

September 4, 2018
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:02 p.m. Commissioner Erickson led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 5-B) PRM Insurance Renewal Proposal
- 5-C) Florida Forestry Service Report
- 6-A) Roof Bids for Jail and Council on Aging Buildings
- 10-A) 79 Corridor Authority

Commissioner Music offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

Donnie Sellers, Florida Forestry Service, presented the 2017-2018 annual report summarizing fire control activities in Holmes County.

(Annual Report)

Joey Marsh, County Coordinator, presented the renewal proposal for Property and Casualty Insurance from Public Risk Management of Florida for October 1, 2018 to October 1, 2019. Discussion included the options of renewing for one year with a 4.6% increase in the premium or renewing for two years with a .5% increase in the premium. Commissioner Erickson offered a motion to accept the two year proposal with Commissioner Sasnett offering a second. The motion passed unanimously.

(Proposal)

Joey Marsh, County Coordinator, presented the bids received for the Jail's roof repair. Discussion included that Rocke Roofing & Construction gets local preference and the County Attorney stated that there is no conflict with Commissioner Locke being part owner in the business since it was a competitive sealed bid. Commissioner Sasnett offered a motion to award the bid to Rocke Roofing & Construction with Commissioner Music offering a second. Commissioners Erickson, Sasnett, Music and Powell voted yes with Commissioner Locke abstaining.

(Bids & Abstain from Voting Form)

Joey Marsh, County Coordinator, presented the bids received for the roof repair to the Council on Aging building. Discussion included that C & C Construction's bid was the only one to include installing

seamless gutters. Commissioner Music offered a motion to award the bid to C & C Construction with Commissioner Locke offering a second. The motion passed unanimously.

(Bids)

Chairman Powell requested to be removed from the 79 Corridor Authority Board and recommended Commissioner Erickson in his place. Commissioner Sasnett offered a motion to approve the request and recommendation with Commissioner Locke offering a second. The motion passed unanimously.

Alice Vickers, Holmes County Clerk Finance Supervisor, reviewed the proposed changes in revenues and budget cuts for the 2018-2019 Fiscal Year for the General Fund. Discussion in this matter included the following:

- New roof for the Ag Center is not necessary
- State has now posted the Local Communications Services Tax
- Transfer of LOGT money to balance Road Department budget
- Effort of the constitutional officers to help cut the budget
- EMS department to continue the use of on-call paramedics instead of filling full time paramedic position
- All Fire Control departments cut back to last year's amounts
- Council on Aging budget reduced due to County paying for new roof

(2018-2019 Budget – Revenues – Proposed Changes)

(2018-2019 Budget – Proposed Cuts)

Joey Marsh, County Coordinator, advised of the need for a full time Bridge Crew Foreman so he proposed that the Board reassume 50% of the Special Project Manager's salary and re-create the Bridge Crew Foreman position by abolishing a Heavy Equipment Operator position. Commissioner Locke offered a motion to accept the proposed change with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, proposed making the Animal Control employee a Litter Enforcement Officer with his salary to be split between Animal Control and County Recycling. Mr. Marsh stated that this would involve a pay rate change from \$10.50 per hour to \$12.05 per hour with Recycling paying 50% of the salary. Commissioner Erickson offered a motion to adopt the proposal with Commissioner Locke offering a second. The motion passed unanimously.

Alice Vickers, Holmes County Clerk Finance Supervisor, reviewed the proposed budget cuts for the 2018-2019 Fiscal Year for the Transportation Trust Fund. Discussion of this matter included the following:

- Reverting back to cell phone stipend September 1st
- RMT position cut
- Salary for Road Department Secretary amended to change portion paid by FEMA
- FEMA will reimburse Road Department Repair and Maintenance fund if expenses exceed \$175,000
- FEMA will reimburse Road Department Gas and Oil fund if expenses exceed \$300,000

- Road Department employees using radios instead of cell phones

Joey Marsh, County Coordinator, proposed splitting the Road Department Secretary's salary so that 88.15% of the position's salary is paid by the Road Department with the remaining 11.85% to be paid by FEMA. Discussion included that this is not giving the secretary a raise, but will give that position \$3.81 per hour in permanent pay once the FEMA work has been completed. Commissioner Music offered a motion to adopt this proposal with Commissioner Locke offering a second. The motion passed unanimously.

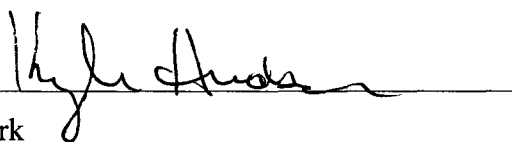
Joey Marsh, County Coordinator, announced that the repair to the dam at Dogwood Lakes may require permits from ERP and the Army Corp of Engineers. He is meeting with a possible funding source for the repairs.

Joey Marsh, County Coordinator, advised that he has notified the School Board that the County is interested in purchasing the Bonifay Elementary School building and was told that there are multiple offers that the School Board is entertaining. He will continue to meet with the School Board representative to discuss this matter further.

Brandon Young, County Attorney, advised that the County maps showing the roads in the Dogwood Lakes subdivision are not sufficient to make them County roads. The lack of regular maintenance of the roads for the past seven years indicates that the County has not accepted ownership. He stated that while the Board can vote to accept the roads as County roads, the water lines running under the road way are privately owned.

Chairman Powell discussed the need for other revenue streams in the future for the County. County Coordinator Joey Marsh advised of the need to educate the tax payers about the benefits of franchise fees.

There being no further business at this time, the meeting was adjourned at 7:38 p.m.


Clerk


Chairman