

February 13, 2018
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Clint Erickson, Commissioner Bobby Sasnett, Commissioner Phillip Music and Commissioner Danny Powell, Chairman of the Board.

Joey Marsh, Acting County Coordinator, and Brandon Young, County Attorney, were present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Powell called the meeting to order at 9:07 a.m. He also led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 5-H) Shop Foreman Resignation

Commissioner Music offered a motion to approve the amended agenda with Commissioner Erickson offering a second. The motion passed unanimously.

Kyle Hudson, Clerk of Court, addressed the complaints regarding the quality of the recordings of the meetings posted on the website.

Commissioner Erickson offered a motion to adopt the January 30, 2018 Executive Session and the January 30, 2018 Regular Session minutes with Commissioner Locke offering a second. The motion passed unanimously.

Ron Estes, owner of the Cedar Gardens mobile home park, provided a plat map of the property and advised of his plan to divide the back portion of the property into half acre tracts to sell as mobile home/land packages. The Board directed Mr. Estes to the Planning Commission to find out the requirements to develop his plans.

(Plat Map)

Mike Alvis, Air Speed Networks, provided a draft of an ordinance granting his company exclusive rights to provide high speed wireless internet service to the citizens of Holmes County. Discussion included the following:

- Success of the company in Noma and Esto
- Effect of internet availability on the real estate market
- Proposed base fee to each citizen signing up for services
- Projected revenue to the County from the franchise fee
- Maintenance and tech support provided
- Effect of having an exclusive provider

The County Attorney was directed to review the ordinance as well as the related laws and restrictions concerning internet service providers for the Board to consider at the next meeting.

Bob Jones, CDBG Administrator, requested approval of a letter to the Florida Department of Economic Opportunity requesting an extension of the May 18, 2018 deadline for the 2014 Housing Assistance Grant. Mr. Jones stated that the letter outlines the outstanding projects along with an explanation as to why the work will not be completed by the deadline. Mr. Jones also advised that, if the Department grants the twelve month extension, an updated contract will be brought back for the Board's approval. Commissioner Sasnett offered a motion to have the chairman sign the letter requesting the extension with Commissioner Music offering a second. The motion passed unanimously.

(Letter)

Bob Jones, CDBG Director, presented a list of applicants for the Holmes County CDBG Housing Rehabilitation Grant to determine if a conflict of interest exists. The Board advised that there are no conflict of interest with the names on the list.

(List of Applicants)

Joey Marsh, Acting County Coordinator, requested approval for the Animal Control Officer to receive a rabies vaccine costing between \$900 and \$1000. Mr. Marsh advised that this expenditure is not budgeted and will be paid from the contingencies fund with the officer agreeing to reimburse the County for the cost of the vaccine and his certification classes if he leaves his job before the end of twelve months. Commissioner Erickson offered a motion to approve the request of the vaccine upon execution of the agreement. Commissioner Music offered a second and the motion passed unanimously. The County Attorney will prepare the agreement.

Wendy Mayo, Fire Department Committee, requested approval to send a letter to the Bureau of Fire Standards and Training at the Division of State Fire Marshal requesting a presentation on the County's Fire Service Provider and ISO requirements. The Board approved the request and directed Ms. Mayo to schedule the presentation for April 24th at 4:00 p.m. before the Regular Session.

(Letter)

Raymon Thomas, Development Commission, recommended Jeremy Rolling for the Development Commission for District 2 until June 30, 2021. Commissioner Locke offered a motion to accept the recommendation with Commissioner Music offering a second. The motion passed unanimously.

(Recommendation)

Susan Harris, Library Director, advised that two vacancies have opened on the PPLCS Board and recommended Monette French and Elizabeth Treadwell to fill these positions. Commissioner Erickson offered a motion to accept the recommendations with Commissioner Music offering a second. The motion passed unanimously.

(Recommendation)

Joey Marsh, Acting County Coordinator, advised that Shop Foreman Jeffrey Good has tendered his letter of resignation effective February 21, 2018. Mr. Marsh advised that the position is currently being advertised in-house. Commissioner Erickson offered a motion to accept the resignation with Commissioner Locke offering a second. The Board will review and update the Shop Foreman job description at the next session.

(Letter of Resignation)

Melissa Pettis, Dewberry/Preble-Rish Engineers, advised that the Bonifay/Gritney Road and Bonifay/Chipley Road paving projects are ready for the community meetings to be scheduled and that the addresses of all the property owners needing to be notified will be provided. The Board scheduled the Bonifay/Gritney Road community meeting for March 27th at 5:00 p.m. and the Bonifay/Chipley Road community meeting for March 27th at 7:00 p.m.

