

April 30, 2019
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, and David Corbin, Project Director were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 6:24 p.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 10-A) Dirt for Holmes County High School
- 10-B) Vortex Springs
- 10-C) Speed Limit Sign for Coon Bottom Road
- 10-D) EMS/Road Closures
- 10-E) Lake Cassidy Update
- 6-A) FEMA Update – deleted
- 6-A) Ag Center Water Damage
- 6-B) Dogwood Lakes Tree Removal
- 6-C) Planning Commission
- 6-D) Ethics Training in DeFuniak Springs

Commissioner Stafford offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Stafford offered a motion to adopt the March 26, 2019 Workshop, March 26, 2019 Regular Session, April 1, 2019 Special Session, April 9, 2019 Regular Session and the April 15, 2019 Special Session minutes with Commissioner Music offering a second. The motion passed unanimously.

Lawana Smith, a private citizen, discussed an allegedly falsified deed that was recorded in the official records on her property. County Attorney Brandon Young advised Ms. Smith that she would need to file a civil suit in order to obtain a court order to remove the deed from the official records.

Oliver Reichert, a private citizen, presented a letter to Commissioner Music requesting immediate action to pave Steverson Road. Commissioner Music advised Mr. Reichert that the road was on the FEMA alternative procedures list to be paved by August 2020.

(Letter)

Chairman Erickson presented a proposal to hire two seasonal bush hog operators for five months paying \$12.00 per hour using funds from the vacant shop mechanic position. Commissioner Stafford offered a motion

to advertise the two temporary positions with Commissioner Music offering a second. The motion passed unanimously.

(Proposal)

Susan Harris, Library Director, presented a letter advising of her plan to retire on September 30th and requesting permission to advertise the Director's position as well as a vacant 24 hour per week PPLCS position. Commissioner Sasnett offered a motion to advertise the Library Director's position with Susan Harris to serve on the interview committee. Commissioner Stafford offered a second and the motion passed unanimously. Commissioner Stafford offered a motion to advertise the PPLCS position with Commissioner Music offering a second. The motion passed unanimously.

(Letter)

Olivia Miller, Supervisor of the County Shop, stated that the Bomag roller is still at Beard Equipment for repairs due to a back order on the needed parts.

Olivia Miller, Supervisor of the County Shop, presented lease purchase quotes from John Deere and Thompson Cat for a new District 5 backhoe. Discussion of this matter included the following:

- Trade-in value of John Deere backhoe the County currently owns
- Sending old John Deere backhoe to auction
- Warranties offered by both companies
- Options for financing the new backhoe

The following citizens discussed this matter:

- Tommy Walker, Thompson Cat
- Alice Vickers, Interim Clerk of Court

Commissioner Newsom offered a motion to lease purchase the 2019 Caterpillar backhoe from Thompson Cat for a total of \$108,063 using the County's John Deere as a \$23,000 trade-in. The motion is contingent on receiving financing. Commissioner Music offered a second and the motion passed unanimously.

(Quote)

Olivia Miller, Supervisor of the County Shop, presented a proposal for reorganizing the Road Department's maintenance shop outlining the procedures and priority of repairs. Commissioner Stafford offered a motion to adopt the proposal with Commissioner Music offering a second. The motion passed unanimously. Ms. Miller will implement the new plan on May 20th.

(Proposal)

Olivia Miller, Supervisor of the County Shop, presented quotes for renting a bulldozer for the Development Commission. Raymon Thomas, Holmes County Development Commission, advised that the dozer

was needed to complete work for a new business coming to the County and that the commission will reimburse the County for the rental expense. Commissioner Stafford offered a motion to accept the \$4,930 quote from Thompson Cat to rent a bulldozer for one month to be paid from the Road Department rents and leases account. Road Department employee Keeton Locke will operate the dozer. Commissioner Music offered a second and the motion passed unanimously.

(Quotes)

Alice Vickers, Interim Clerk of Court, presented a quote from Response Technologies to update the Panic Button Security System installed in the Courthouse, the Board's office and the Property Appraiser/Tax Collector building. The \$13,524 quote is to replace the obsolete system console and would be considered a sole source provider since their console works with the currently owned panic buttons. Commissioner Sasnett offered a motion to accept the quote using Court Facilities funds with Commissioner Stafford offering a second. The motion passed unanimously.

(Quote)

Alice Vickers, Interim Clerk of Court, presented the 2018-19 Budget Amendment #1 showing routine adjustments to revenues and expenses to balance accounts. Commissioner Stafford offered a motion to approve the budget amendments with Commissioner Music offering a second. The motion passed unanimously.

