

March 14, 2017
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 7:30 a.m. Wesley Adams led the prayer and pledge.

The following additions were made to the agenda:

- 3) Burning Debris on Old Mt. Zion Road
- 4) County Coordinator's Job Duties and Responsibilities

Commissioner Music offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

The Board reviewed the County's Flex Time Policy. Discussion included the following:

- Structuring a Flex Time policy to apply to all Departments
- Flex Time Policy applicable straight across the board versus the unique needs of each Department
- How policy changes would affect FEMA workers
- Flex time would have to be utilized during the pay week (Thursday to Wednesday)

Also speaking regarding this issue were the following:

- Kalyn Waters, Extension Office Director
- Steve Connell, Emergency Services Director

County Coordinator Wesley Adams is to review labor laws regarding flex time, have a workshop with all County Department Heads and return with a recommendation for the Board to consider.

The list of County buildings and lease agreements were reviewed. Discussion included the following:

- Need to renew expired leases
- Responsibility of the lease holders versus the County regarding the maintenance on the buildings

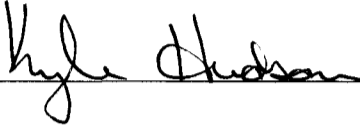
County Coordinator Wesley Adams is to meet with all tenants and bring new leases for the Board's approval.

Commissioner Sasnett presented Mr. Paulk's request that the County burn the debris that was discarded on his property from the Old Mt. Zion Road project so he can plant his field. County Coordinator Wesley Adams was directed to secure the burn permit to accomplish this.

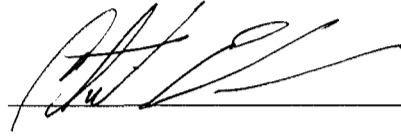
Chairman Erickson discussed the County Coordinator's job responsibilities and duties and recommended that the Board give Mr. Adams the authority to hire and fire. Discussion included Florida Statute's definition of the job duties of a County Administrator versus the duties of a County Coordinator. Commissioner Sasnett offered a motion to have the County Coordinator and the County Attorney compose a new description for County Coordinator's job to include hiring and firing County employees to bring back for the Board's approval. Commissioner Powell offered a second. Commissioner Powell, Music, Sasnett and Erikson voted yes with Commissioner Locke voting no. The motion passed.

A workshop is scheduled for March 28, 2017 at 5:15 p.m. to review the job duties and responsibilities of the County Coordinator.

There being no further business at this time the meeting was adjourned at 8:13 a.m.



Clerk



Chairman