

February 27, 2018  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, Acting County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 6:00 p.m. Special Road Projects Manager Albert Jordan led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 9-C) County Coordinator Position
- 9-D) Garbage Collection RFP
- 7-A) FEMA Update

Commissioner Music offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

Commissioner Music offered a motion to adopt the February 13, 2018 Special Session, February 13, 2018 Regular Session and the February 13, 2018 Workshop minutes with Commissioner Locke offering a second. The motion passed unanimously.

Catherine Wynne, Holmes County Teen Court Board, presented a letter advising that the Teen Court 501(c)(3) is being abolished due to financial constraints and that the program is being turned over to Holmes County Sheriff John Tate. Discussion included the benefits of the program, the process to abolish the non-profit entity and the Sheriff's futures plans for the program.

(Letter)

Herman Knowles, Ponce de Leon Town Council, requested an update on the status of the LOGT interlocal agreement with the revised disbursement amounts. County Attorney Brandon Young advised that he is expecting to have the signatures of all parties on the new agreement before the June deadline and that if the agreement is not signed then the Board has voted to impose the statutory formula.

Malinda Pollock, CDG Engineers & Associates, Inc., presented an Addendum to the Master Service Agreement for Professional Consulting Services for the semiannual water quality monitoring of the Holmes County Landfill. Discussion included that seven years remain on the 25 year requirement for testing the groundwater of a closed landfill and an explanation of the cost of the service. Commissioner Music offered a

motion to accept the addendum to the agreement with Commissioner Sasnett offering a second. The motion passed unanimously.

(Addendum to the Agreement)

Rebecca Prince, Tourist Development Council, presented a job description and requested permission to hire a part-time TDC Administrative Assistance for 16 hours per week at \$10 per hour funded by TDC monies. Discussion included the approved uses of "Bed Tax" revenue, how the position would be a County employee and the hiring process. Commissioner Locke offered a motion to grant the request for the part-time position with the job description to be amended to reflect that the position would fall under the policies and procedures of the Board. Commissioner Erickson offered a second and the motion passed unanimously.

(Job Description)

Joey Marsh, FEMA Director, gave an update of FEMA project #4138 stating the second \$5 million disbursement has been requested. Mr. Marsh reviewed the work completed, the approximately \$8 million savings to date and the projected start date for the alternative procedures.

Ryan Hughes, Melvin Engineering, presented the SCRAP application for CR 181 from CR 179A in Westville to SR 81. The Board approved submitting the application.

Cliff Knauer, Dewberry/Preble-Rish Engineers, presented the Construction Administration and Engineering Inspection Agreement for the Tobe Retherford Road SCOP project under the reduced scope of work. Commissioner Erickson offered a motion to approve the agreement with Commissioner Locke offering a second. The motion passed unanimously.

(Agreement)

Cliff Knauer, Dewberry/Preble-Rish Engineers, advised that the Florida Department of Transportation (DOT) would not approve the bid submitted by Anderson Columbia for the CR 181C project and that it would need to go back out for bid. Commissioner Erickson offered a motion to re-advertise the bid for the reduced scope of work approved by DOT with Commissioner Locke offering a second. The motion passed unanimously.

Brandon Young, County Attorney, advised that, after reviewing the wireless internet service ordinance presented by Mike Alvis of Air Speed Networks, he has determined that the service would have to go out for bid. Mr. Young will prepare a RFP for this service and have it available at the next meeting.

Joey Marsh, Acting County Coordinator, recommended hiring Olivia Miller for the Shop Foreman position at \$16.39 per hour. Discussion included that Ms. Miller has been holding the interim position for the job and the need to update the job description. Commissioner Erickson offered a motion to accept the recommendation with Commissioner Locke offering a second. The motion passed unanimously.

Joey Marsh, Acting County Coordinator, requested that the Shop hours go back to four ten-hour days per week based on the recommendation of the newly hired Shop Foreman. Discussion included the benefits of changing hours, the plans to clear the back log of work and the handling of routine maintenance of the equipment. Commissioner Erickson offered a motion to grant the request with Commissioner Locke offering a second. Commissioners Locke, Erickson, Sasnett and Music voted yes with Commissioner Powell voting no. The motion passed.

Brandon Young, County Attorney, advised that the deadline for accepting applications for the County Coordinator position is March 2<sup>nd</sup> and that six applications have been received to date. Discussion included forming a committee to review the applications, the process for conducting the interviews and the number of applicants to bring before the Board. A committee was formed consisting of the following members:

- Albert Jordan, Special Road Projects Manager
- Brandon Young, County Attorney
- Walton County Administrator and/or Washington County Administrator
- Rebecca Prince, Tourist Development Council

The Board directed the committee to negotiate the salary and bring the top three candidates for the Board to consider.

Brandon Young, County Attorney, presented a RFP for solid waste collection/disposal services for the unincorporated areas of Holmes County. Discussion included the following:

- Current companies offering the service
- Price increase of services passed on to customers
- Trash blowing out of garbage trucks onto road side
- Business expenses and regulations current companies operate under
- Problems of having exclusive provider for service
- Board's authority to regulate price and equipment
- Litter law

The following citizens discussed this matter:

- Janice Conner, Household Disposal Service
- Coy Mixon, Northwest Sanitation
- Catherine Wynne

The Board decided to table the RFP and put more stringent language in the franchise agreements coming due in August and will schedule a workshop to discuss this matter in June.

Commissioner Erickson requested information on the reprimand for the Road Foreman in District 1. Commissioner Sasnett advised that action had been taken and a written reprimand was forthcoming.

Joey Marsh, Acting County Coordinator, requested a workshop to continue updating the Policy and Procedures Manual. A workshop is scheduled for March 13<sup>th</sup> at 8:00 a.m. and will continue following the Regular Session.

There being no further business at this time the meeting was adjourned at 8:08 p.m.

  
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Clerk

  
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Chairman