

June 27, 2017
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purveen, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:00 pm. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to today's agenda:

- 5-7) Contract to purchase Bonifay Elementary School building - added
- 5-1) Commercial Overlay and Future Land Use Map Amendments - deleted
- 5-2) Health Department Budget – deleted
- 6-3) Construction Engineering Inspection for CR 181 - added
- 8-3) Deacon Road pole removal – added
- 8-4) CR 181 and CR 183 SCRAP projects update – added
- 5-8) Extension Office budget amendment request – added

Commissioner Music offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Music offered a motion to approve the minutes for June 13, 2017 Regular Session with Commissioner Sasnett offering a second. The motion passed unanimously.

The next agenda item was "Hearing the Public". Herman Knowles of Ponce de Leon discussed the local gas tax agreement stating that he believed the Board agreed to go by the Florida Statute formula for disbursements of the revenue among the municipalities in late 2016 but no action has taken place. County Attorney Jeff Goodman explained that the Board is comprised of new members since the election and this Board has to decide whether to retain a neutral third party to conduct an audit or attempt a new interlocal agreement. The Board will review the agreement with the County Coordinator and the County Attorney to determine what action needs to take place.

Tammy Bozeman, Finance Director for the Holmes County Sheriff's Office, presented the Certification of Audit Exemption stating that Holmes County was not required to have a Single Audit for fiscal year 2015-2016 and she needs this certification for an FDLE grant. Commissioner Music offered a motion to sign the certification with Commissioner Locke offering a second. The motion passed unanimously.

(Certification)

Shawna Lumpkin, Road Department and FEMA Secretary, presented a DEP Agreement for a 12 month no-cost extension for the Jackson Spring Sediment Reduction Project on Old Mt. Zion Road. Commissioner

Locke offered a motion to execute the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

Tammy Bozeman, Finance Director for the Holmes County Sheriff's Office, presented the Akimeka Statement of Work for the 9-1-1 GIS and Database Correction Services outlining the scope of work to be performed to provide accurate location information of 911 callers in Holmes County. Commissioner Music offered a motion to accept the statement with Commissioner Locke offering a second. The motion passed unanimously.

(Statement of Work)

Roger Williams, Planning and Building Director, presented the Inter-Local Agreement between Holmes County and City of Bonifay stating that the County agrees to provide the services necessary to administer and enforce the floodplain management regulations. Discussion included the ordinance passed making the Building Department Head the Flood Plain Manager, the expense of mailing letters to affected property owners and the 07/14/2017 deadline to sign the agreement. Mr. Williams will meet with the County Coordinator to review the expenses related to this agreement and bring back the information at the next regular session.

Steve Connell, Emergency Services Director, requested the Board adopt Holmes County's Behavioral Health Transportation Plan which is based on Senate Bill 12. The plan outlines the guidelines for transporting substance abuse and mental health cases to ensure that individuals will obtain immediate access to services. Commissioner Locke offered a motion to adopt the plan with Commissioner Music offering a second. The motion passed unanimously.

(Plan)

Jeff Goodman, County Attorney, presented the Sale Agreement contract for the purchase of the Bonifay Elementary School building. Discussion included the following:

- Projected 08/31/2017 closing date
- School Board request to have until 10/31/2017 to remove all items
- 36 month First Right of Refusal Clause
- Payment of recurring costs for utilities and insurance

The following citizens spoke regarding this matter:

- Kyle Hudson, Clerk of Court
- Harry Bell, Tax Collector
- Herman Knowles
- Terry Mears, School Superintendent

Commissioner Powell offered a motion to sign the sale agreement as is with the first right of refusal clause and granting the School Board's request for additional time to remove items. Commission Sasnett offered a second.

Commissioners Powell and Sasnett voted yes with Commissioners Locke, Music and Erickson voting no. The motion failed.

