

March 20, 2017
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 4:10 p.m. Wesley Adams led the prayer and pledge.

The following additions were made to the agenda:

- 5-2) 911 System
- 5-3) Vehicle for 911 Coordinator
- 6-1) Hiring FEMA Grader Operator
- 7-1) Kenworth Truck Lease

Commissioner Sasnett offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

County Attorney Jeff Goodman presented a draft of a Human Resources Director/Executive Assistant to the County Coordinator job description to replace the existing Board Secretary job description. Discussion included the following:

- Salary currently budgeted for this position
- Budget constraints for hiring employee based on the drafted job description
- Hiring a new employee based on old job description versus new job description
- Updating the County's organizational chart
- Funding position with money from various departmental grants

The Board will continue to use employees from other Departments to temporarily cover this position until a decision is made regarding the vacancy.

(Drafted Job Description)

Clint Smith, IT Director and 911 Coordinator for the Holmes County Sheriff's Office, requested that Venture Technology be awarded the bid to replace the 911 equipment. Discussion included that while Venture was not the lowest bidder other factors were taken into consideration since the money not used from this grant will be returned to the State. Commissioner Locke offered a motion to award the contract to Venture Tech with Commissioner Powell offering a second. The motion passed unanimously.

(Bids)

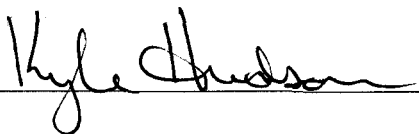
Holmes County Sheriff John Tate requested approval to purchase a vehicle for the 911 Coordinator. Discussion included that the Coordinator is presently using a vehicle from the Sheriff's fleet that is needed for law enforcement purposes and 911 contingency funds are available to cover the cost of the vehicle. Commissioner

Powell offered a motion to purchase the 911 Coordinator a 2017 Ford Explorer through a State Bid with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to hire Bernard Haldeman as a temporary full time FEMA Grader Operator. Commissioner Locke offered a motion to grant the request with Commissioner Sasnett offering a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, requested approval to lease 5 dump trucks from Kenworth of Dothan through a State bid for one year at \$19,500.00 per truck with a buy-out option of \$128,144.05 each at the end of that period. Discussion included the that these will replace the trucks in the County's Road Department fleet that are currently being used for FEMA work and Kenworth has agreed to purchase the trucks at the quoted buyout price at the end of the lease period. Commissioner Locke offered a motion to grant the request contingent on Kenworth providing official paperwork guaranteeing their purchase of the trucks at the quoted buy-out price. Commissioner Powell offered a second and the motion passed unanimously.

There being no further business at this time the meeting was adjourned at 5:21 p.m.



Clerk



Chairman