

July 11, 2019
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 3:03 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following addition was made to the agenda:

- 4-C) Purchasing 2 Trucks

Commissioner Music offered a motion to approve the amended agenda with Commissioner Newsom offering a second. The motion passed unanimously.

Alice Vickers, Clerk of Court, presented a \$7,950 quote from Engineered Cooling Services to upgrade the software on the air conditioning unit servicing the Courthouse. She advised that, due to a system malfunction, the air conditioner is currently running continuously and is in danger of completely failing at any moment. Brandon Young, County Attorney, advised that the work would qualify as an emergency, so no other quotes are required. Ms. Vickers stated that Court Administration will allow the County to use Court Facilities funds for the entire cost of the repair. Commissioner Stafford offered a motion to hire Engineered Cooling Services for the repair to be paid with Court Facilities funds. Commissioner Music offered a second and the motion passed unanimously.

(Quote)

Chairman Erickson advised that the vehicle purchase from the Holmes County Sheriff's Office that was approved at a previous meeting will not take place immediately due to the Sheriff's office having to replace the trucks. He stated that the Bridge Crew truck will require \$10,000-\$12,000 to repair. The Chairman will get quotes for two F150 trucks on State contract and present to the Board at the next meeting. Currently, the Bridge Crew will use the Project Director's truck and Mr. Corbin will use the Building Department's truck.

Brandon Young, County Attorney, advised that Bid 19-10 for the limestone rock and Bid 19-11 for the reclaimed asphalt were not advertised correctly and will not meet FEMA requirements. Commissioner Stafford offered a motion to disqualify Bid 19-10 with Commissioner Newsom offering a second. The motion passed unanimously. Commissioner Newsom offered a motion disqualify Bid 19-11 with Commissioner Stafford offering a second. The motion passed unanimously.

(Notices of Non-Award/Disqualification of Bids)

Bob Stinebaugh, The Integrity Group, discussed collaborating with Cliff Knauer, Dewberry Engineering, on a new bid package. Discussion of this matter included the following:

- Lime rock and milled asphalt used in lieu of limestone
- Lime rock base needed will depend on the amount of road traffic
- Minimum amount of milled asphalt needed on road surface
- Amount of lime rock and milled asphalt needed for alternative procedures
- List of roads to be paved and mileage per district
- Forms to be submitted with bids
- How bid tabulation sheet should read
- Creating bid packages for materials and labor for each road
- Contracting with Engineer Cliff Knauer for inspection services
- Adding more roads to list to exhaust all available funds
- Timeline for contractors to complete work
- Chances of getting another extension from FEMA
- Proper advertising of bid packages

Commissioner Stafford offered a motion to advertise a bid for lime rock, milled asphalt and the labor to pave each road. Commissioner Newsom offered a second and the motion passed unanimously. The bids will be advertised July 24th and opened at a Special Session on August 27th at 5:00 p.m. Project Director David Corbin will negotiate an inspection services contract with Engineer Cliff Knauer.

Chairman Erickson discussed the FEMA workers that the County currently employs as well as the FEMA equipment being leased. Special Road Project Manager Albert Jordan advised that the FEMA workers would be needed until the end of August to complete all outstanding PWs. County Attorney Brandon Young will review the leases on the three pieces of equipment leased with FEMA funds to see if there is a termination clause.

Commissioner Stafford advised that another grader will be needed for District 4 when the FEMA leases are dissolved. The Board agreed by consensus to add another leased grader for District 4 to the 2019-20 budget.

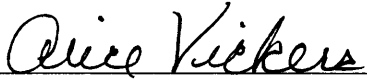
Alice Vickers, Clerk of Court, discussed next year's budget which included the following:

- Proposed millage rate due to Property Appraiser by August 2nd
- \$20,000 to Liberty Partners
- Revenue projections from the State are late
- Scheduling budget workshops
- Meeting with the Project Director and each commissioner to review the budget
- Request to divide road materials between each districts
- Using validated FEMA funds to purchase grader and reclaimer
- Hurricane Michael reimbursement

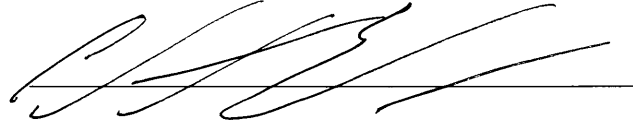
Bob Stinebaugh, The Integrity Group, will meet with Ms. Vickers to discuss the status of FEMA's reimbursement of the County's Hurricane Michael expenses.

Commissioner Sasnett discussed the repairs needed on Love Road and Roping Road. Special Road Project Manager Albert Jordan will address repairs and Project Director David Corbin will see about getting inmate crew to help with repairs.

There being no further business at this time, the meeting was adjourned at 4:07 p.m.



Clerk



Chairman