Kalyn Waters, Extension Office Director, requested that \$1,700.00 be moved from the Farmers Market Repair and Maintenance budget to the Ag Center Repair and Maintenance budget to help purchase an ice machine. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Kalyn Waters, Extension Office Director, requested that \$1,500.00 currently budgeted for the 4-H Barn Improvements be used for scholarships to pay 4-H Membership Dues. Discussion included that 4-H membership dues are now mandatory and donations have been used to make improvements on the barn. Commissioner Sasnett offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Kyle Hudson, Clerk of Court, advised the Board that \$25,500.00 budgeted for Road Department overtime has been over extended by \$1,934.74 and he recommended covering the short fall plus additional overtime with the Road Department's contingency fund. Discussion included placing a cap on the use of overtime. Commissioner Erickson offered a motion to use \$10,000.00 from the "Ivan Fund" to cover the current short fall plus the overtime for the rest of the fiscal year. Commissioner Locke offered a second. Commissioners Locke, Music, Sasnett and Erickson voted yes with Commissioner Powell voting no. The motion passed.

Wesley Adams, County Coordinator, clarified the job title and pay rate of the following employees:

- Jamie Cooper hired for a temporary part-time Bush Hog Operator position at \$10.00 per hour
- Steven Lassiter hired for a temporary full-time Inmate Supervisor position at \$10.00 per hour with the position ending in September.

Commissioner Locke offered a motion to accept the recommendation with Commissioner Powell offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, recommended hiring James Foreman for a temporary part-time Bush Hog Operator position in District 3 and 4 at \$10.00 per hour working 24 hours per week. Commissioner Powell offered a motion to accept the recommendation with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, presented a Work Task Order for Melvin Engineering to provide construction engineering inspection services for the CR 181C SCRAP project. Commissioner Locke offered a motion to execute the agreement with Commissioner Powell offering a second. The motion passed unanimously.

(Agreement)

Rod Adams, Melvin Engineering, gave an update on the Tobe Retherford Road paving project stating that plans have been submitted to DOT to pave the 1.6 miles and should be ready to advertise and bid in a couple of weeks.

Rod Adams, Melvin Engineering, updated the Board as to the 2017 SCOP submittals stating that CR 179 and Flowing Well Road are possible projects that DOT are considering.

Jake Mathis, Melvin Engineering, advised that 7 power poles need relocating for the Deacon Road paving project and that West Florida Electric Cooperative is seeking payment for this service in the amount of \$7,842.33. County Attorney Jeff Goodman advised the Board to wait two weeks before taking any action in this matter.

Jake Mathis, Melvin Engineering, updated the Board as to the CR 181 SCRAP project stating that spots have been patched and the reconstruction areas have been paved.

Jake Mathis, Melvin Engineering, updated the Board as to the CR 183A SCRAP project stating that the road is currently being widened in preparation for paving.

Kyle Hudson, Clerk of Court, advised that there are \$57,184.00 due for outstanding inmate medical expenses that will over extend the budgeted amount. He recommended increasing the inmate medical budget by \$57,184.00 from the following funds:

- \$15,000.00 from Inmate Medical Contingencies
- \$14,000.00 originally budgeted for a computer for the Tax Collector and Property Appraiser that was purchased using other funds
- \$28,184.00 from General Fund Contingencies

Discussion included that \$9,600.00 remains in the current inmate medical budget, that the current budget was set using historical spending trends, and that the Board is obligated to pay any expenses over the current budget. The following citizens also spoke regarding this issue:

- Joey Marsh, Former County Coordinator
- Tammy Bozeman, Finance Director for the Holmes County Sheriff

Commissioner Powell offered a motion to approve the Clerk's recommendation to increase the inmate medical budget by \$57,184.00 as stated previously with Commissioner Locke offering a second. The motion passed unanimously.

Jeff Goodman, County Attorney, presented the Interlocal Agreement Establishing the Choctawhatchee Bay Estuary Coalition which will determine projects and grants to use the BP oil money. Mr. Goodman advised that the surrounding counties have already approved the agreement and that a Board member will be placed on the 5 member committee to form the coalition. Commissioner Powell offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously. The Board member to be placed on the committee will be appointed in the July Regular Session.

(Agreement)

There being no further business at this time the meeting was adjourned at 7:37 p.m.

Kyle Hudson

Clerk

A stylized, handwritten signature in black ink, consisting of several sweeping, connected strokes.

Chairman