

September 27, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

September 12, 2011 Tentative Budget Hearing Minutes

September 13, 2011 Regular Session Minutes

September 13, 2022 Workshop Minutes

Waste Management Franchise Agreement

County Use Asphalt Contract-C.W. Roberts

Mosquito Sprayer new hire

Commissioner Williams seconded the motion. The motion passed unanimously.

Chairman Monk advised that the order of the agenda would change slightly and that County Road repair projects would be discussed next. Mr. Whitney Nelson, of Melvin Engineering, discussed various work task order options for Dykes Road, CR171, CR175, CR177A and CR179 and advised that C.W. Roberts was the asphalt contractor. He advised that it was his firm's recommendation to go with option #2; totaling \$85,374.70 for the construction on all five projects, and asked the Board to consider \$5,650.00 for Melvin Engineering's project engineering fees. The Board discussed this item. Commissioner King made a motion to enter into the contract with C.W. Roberts, to approve the construction engineering fees, and also for the cost to come from Local Option Gas Tax (LOGT) funds. Commissioner Williams seconded the motion. The motion passed unanimously.

(See attached proposal)

The Board discussed the travel request in the amount of \$238.00 for Mrs. Wanda Stafford, Emergency Management Director, to attend the "Current Issues in Emergency Management" conference which was to be held in Tallahassee on October 25-27, 2011. Commissioner Williams made a motion to approve the travel request. Commissioner Music seconded the motion. The motion passed unanimously.

(Request)

The Board discussed the facilities maintenance request as submitted by Mrs. Susan Harris, Library Director, for furniture to be moved from the former Library site behind City Hall to the current Library site. Commissioner King made a motion to approve the request and for it to be added to Mr. Eddie Whitehurst's work list. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the Rodeo Parade policy item. Attorney Goodman advised that employees should use their Paid Time Off (PTO) to attend the rodeo parade if they would like to attend. The Board discussed this item and agreed by consensus.

Mr. Eddie Whitehurst, Special Projects Manager, presented his departmental report to the Board and advised of his project list progress for the last six months. The Board discussed this item. Mr. Whitehurst advised that the seasonal/temporary Parks and Recreation positions would be ending soon, and asked the Board if it would be allowable for him to work a five day work-week beginning November 1st, rather than his four-ten hour day schedule. The Board discussed this item and agreed by consensus for Mr. Whitehurst to begin a seasonal five day work-week, to begin on November 1st.

(Report)

Attorney Goodman advised that the 911 system sealed bid opening would be postponed. No action was taken on this item.

Mr. Scott Watkins, of Modern Tech Squad, presented a park surveillance camera quote. Discussion included the following: quote specifications, park vandalism, watermelon shed vandalism, camera portability, image storage and transmission options, and cost breakdown. Also speaking regarding this item were the following:

Mr. Matt Watkins, of Modern Tech Squad

Mr. Jeff Goodman, Attorney

Mr. Charles Smith, citizen

Commissioner Williams made a motion to purchase the camera system, for Modern Tech Squad to install the system, include the warranty and for this item to be paid from Contingencies. Commissioner Music seconded the motion. The motion passed unanimously.

(Quote)

Mr. Scott Watkins, of Modern Tech Squad presented information regarding the time

clock server item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

The Board discussed this item. No action was taken on this item.

The Board discussed the Hedlund's Disposal Franchise Agreement item. Attorney Goodman advised that the Franchise Agreement had expired for this company and that the Sheriff's Department had been contacted regarding this matter. No further action was taken on this item.

Mr. Ben Bell, of Melvin Engineering, revisited the road repair project estimates for Dykes Road, CR171, CR175, CR177A and CR179. He advised that the construction cost was actually \$74,867.20 and that the engineering fee was still \$5,650.00. Commissioner Williams made a motion to amend the previous motion to reflect the corrected amounts. Commissioner King seconded the motion. The motion passed unanimously. Mr. Bell advised that his company would issue the Notice to Proceed to the project contractor.

Attorney Goodman advised that the repair project striping should be put out for bids as it was not included in the proposals. Also speaking regarding this subject was the following:

Mr. Ben Bell, of Melvin Engineering

Commissioner Williams made a motion to go out for bids on the striping for the five road repair projects. Commissioner Music seconded the motion. The motion passed unanimously. The motion passed unanimously.

Ms. Shaquilla Dinkins, citizen, discussed the road condition of O'Dell Peters Lane. She asked if it was a County maintained road and if not, how it could become County maintained. The Board discussed this item. Also speaking regarding this topic were the following:

Mr. Ben Bell, of Melvin Engineering

Mr. Ronnie Bell, citizen

Mrs. Wanda Stafford, Emergency Management Director

Other discussion included the following topics: the process of becoming a County maintained road, dirt hauling, private drive sign color and available contractor services. No action was taken on this item.

Mrs. Wanda Stafford, Emergency Management Director, advised that the \$12.50 Surcharge Committee had purchased an extra radio and asked if it would be allowable for it to be installed in Commissioner Williams' personal vehicle. Commissioner Merchant made a motion to install the extra radio in Commissioner Williams' vehicle. Commissioner Music seconded the motion. The motion passed; with Commissioner Williams abstaining from the vote, and all others voting yes.

Mrs. Wanda Stafford, Emergency Management Director, advised that it might be possible to position one or more of the Emergency Management outdoor cameras toward the watermelon shed location for security purposes. No action was taken on this item.

Mr. Cliff Knauer, of Preble-Rish, presented his findings regarding his inspection of the Alford Road Bridge. He advised that the bridge was in need of replacement and asked the Board if it would be allowable for his firm to apply for Department of Transportation (DOT) Safety funds for the repair. He also asked for authorization for the Chairman to sign the application documentation. Commissioner King made a motion to authorize the Chairman to sign the DOT paperwork. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Merchant asked Mr. Knauer to look into whether the bridge was currently on the work plan. He agreed to do so.

The Board discussed Road Department equipment needs such as chainsaws, pole saws and weed eaters. The Board agreed by consensus for Commissioner Williams to discuss this item with Mr. Roger Williams at the Shop. No further action was taken on this item.

Commissioner King advised that it would be helpful if companies such as Century Link would mark their equipment so that it would be less likely to be disturbed by road crews during maintenance activities. Attorney Goodman advised that he and Ms. Sherry Snell Fitzpatrick, Administrative Assistant, would draft the request. The Board agreed by consensus.

(Request)

Commissioner Merchant updated the Board regarding the ASC Volvo repair for grader #22. Previously, the Board had authorized Commissioner Merchant to negotiate the repair price to be for the additional clutch pack "parts only". He advised that the total price would be \$10,985.61 if the Board agreed to pay for the additional clutch pack parts, rather than \$13,400.00 that had been invoiced. Commissioner King advised that it appeared that some of the replacement parts were not necessary. Commissioner Williams made a motion to pay the "parts only" price of \$10,985.61, and not to include for shop supplies or freight. Commissioner Merchant seconded the motion. The motion passed; with Commissioner King voting no, and all others voting yes.

Attorney Goodman advised that the employee handbook was in need of an update. He suggested that the Board consider organizing a committee to review and revise the handbook. The Board discussed this item. No action was taken on this item.

Commissioner King made a motion to adjourn the meeting. Commissioner Music seconded the motion. The motion passed unanimously.

Clerk

Chairman