Jake Mathis, Melvin Engineering, gave an update on the Deacon Road paving project stating that with weather permitting it should be done in approximately ten days.

Brandon Young, County Attorney, presented the proposed lease between the County and JJS Supply for the Farmers Market office space. Mr. Young advised that the terms of the lease have changed to increase the lease payment to \$1,000 per month and includes an automatic yearly renewal terminating on February 28, 2023 unless cancelled by either party. Jason Sheesley, owner of JJS Supply, was present and agreed to the new terms of the lease. Commissioner Erickson offered a motion to accept the proposed lease with Commissioner Locke offering a second. The motion passed unanimously.

(Lease)

Brandon Young, County Attorney, presented the Agreement for Improvements to Deal Lane for approval. Mr. Young advised that the agreement states the work will commence within 60 days of approval of all the parties

and that the property owners will pay their portion when they execute the agreement. Commissioner Locke offered a motion to accept the agreement with Commissioner Music offering a second. The motion passed unanimously.

(Agreement)

Brandon Young, County Attorney, presented Ordinance 18-01 for the Board's approval and public hearing. Mr. Young stated this ordinance will allow the County to levy a MSBU to fund fire protection services if the referendum passes. Discussion included having the local fire departments inform the general public about how this tax would help fund fire protection in Holmes County. Commissioner Erickson offered a motion to adopt Ordinance 18-01 with Commissioner Music offering a second. The motion passed unanimously.

(Ordinance 18-01)

Joey Marsh, Acting County Coordinator, presented a \$49,052 quote for a cutting unit to mount to the John Deere R7410 tractor. Mr. Marsh advised of the Board's previous agreement to use the proceeds from the sale of the surplus equipment to reimburse the LOGT fund for the purchase of two excavators. Kyle Hudson, Clerk of Court, discussed the budget and the continued use of the contingencies funds to pay for items not budgeted. The Board decided to table the matter of purchasing a cutting unit at this time.

Joey Marsh, Acting County Coordinator, gave an update on the purchase of the ten Mack dump trucks from Capital Truck stating that the first five trucks were scheduled to be delivered Friday.

Brandon Young, County Attorney, presented a lease agreement between the County and Reba Sconiers for the Road Department Yard in District 1. Mr. Young advised that the terms of the lease have changed to increase the County's lease payment to \$200.00 per month and includes an automatic yearly renewal terminating on February 28, 2023 unless cancelled by either party. Discussion included the following:

- Moving the yard to the town of Westville
- Westville's terms for housing the yard
- Septic tank options at current yard

The following citizen discussed this matter:

- David Sconiers

Commissioner Erickson offered a motion to renew the lease with Ms. Sconiers for twelve months at \$200.00 per month with the extra \$100.00 per month being paid out of the contingency fund. Commissioner Music offered a second and the motion passed unanimously. Commissioner Sasnett will talk with the town of Westville about the terms and conditions for moving the District 1 yard to their location in the future. The Board directed Building

Inspector Roger Williams to determine the feasibility of having the current District 1 yard connect to David Sconiers' septic tank.

(Lease)

Commissioner Erickson directed the Acting County Coordinator to ask if contractor Roberts and Roberts will offer to pave the private drives along Southride Lane.

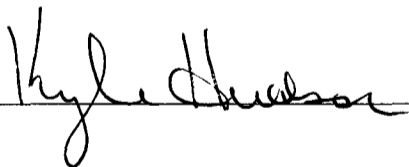
Commissioner Erickson advised of complaints he has received regarding garbage and debris blowing out of garbage trucks onto the roadsides. Discussion included sending warning letters to the local garbage companies and hiring one company to exclusively handle garbage pick-up for the County. The following citizen discussed this matter:

- Ronnie Bell, Waste Management

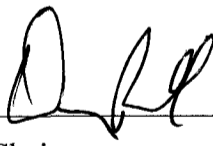
County Attorney Brandon Young will draft a RFP for the County garbage service for the Board to review.

Commissioner Erickson questioned the need for of all Department Heads to attend all sessions. The Board agreed that, although all Department Heads are welcome, only those with an item on the agenda are required to attend a session.

There being no further business at this time the meeting was adjourned at 11:14 a.m.



Clerk



Chairman