

July 31, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. Albert Jordan, Special Road Projects Manager, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 10-D) Board Secretary Position
- 10-E) Road Foremen as Department Heads
- 10-F) Cheryl Crews Leavins Benefit
- 10-G) Ponce de Leon Debris Clean-up

Commissioner Locke offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the July 10, 2018 Special Session, Regular Session and Workshop minutes with Commissioner Locke offering a second. The motion passed unanimously.

Ewan Moore of 3201 Moore's Private Drive, Bonifay, discussed DEP's response to his complaint regarding the garbage buried in a wet water creek adjoining his property near Wrights Creek. Mr. Moore requested that Ordinance 97-01 be amended to add that no trash can be dumped within 200 feet of a wetland area to correspond with the State law. Discussion of this matter included the following:

- Procedure to amend the Ordinance
- Due process and penalties to violators
- Ownership of property still an issue
- Placing a lien on the property
- Litter Enforcement Officer position

County Attorney Brandon Young will contact DEP and attempt to locate the property owner in order to notify them of the garbage complaint.

The Public Risk Underwriters of Florida agenda item was removed.

Tammy Bozeman, Holmes County Sheriff's Office Finance Director, presented the application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program to fund a vocational instructor position at the Holmes County Jail. Commissioner Erickson offered a motion to have the Chairman execute the grant documents with Commissioner Music offering a second. The motion passed unanimously.

(Grant Application)

Ann Payne, County Recycling Director, presented the Small County Consolidated Solid Waste Management Grant application to fund the Recycling Center. Discussion included the current responsibilities of the Litter Enforcement Officer. Commissioner Sasnett offered a motion have the Chairman execute the application with Commissioner Music offering a second. The motion passed unanimously.

(Grant Application)

The Early Learning Coalition of Northwest Florida matching funds request was removed from the agenda.

Joey Marsh, County Coordinator, read a letter from Hannah Benton resigning from her position as the Board's Secretary. Commissioner Erickson offered a motion to accept Ms. Benton's resignation with Commissioner Locke offering a second. The motion passed unanimously.

(Letter)

Joey Marsh, County Coordinator, advised that two Commissioners and one property owner needed to be appointed to the Value Adjustment Board (VAB). Commissioner Locke offered a motion to re-appoint himself and Chairman Powell to the VAB with Commissioner Music offering a second. The motion passed unanimously. Commissioner Sasnett offered a motion to appoint Joey Marsh as the property owner to the VAB with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, presented the responses to Fuel and Diesel Bid 18-07 advising that Home Oil was the low bidder at a markup price of .084 per gallon including delivery. Commissioner Locke offered a motion to award the bid to Home Oil with Commissioner Sasnett offering a second. The motion passed unanimously. The Board directed Olivia Miller, Shop Foreman, to order all the fuel and report any recurring problems with the fuel delivery.

(Bids)

Joey Marsh, County Coordinator, presented the responses to Equipment Bid 18-06 for excavators, motor graders and wheel loaders. County Attorney Brandon Young presented the bid specifications from each of the following companies:

- Flint Equipment – offering John Deere equipment
- Tractor & Equipment – offering Komatsu equipment
- Pittman Tractor Company, Inc.- offering Hitachi equipment
- Thompson Tractor Company – offering Caterpillar equipment

Steve Bloebaum, Flint Equipment, discussed the discount offered if all the equipment was purchased from Flint. Discussion included the lease/purchase option, equipment operators and the availability of the new equipment. Commissioner Music offered a motion to purchase three excavators and one wheel loader and lease 2 motor graders for 36 months from Flint Equipment with the understanding that if the new equipment is not ready by

October 1st Flint will loan the equipment to the County. Commissioner Locke offered a second and the motion passed unanimously.

(Bids)

Brandon Young, County Attorney, presented the updated Solid Waste Franchise Agreement for approval. Discussion included that this agreement is effective from 08/31/2018 through 08/31/2023 with each garbage franchise paying a \$500 annual fee. Discussion also included the requirements for equipment, contact information, disposal records, customer billing and penalties if violated. Commissioner Erickson offered a motion to approve using the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Brandon Young, County Attorney, presented the variance request by Jempsey Owen to place a building five feet from his property line instead of the required ten feet. Discussion included that the property line in question is adjoining a ditch with a County easement and that Building Inspector Roger Williams has no objection to the request. Commissioner Erickson offered a motion to grant Mr. Owen's request with Commissioner Locke offering a second. The motion passed unanimously.

(Request)

Albert Jordan, Special Road Projects Manager, gave a brief update on the Ponce de Leon storm debris clean-up, Sam Ard Road project and Southride Lane paving project. The Board directed Mr. Jordan to have the dock at Wayside Park on Hwy 177A torn down and the ditch behind Northdale Subdivision cleaned out.

Chairman Powell discussed the County's Verizon cell phone contract, the current problems with the cell phones that have been reported to him and the possibility of upgrading the phones. The matter will be discussed after the contract is reviewed.

Commissioner Music offered a motion to set the proposed millage at the rolled-back rate of 9.4916 with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Erickson offered a motion to set the Tentative Budget hearing for September 10th at 5:01 p.m. with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Erickson recommended Roy Brooks, Fred Provost and Cliff McGowan to fill the three vacant slots on the Airport Authority Board. Commissioner Sasnett offered a motion to approve the recommendations with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Erickson discussed the vacant Board Secretary position and the Board's policy to advertise the position. Commissioner Erickson offered a motion to post the position in-house and in the newspaper with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, County Coordinator, advised that Reggie Benton had been selected to fill the District 1 Road Foreman position and the vacant Road Maintenance Technician job is currently being advertised in-house.

Joey Marsh, County Coordinator, advised that the five new Kenworth trucks purchased by the County have been received.

Commissioner Erickson discussed making each Road Department Foremen a department head in order for them to accrue the additional leave time granted to department heads. Commissioner Music offered a motion to change the verbiage in the County Policy and Procedure Manual to read that Department Heads, District Managers/Road Foremen, the Shop Foreman and the Bridge Crew Foreman (a total of seven) will accrue the additional leave time. Commissioner Erickson offered a second and the motion passed unanimously.

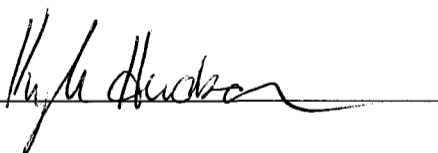
Commissioner Sasnett presented a request that the fee for the fire department building be waived for the Cheryl Crews Leavins benefit dinner. County Coordinator Joey Marsh agreed to pay the \$50 fee.

Commissioner Sasnett expressed his appreciation for the Fire Department's assistance with the severe weather outbreak on July 22nd in Ponce de Leon.

Brandon Young, County Attorney, advised that information regarding Chuck Aronhalt's request for the County to increase its towing rates will be presented at the next meeting.

Joey Marsh, County Coordinator, discussed the possible down time when the Road Department's old equipment goes to auction and is replaced by the new equipment.

There being no further business at this time, the meeting was adjourned at 8:01 p.m.


Clerk


Chairman