

January 22, 2019  
Special Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, was present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 5:00 p.m. County Attorney Brandon Young led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 10-A) Debris Removal Update
- 10-B) Board Office
- 10-C) Dirt for Noma

Commissioner Stafford offered a motion to approve the amended agenda with Commissioner Music offering a second. The motion passed unanimously.

Brandon Young, County Attorney, advised that the hiring committee had narrowed down the applications for the County Coordinator and Emergency Management Director positions to four candidates for each position. He advised that the committee conducted the interviews today and scored each applicant. He stated he was going to announce the top two candidates for each position advising the Board that a lawful reason would have to be cited to refuse the committee's top candidate for each position.

Mr. Young announced that the number one candidate for the County Coordinator position was David Corbin and the number two candidate was Brian Schultz. Discussion included changing the title of the position from County Coordinator to Program Director and amending the County's policy to reflect changes in the position. Commissioner Music offered a motion to give David Corbin a conditional notice of employment upon completion of a background check, drug test and salary negotiations. Commissioner Stafford offered a second. Commissioners Music, Stafford, Sasnett and Erickson voted yes with Commissioner Newsom voting no. The motion passed. Mr. Young will present the employment contract for approval at the next meeting.

Mr. Young announced that the number one candidate for the Emergency Management Director position was Christopher Scott Birge and the number two candidate was John Hagans. Discussion included that being a resident of Holmes County was not a listed requirement of the job. Commissioner Music offered a motion to extend a conditional notice of employment to Christopher Scott Birge upon completion of a background check and drug test. Commissioner Sasnett offered a second. Commissioners Music, Stafford, Sasnett and Newsom voted yes with Commissioner Erickson voting no. The motion passed.

Brandon Young, County Attorney, advised that a notice of protest from the third ranking company for the disaster recovery services contract prevents the County from entering into a contract with The Integrity Group. He will keep the Board advised when the formal protest is filed.

Brandon Young, County Attorney, advised that he had the task orders for Melvin Engineering and Dewberry Engineering to begin the preliminary assessment work on the FEMA alternative procedures projects ready for the Board's approval. Discussion included that the actual cost of the assessment will be \$8,800 per road with ten roads currently on the alternative procedures list, delaying approval of the task orders until the disaster recovery services contract can be signed and the timeline for the protest to be resolved.

Gary Yates, The Integrity Group, advised that the company was willing to consult with the County on the disaster recovery issues on a pro bono basis understanding payment is not guaranteed until a contract can be signed.

The Board discussed the FEMA alternative procedures projects with Bob Stinebaugh, The Integrity Group, and Cliff Knauer, Dewberry Engineering, Inc., where contradictory statements were given about the use of milled asphalt to improve the roads. The discussion involved the following matters:

- Need for another extension with the current extension ending May 2<sup>nd</sup>
- Scope of work for the alternative procedures projects must be decided
- FEMA approving milled asphalt as a permanent fix
- Necessity of engineering services for milled asphalt scope of work
- Permits needed for milled asphalt work
- Number of roads that can be improved with milled asphalt versus paving
- Option of using both methods for improving roads
- Finding quality milled asphalt
- Obtaining releases from property owners when paving a road
- Maintenance and life expectancy of milled asphalt roads
- Scheduling community meetings on proposed roads

David Corbin, incoming County Coordinator, advised that milled asphalt will not stand up to traffic and recommended paving the roads. The Board continued the matter to be discussed further at the January 29<sup>th</sup> Regular Session.

The Board discussed the nine remaining FEMA Project Worksheets (PWs) that must be completed before entering the alternative procedures phase. The discussion of this matter included the following:

- Changing the scope of work for the remaining PWs to milled asphalt
- The RFP for eight trucks with drivers to handle the dirt hauling for the remaining PWs
- The time and performance restraints placed on the companies awarded the contracts
- Having County workers continue the FEMA work
- Ability of County workers to spread all the dirt being dumped by the contracted companies
- The need for additional equipment to finish the FEMA work
- Having County employees continue to work on PW #294
- Maintenance costs for County equipment to complete FEMA work
- Contracting out for graders and rollers in addition to the trucks
- Overtime and the number of FEMA workers the County currently employs
- Number of workers needed to run additional equipment

- Length of time RFP must be advertised

The Board agreed by consensus to have County employees continue work on PW #294, which will be removed from bid. Commissioner Newsom offered a motion to hire two more FEMA equipment operators with Commissioner Stafford offering a second. The motion passed unanimously.

Shawna Lumpkin, Road Department Secretary, recommended Hannah Benton for the FEMA Project Monitor position. Commissioner Stafford offered a motion to hire Ms. Benton with Commissioner Music offering a second. The motion passed unanimously.

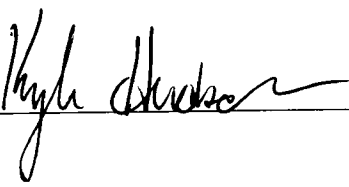
Commissioner Stafford offered a motion to advertise the RFP for eight trucks with drivers, with an alternate bid item for a roller and a grader, on each of the following PWs: # 279, 245, 265, 280, 290, 195, 188 and 113. Commissioner Music offered a second and the motion passed unanimously.

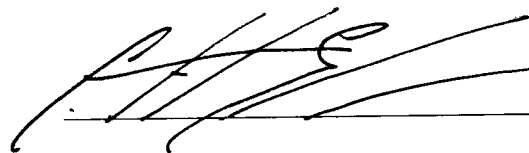
Chairman Erickson advised that the Hurricane Michael debris removal service has started the last pass through the County. Discussion included extending the service and the debris on White Road.

Commissioner Sasnett requested that the floor beneath the Board's bench be repaired so that it is level. Special Projects Manager Johnny Mathis will be contacted to do the work.

Commissioner Stafford discussed using some of the County's spoil dirt at Noma Church. Discussion included the dirt policy, selling the spoil dirt and expending County resources. Albert Jordan, Special Road Projects Manager, will determine the distance it will be to haul the dirt to determine how to charge the religious facility.

There being no further business at this time, the meeting was adjourned at 6:36 p.m.

  
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Clerk

  
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Chairman