

February 14, 2017
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Phillip Music, Commissioner Bobby Sasnett and Commissioner Clint Erickson, Chairman of the Board.

Jeff Goodman, County Attorney, and Wesley Adams, County Coordinator, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 9:00 am. Wesley Adams led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following changes were made to the agenda:

- 11F) Parks Crew Mower – changed to hire Program Assistant for 4-H
- 11H) Recycling Department Head - add
- 14D) Change Order on Thomas Drive - add

Commissioner Locke offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

The next agenda item was “Hearing the Public”. No one spoke at this time.

Commissioner Music offered a motion to approve the January 31, 2017 Workshop and Regular Session minutes. Commissioner Locke offered a second. The motion passed unanimously.

The Property for Purchase item was not discussed since Mr. Clay Joiner was not present.

Malinda Polluck, CDG Engineers, gave a brief update of landfill water monitoring and requested an extension of the Master Services Agreement to continue the water monitoring. Commissioner Music offered a motion to grant the request with Commissioner Lock offering a second. The motion passed unanimously.

(Agreement)

The Board discussed Resolution 17-02 and the amended contract for the CR 183A resurfacing project. Discussion included that the contract amount is being reduced by \$136,000.00 due to the bids coming in at a lower amount. Commissioner Music offered a motion to approve the agreement and the resolution with Commissioner Powell offering a second. The motion passed unanimously.

(Agreement and Resolution 17-02)

Matt Standish, Veterans Outreach Program Specialist with the Bay County Vet Center, discussed holding an event to honor Vietnam veterans residing in Holmes County. The Board asked Joey Marsh, Veteran Service Officer, to coordinate this event with Mr. Standish.

Wendy Mayo, Emergency Management Director, requested for her and Stephanie Worley, Program Assistant, to attend an Emergency Management Academy to be held February 26th through March 4th in Starke,

Florida. Commissioner Powell offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

The Board discussed the Bancorp South Equipment Finance Contract financing the purchase of heavy equipment and Resolution 17-03 giving Chairman Erickson the authority to sign the financing agreement. Commissioner Locke offered a motion to approve the contract and adopt Resolution 17-03. Commissioner Music offered a second and the motion passed unanimously.

(Contract and Resolution 17-03)

Tami Ray, TAMCO-MERIDIAN, LLC, presented the Space Needs Assessment packet and discussed the need and costs involved to acquire the old hospital building or the Bonifay Elementary School building as a possible County Annex. Discussion included square footage available, improvements needed, operation costs, approximate total cost to remodel each building and funding options. A Workshop is scheduled for Monday, February 27, 2017 at 6:00 pm to discuss the next phase of the project.

Wesley Adams, County Coordinator, requested to create and advertise for a temporary full time Inmate Work Squad Supervisor position and a temporary part time Inmate Work Squad Technician position for the months of March through August. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to transfer Bart White from Bridge Foreman to the Bridge Crew Heavy Equipment Operator vacant position. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to hire Ronald French as a temporary full time FEMA Road Maintenance Technician for District 3. Commissioner Music offered a motion to grant the request with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to create two temporary full time FEMA Grader Operator positions. Commissioner Sasnett offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to create five temporary full time FEMA Road Maintenance Technician positions. Commissioner Music offered a motion to grant the request with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, presented Tamphus Messer's Petition to change the name of Bylsma Road to Tom Messer Road. Discussion included the requirements of the current road naming policy, Florida Statute requirements and possibly naming the road using both names. The following citizens spoke regarding this issue:

- Elka Mosier

- Tamphus Messer

Commissioner Powell offered a motion to change the road name to Tom Messer Road with Commissioner Locke offering a second. Commissioner Locke, Powell, Sasnett and Erikson voted yes with Commissioner Music voting no. The motion passed.

Wesley Adams, County Coordinator, requested to hire Alyssa Deavours as the 4-H Program Assistant. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested approval for culvert and retention pond work to begin on the Northride and Southride Roads. Discussion included the culvert budget, paving versus chip seal and that these roads are on the FEMA alternative projects list. Commissioner Music offered a motion to proceed with the culvert and dirt work with Commissioner Locke offering a second. The motion passed unanimously.

Wesley Adams, County Coordinator, requested to make Ann Payne at the Recycling Center a Department Head with no change to salary and benefits. Commissioner Sasnett offered a motion to grant the request with Commissioner Powell offering a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, requested to hire Heather Meyers for the temporary full-time Data Entry II position at \$10.50 per hour beginning 02/16/2017. Commissioner Locke offered a motion to approve the request with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, requested an increase in Data Entry Clerk II Kaitlyn Kima's salary by \$0.50 per hour. Commissioner Sasnett offered a motion to grant the request with Commissioner Locke offering a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, requested to hire Hannah Paulk for the temporary full-time FEMA Project Monitor position at \$12.50 per hour effective 02/23/2017. Commissioner Locke offered a motion to grant the request with Commissioner Music offering a second. The motion passed unanimously.