(Budget Amendment #1)

Mike Ard, A & A Disposal, was present to address complaints the Board has received from citizens concerning the company's failure to deliver timely garbage service. Mr. Ard stated that, due to health issues, he had to temporarily turn the business over to his son, but that he hoped to be back in full force next week. The Board agreed by consensus to give Mr. Ard a month to improve his service and keep Project Director David Corbin informed of his progress.

Kalyn Waters, Extension Service Director, advised that due to the indefinite closure of the Ag Center, she is sending letters cancelling reservations and refunding all deposit money until the center is re-opened. She presented quotes for removing the mold, alleviating the current water issues, testing the air quality and reconstructing the interior of the building to original status. Discussion included available funds for repairs, leaving a portion of the repairs for next budget year and filing an insurance claim for the damage. Jason Holley, Expert Dry, discussed the cause of the mold problem, the regulations for removing mold and working with the insurance company. Ms. Waters will work on filing a claim with the insurance company and bring more information back to the Board at another meeting.

David Corbin, Project Director, presented a quote from Asplundh in the amount of \$7,350 to cut down the trees in the Dogwood Lakes subdivision that are damaging the roadways. Discussion included that this company is a sole source provider due to the fact that they are contracted with West Florida Electric and are the only

company authorized to work around the power lines. Commissioner Newsom offered a motion to accept the quote with the money to come from the Road Department contingencies funds. Commissioner Stafford offered a second and the motion passed unanimously.

(Quote)

David Corbin, Project Director, announced that the newly reactivated Planning Commission Board has its first meeting scheduled for this Thursday and that officers will be appointed at that time. He will present updates on the progress to the Board.

David Corbin, Project Director, announced that he and all the Commissioners were registered to attend the ethics training in DeFuniak Springs this Thursday.

Cliff Knauer, Dewberry Engineering, announced that four companies submitted bids for the Dogwood Lakes dam repair. He stated that Powell Heavy Equipment was the lowest bidder at \$246,492.63. Commissioner Stafford offered a motion to award the bid to Powell Heavy Equipment with Commissioner Sasnett offering a second. The motion passed unanimously. County Attorney Brandon Young advised that a cone of silence must be enforced for the next 72 hours to give an opportunity for the other companies to file a formal protest.

Cliff Knauer, Dewberry Engineering, stated that a requirement of the DEP permit is updating the Emergency Action plan which requires a meeting of the parties listed to review and revise the plan. He is going to schedule a meeting with the Sheriff's Office, Emergency Management, a Board member, the Project Director, the County Attorney and a representative from Dogwood Lakes.

Brandon Young, County Attorney, presented a letter from the Tax Collector's office listing the 2011 tax certificates that are eligible for tax deed. The Board took no action towards initiating an application for tax deed on the certificates.

(List)

Brandon Young, County Attorney, presented a one year lease agreement executed by The Integrity Group for office space at the old Gulf Power building as well as the equipment needed for the disaster recovery services. He stated that the lease is effective May 1st with a monthly payment of \$300 and it allows for two additional years of automatic renewal. Commissioner Music offered a motion to accept the lease agreement with Commissioner Stafford offering a second. The motion passed unanimously.

(Agreement)

Chairman Erickson stated that the Holmes County High School had purchased five loads of dirt and has requested help hauling it to the ballfield. The Board agreed by consensus to have the County deliver the dirt to the ballfield with Special Road Projects Manager Albert Jordan to oversee the project.

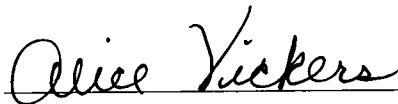
Commissioner Sasnett requested placing a 25 mph speed limit sign on Coon Bottom Road for safety purposes. Discussion included enforcement of speed limits on dirt roads. Cliff Knauer, Dewberry Engineering, will look into placing caution signs on the road.

Commissioner Sasnett advised that property owner, Angela Dockery, had executed a right of entry to repair a ditch causing water drainage issues at Vortex Springs. Jake Mathis, Melvin Engineering, will view the ditch and determine the proper means of repair.

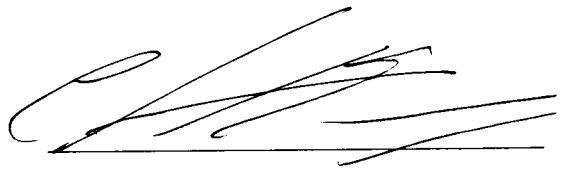
Commissioner Newsom requested that the Road Department notify the proper emergency responders when a road is closed.

County Attorney Brandon Young announced that the Lake Cassidy lawsuit is at an impasse and that the litigation is proceeding.

There being no further business at this time, the meeting was adjourned at 8:26 p.m.



Clerk



Chairman