

January 7, 2019
Special Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Special Session on the above date with the following members present: Commissioner Phillip Music, Commissioner Earl Stafford, Commissioner Bobby Sasnett, Commissioner Brandon Newsom and Commissioner Clint Erickson, Chairman of the Board.

Brandon Young, County Attorney, was present.

Angie Purvee, Deputy Clerk, was present and kept the minutes.

Chairman Erickson called the meeting to order at 5:01 p.m. He led the prayer and pledge.

The first agenda item was Agenda Additions or Deletions. The following additions were made to the agenda:

- 10-A) Esto Fire Department
- 10-B) Bethlehem School
- 10-C) GPS on Road Graders
- 10-D) Road Department Grease Prank
- 10-E) Dogwood Lakes Spillway Repair Update

Commissioner Music offered a motion to approve the amended agenda with Commissioner Stafford offering a second. The motion passed unanimously.

Donna Meldon, President of the Board for the Council on Aging, and Michael Brown, Council on Aging Executive Director, presented a request for \$10,000 of additional funds. The discussion of this matter included the following:

- Fears of not being able to make payroll
- Overspent grants
- Funds have not been received from the Board for two years
- Money the Board has spent on the Council's building
- Extra expenses due to the criminal activity of the previous director
- Intended use of the additional funds

Commissioner Stafford offered a motion to give the Council on Aging an additional \$5,000 from the Contingencies Fund in addition to the \$2,500 already budgeted for the Council. Commissioner Sasnett offered a second and the motion passed unanimously.

The Board entered into a discussion concerning the use of milled asphalt in place of paving the roads on the FEMA alternative projects list. The discussion of this matter included the following:

- Chances of FEMA approving milled asphalt
- Life expectancy of a milled asphalt road versus a paved road
- Quality of recycled materials used in milled asphalt
- Maintenance on a milled asphalt road
- Optimal thickness of asphalt and base needed
- Obtaining easements from property owners
- Money available for alternative procedures
- Estimate of time needed to complete FEMA work

The following citizens discussed this matter:

- Rod Adams, Melvin Engineering
- Cliff Knauer, Dewberry Engineers Inc.

A Special Session is scheduled for January 14th at 5:00 p.m. to further discuss this matter and finalize the FEMA Engineering contract.

Cliff Knauer, Dewberry Engineers Inc., discussed the County entering into an advanced funding agreement with DOT. The agreement would commit the County to prepaying the costs of road projects before they are scheduled on DOT's work plan. The discussion included the following:

- Procedure to enter into an advanced funding agreement
- Money will be reimbursed when project comes up on the DOT schedule
- Project cannot be moved around on the work schedule if an advance funding agreement is in place
- Using either LOGT funds or loans to prepay projects
- Projects currently on the 5 year FDOT Plan

The Board directed Mr. Knauer to prepare a letter to DOT requesting an advance funding agreement for engineering costs on CR 179 from the Washington County line to Pheil Drive which DOT has approved for the year 2021.

(5 Year FDOT Plan)

Cliff Knauer, Dewberry Engineers Inc., presented an update on the Dogwood Lake spillway repair stating that the Army Corps of Engineers permit has been issued while the Water Management District permit is still pending. He also stated that the charges for the repair work to the spillway will include his inspection fees. Commissioner Stafford offered a motion to have the bidding and contract documents prepared to advertise for a contractor to complete the repairs with Commissioner Music offering a second. The motion passed unanimously. The Board directed Mr. Knauer to also include an alternate bid item for resurfacing the areas where the County has removed trees roots from under the pavement at the Dogwood Lakes subdivision,

Commissioner Stafford advised that the Esto Fire Department had sustained roof damage during Hurricane Michael and has requested Special Projects Manager Johnny Mathis to help with the repairs. The Board agreed by consensus to offer Mr. Mathis' assistance.

Commissioner Stafford stated that a culvert on Highway 160 at the Bethlehem School needed to be replaced. The School has agreed to purchase the culvert and the rock if the County will install the culvert. The Board agreed by consensus to have the County replace the culvert and send an invoice to the School for the pipe and the rock.

Commissioner Newsom discussed placing a GPS in all road graders to track the graders and provide proof of the work completed. He will get the cost estimates to install GPS devices in the graders and present the information at a future meeting.

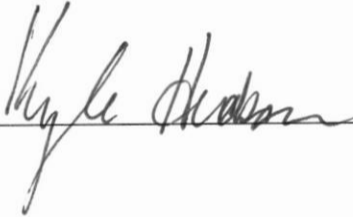
The Board discussed the amount of hot mix needed around the County to patch roads and requested that the Road Department Secretary gather quotes and find out how much money is available in the Road Department Contingencies fund.

Commissioner Newsom advised that a prank involving putting grease all over the inside of a road grader was done by someone with a key and took a long time to clean. The Board agreed to notify all Road Foremen that these pranks will not be tolerated.

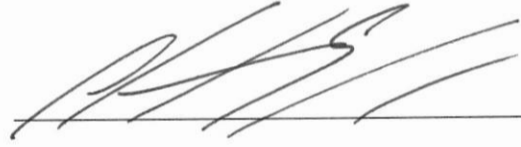
Shawna Lumpkin, Road Department Secretary, presented Resolution 19-01 granting the Chairman and the County Coordinator authority to sign Hazard Mitigation Grant Program (HMGP) agreements. Commissioner Stafford offered a motion to approve the resolution with Commissioner Music offering a second. The motion passed unanimously.

(Resolution)

There being no further business at this time, the meeting was adjourned at 6:24 p.m.



Clerk



Chairman