Joey Marsh, FEMA Coordinator, presented options from the State bid for the lease of a Steel Wheel Roller for FEMA work from the following:

Flint Equipment	24 months @ \$2,145.76	Buyout - \$35,200.00
Flint Equipment	36 months @ \$1,823.10	Buyout - \$23,200.00
Thompson Tractor	36 months @ \$1,783.55	Buyout - \$66,990.00

Commissioner Powell offered a motion to lease the roller from Flint Equipment for 36 months. Commissioner Locke offered a second and the motion passed unanimously.

(Bids)

Joey Marsh, FEMA Coordinator, presented options from the State bid for the lease of two Graders for FEMA work from the following:

John Deere (6 WD)	24 months @ \$2,157.54	Buyout - \$209,772.20
John Deere (4 WD)	24 months @ \$1,881.62	Buyout - \$187,185.75
Caterpillar 4 WD w/articulator	36 months @ \$2,367.06	Buyout - \$168,210.00
Caterpillar 4 WD	36 months @ \$2,278.53	Buyout - \$160,650.00

Commissioner Locke offered a motion to lease one articulated grader from Caterpillar Equipment for 36 months and one non-articulated grader from Caterpillar Equipment for 36 months. Commissioner Sasnett offered a second. Commissioners Locke, Music, Sasnett and Erickson voted yes with Commissioner Powell voting no. The motion passed.

(Bids)

Joey Marsh, FEMA Coordinator, discussed the Komatsu excavator purchase approved in a previous meeting. He advised that the additional 3 year comprehensive warranty will bring the total cost of the Komatsu excavator to \$195,982.65 which is \$13,882.65 more than the bid from John Deere which included a 5 year warranty. Commissioner Locke offered a motion to rescind the motion to purchase the Komatsu excavator with Commissioner Sasnett offering a second. The motion passed unanimously. Commissioner Locke offered a motion to purchase the John Deere excavator with Commissioner Sasnett offering a second. The motion passed unanimously.

Cliff Knauer, Dewberry/Preble-Rish Engineers, reviewed the proposed list of roads to submit for the Small County Road Assistance Program. Discussion included some deletions and additions to the proposed list and the application deadlines for grant submittals. Mr. Knauer recommended submitting CR 181 and John Clark Road and agreed to review Banfill Avenue before the final decision is made.

Cliff Knauer, Dewberry/Preble-Rish Engineers, discussed the County Incentive Grant Program proposed submittals. Discussion included his recommendation to submit Ten Mile Road and Henry Gray Road and the 50% cash match required by the County. No action was taken.

Cliff Knauer, Dewberry/Preble-Rish Engineers, gave an update on the Deacon Road project stating that DOT had provided an additional \$50,000. He stated that by reducing the width of the road the funds will now cover the project.

Commissioner Locke offered a motion to approve the Agreement and Notice of Award for the paving of CR 181 to Roberts and Roberts. Commissioner Powell offered a second and the motion passed unanimously.

(Agreement and Notice of Award)

Commissioner Locke offered a motion to approve the Agreement and Notice of Award for the paving of CR 183A to Roberts and Roberts. Commissioner Music offered a second and the motion passed unanimously.

(Agreement and Notice of Award)

Jake Mathis, Melvin Engineering, presented a list of potential roads to be submitted for the Small County Outreach Program. The Board agreed for Mr. Mathis to submit the south 8.2 miles of CR 179 and Flowing Well Road for a SCOP grant.

Jake Mathis, Melvin Engineering, presented a change order for the Thomas Drive project after a section of the road had to be replaced due to unsuitable material. Discussion included that capping the amount of asphalt will cover any additional cost of the project. Commissioner Sasnett offered a motion to accept the Change Order No. 1 with Commissioner Locke offering a second. The motion passed unanimously.

(Change Order No. 1)

Commissioner Music presented a request by Computer Island to put a sign on Highway 79. Discussion included that Computer Island will have to request permission from DOT.

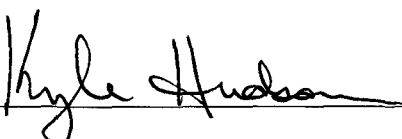
Commissioner Erickson expressed his appreciation for the work of Joey Marsh, FEMA Coordinator, and his staff in securing \$21 million of FEMA funds for the County.

Commissioner Erickson presented a request from the Council on Aging that another Commissioner be assigned to their Board since Commissioner Sasnett has stepped down. Commissioner Erickson agreed to sit on the Council's Board with the County Coordinator covering Mr. Erickson's obligation with Opportunity Florida.

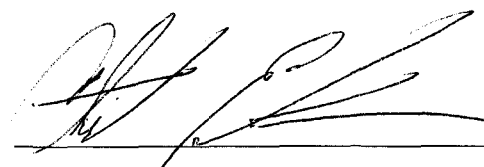
Commissioner Erickson requested that the Road Department shop remain closed on Saturdays due to cost of overtime and lack of supervision. Commissioner Locke offered a motion that the shop remain open Monday through Friday with some workers reporting Monday through Thursday and the others working Tuesday through Friday and the shop remaining closed on Saturdays. Commissioner Music offered a second and the motion passed unanimously.

County Attorney Jeff Goodman recognized retired Washington County Coordinator David Corbin and thanked him for the work he has done for Holmes County.

There being no further business at this time the meeting was adjourned at 11:39 a.m.



Clerk



Chairman