

February 12, 2019
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, was present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 9:00 a.m. David Corbin, Project Director, led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following deletions were made to the agenda:

- 10-B) FEMA Fund Interest

The following additions were made to the agenda:

- 10-B) Hwy 179
- 10-C) County Parks
- 10-D) Horsebarn Road
- 10-E) County Cell Phone Stipend
- 10-F) Golf Tournament
- 10-G) Hwy 177A
- 10-H) Milled Asphalt Donation
- 6-B) County Gas Expense
- 7-B) CR 181 SCRAP Candidate

Commissioner Stafford offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

Commissioner Stafford offered a motion to adopt the January 22, 2019 Special Session, the January 29, 2019 Special Session, the January 29, 2019 Regular Session, the January 31, 2019 Special Session and the February 5, 2019 Special Session minutes with Commissioner Music offering a second. The motion passed unanimously.

Charles Ward, Bodie Lane, requested permission to access his property using a portion of Marsh Lane that is not part of the County-maintained road. David Corbin, Project Director, will view the road in question with Road Foreman Gerald Truett and contact Mr. Ward with an answer.

(Property Map)

Commissioner Music offered a motion to open the public hearing on Jeannine Borozny's request to close the cul de sac portion of Brooks Drive. Commissioner Stafford offered a second and the motion passed

unanimously. Jeannine Borozny discussed her request to close the Brooks Drive cul de sac that is on her property. She stated that it is affecting the placement of the house she intends to build and that the drainage ditches are turning a majority of her property into wetlands. The Board also heard from Brooks Drive residents, Becky Marsh and John Ulrich, who spoke against closing the cul de sac. They described the extensive use of the cul de sac by school buses, maintenance workers, medical home care and package delivery services. Commissioner Stafford offered a motion to close the public hearing with Commissioner Music offering a second. The motion passed unanimously. Commissioner Stafford offered a motion to deny the request to close the cul de sac at the end of Brooks Drive with Commissioner Newsom offering a second. The motion passed unanimously. Upon Ms. Borozny's request for a deed reflecting the cul de sac, County Attorney Brandon Young advised her it is a prescriptive right of way and that a survey of the cul de sac would have to be completed for her to deed the property to the County.

Commissioner Music offered a motion to open the public hearing on Attorney Tim Well's petition to abandon the unnamed roadway in Section 4, Township 6 North, Range 15 West, Holmes County (may once have been a portion of Bonifay and Hinote Road). Commissioner Stafford offered a second and the motion passed unanimously. Attorney Wells advised that the road in question is not a County maintained road and that it was actually closed approximately 50 years ago when New Bayview Road was built, but the paperwork was never recorded in the official records. He also advised that all the property owners along the road have consented to the closure. Commissioner Stafford offered a motion to close the public hearing with Commissioner Music offering a second. The motion passed unanimously. Commissioner Stafford offered a motion to grant the request to close the road with Commissioner Music offering a second. The motion passed unanimously. County Attorney Brandon Young will prepare the paperwork to proceed with the road closure.

(Petition)

Olivia Miller, Shop Foreman, advised that the Town of Esto might be agreeable to trade one of their work trucks in exchange for the County completing approximately two days of excavator work. She stated she has examined the truck and determined it is worth the trade. Discussion included the expense of fixing the vehicle and that the Bridge crew is in need of a work truck. Commissioner Stafford offered a motion to accept the trade contingent on approval by the Esto Town Council. Commissioner Music offered a second and the motion passed unanimously.

David Corbin, Project Director, presented an invoice in the amount of \$41,681.36 from the School Board for Hurricane Michael shelter expenses. Discussion included which available funds could be used pay the invoice and the fact that FEMA will reimburse the expense. Commissioner Stafford offered a motion to pay the invoice from the contingencies fund with Commissioner Music offering a second. The motion passed unanimously.

(Invoice)

David Corbin, Project Director, presented a veterinary invoice in the amount \$4,944 for six dogs seized by Animal Control and the Holmes County Sheriff's Office after attacking a man at the end of October. County Attorney Brandon Young advised that the expense may be reimbursable by getting a lien against the dogs' owners, but payment of the judgment cannot be guaranteed. Discussion also included that the charges are still accruing and which funds to use to pay the invoice. Clerk of Court Kyle Hudson requested that the decision be held until a Special Session could be scheduled to discuss the budget in depth.

(Invoice)

David Corbin, Project Director, offered to look into options available to help curtail the County's gas expense. Discussion included ways to secure the gas tanks. He will come back to the next meeting with his recommendations.

Rod Adams, Melvin Engineering, presented Change Order #2 for the CR 181C paving project. He stated that the change order would give the contractor an additional 39 days to complete the project due to documented holidays and weather delays. Discussion included the remedies that could be sought if the project is not completed after this extension. Commissioner Stafford offered a motion to execute the change order with Commissioner Music offering a second. The motion passed unanimously.

(Change Order)

Rod Adams, Melvin Engineering, recommended re-submitting the CR 181 SCRAP application stating that a field review will be done to update the road issues. Discussion included the reasons the project was previously denied and how DOT scores projects. Commissioner Newsom offered a motion to re-submit a SCRAP application for CR 181 contingent on updating the previously submitted application. Commissioner Stafford offered a second and the motion passed unanimously. Commissioner Newsom offered a motion to adopt Resolution 19-04 in support of the CR 181 SCRAP application with Commissioner Stafford offering a second. The motion passed unanimously.

