tabled this matter until the next Regular Session so that Engineer Cliff Knauer will be present to answer questions about the project.

Alice Vickers, Clerk of Court, discussed the cash flow issue that may occur in October due to scheduled disbursements to the constitutional officers and PRM's quarterly insurance payment which will total approximately \$667,000. Discussion included borrowing from validated FEMA funds to help with cash flow.

There being no further business at this time the meeting was adjourned at 5:51 p.m.

A handwritten signature in cursive script, reading "Alice Vickers", written over a horizontal line.

Clerk

A handwritten signature in cursive script, written over a horizontal line. The signature is stylized and difficult to read.

Chairman