(Resolution 19-04)

Commissioner Newsom discussed the need for center-line road striping on Highway 10A and requested that Melvin Engineering get quotes for the work. Cliff Knauer, Dewberry Engineering, Inc., discussed the benefits of an IDIQ contract, which is an indefinite delivery/indefinite quantity contract, for road repair services. The contract would put pricing in place for a menu of road repair services that could be utilized instead of trying to obtain quotes each time a repair is needed. Mr. Knauer will put together the contract and bid package for the County Attorney to review.

Cliff Knauer, Dewberry Engineering, Inc., stated that the drilling had been done on the Dogwood Lakes dam showing that the soil is good but not properly compacted. The data will be sent in a report to the Water

Management District and will be used to evaluate the stability of the dam. Mr. Knauer stated that the project was approximately 30 days from going out for bid.

Cliff Knauer, Dewberry Engineering, Inc., gave an update on the Hwy 2 Boat Ramp improvement project stating that he has negotiated with Hall Contracting for \$13,000 in savings if the County will provide the sand and deliver it to the site. Discussion of this matter included the following:

- Project is still \$7,000 over the amount of the grant
- Amount of match funds available in FBIP account
- Using the remaining FBIP funds for a Dogwood Lakes boat ramp
- Problem with having the County workers deliver the materials
- Grant reimbursement schedule

Commissioner Stafford offered a motion to re-advertise the bid in an attempt to get the project within budget. Commissioner Newsom offered a second and the motion passed unanimously.

Cliff Knauer, Dewberry Engineering, Inc., recommended resubmitting the last mile of CR 181C from Old Mt. Zion Road to the County line for SCOP funding. The Board agreed by consensus to the recommendation and Mr. Knauer will prepare the application for approval at a future meeting.

Commissioner Newsom discussed removing Special Road Projects Manager Albert Jordan's job title as well as the \$1.50 stipend hourly raise for accepting the new job description and responsibilities. Discussion of this matter included the following:

- Disbursing the raise among all the road foremen
- Road foremen to handle the special projects in their district
- Work on the Dogwood Lakes dam to be handled by contractors
- Mr. Jordan's monitoring of the Hurricane Michael debris removal for FEMA

The Board agreed to table the matter until the Hurricane Michael debris removal is complete. Project Director David Corbin was directed to check whether the County needs to monitor the debris removal and the time table to completion.

Chairman Erickson discussed that Hwy 179 needs patching with hot mix and using LOGT funds for the repair. Discussion included the contractor Commissioner Stafford had contacted about doing the hot mix patch work and the quote the contractor submitted. County Attorney Brandon Young advised that each repair could be considered a separate job and fall below the threshold that would require bids. Commissioner Sasnett and his Road Foreman will view the road and contact the contractor about doing the repair work.

Chairman Erickson discussed the disrepair and unsanitary conditions of the bathrooms in the County's parks. Discussion included options for securing the parks and that the bathrooms were built using Florida Recreation Development Assistant Program (FRDAP) money which restricts available options. Project Director David Corbin will review the damage, options available and make recommendations at a future meeting.

Chairman Erickson discussed railroad ties placed on the County's right-of-way and dirt being removed from Horsebarn Road and R. B. Carter Parkway. County Attorney Brandon Young advised that this is a law enforcement issue and the Sheriff's Office should be called when dirt is being removed from a County road.

Chairman Erickson discussed employees who are accepting the County's cell phone stipend, but are not answering or returning calls. Discussion included the level of the offense for the violation, removing the cell phone stipend from the employee and whether a Department Head can refuse the cell phone stipend. Project Director David Corbin was directed to contact all recipients of the cell phone stipend and inform them that if calls are not answered or returned they could lose the payment.

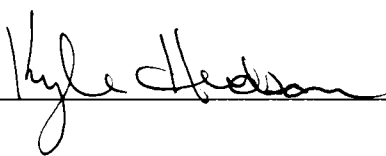
Chairman Erickson advised that a four man golf team was needed for the Chamber of Commerce Golf Tournament. Discussion included simply sponsoring a hole rather than creating a team. The Board tentatively formed a team made up of Chairman Erickson, Project Director David Corbin, Commissioner Stafford and Wanda Stafford.

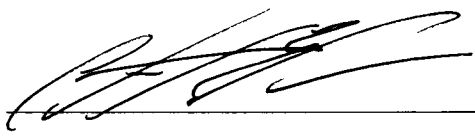
Commissioner Stafford discussed an area of concern on CR 177A north of Hwy 2 where water is going across the road due to drainage issues. Melvin Engineering has viewed the area along with the pavement rippling at the intersection of CR 177A and Hwy 2 and will gather quotes for the repair work.

Commissioner Newsom advised that he had received some milled asphalt he intended to use in District 2 if the other Commissioners had no objection. No objections were given.

David Corbin, Project Monitor, advised that he is meeting with DEP about money available to build low water crossings on roads along the Choctawhatchee River and he will keep the Board updated

There being no further business at this time, the meeting was adjourned at 11:00 a.m.


Clerk


Chairman