

September 14, 2010
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

August 31, 2010 Executive Session Minutes

August 31, 2010 Regular Session Minutes

August 23, 2010 Executive Session Minutes

Intent to Withdraw & Resolution #10-10:PRM Group Health Trust

State Aid to Libraries Funding Agreement

SHIP Annual Report & Certification

Commissioner Williams seconded the motion. The motion passed unanimously.

Chairman Merchant advised that Mrs. Ann Payne, of the Recycling Center, would be discussing some items and that the order of the agenda would change slightly.

Mrs. Ann Payne updated the Board regarding the State grant distribution for the upcoming year. She advised that the State was requiring that an agreement for funding allocation be submitted for approval prior to spending. Other discussion included raises, insurance rate increases and allocation questions. Also speaking regarding this topic were the following:

Mrs. Alice Vickers, Finance Supervisor

Mr. Cody Taylor, Clerk of Court

Mr. Jeff Goodman, Attorney

Commissioner Williams made a motion to request funding for salaries, gas, oil and grease for the equipment. Commissioner Music seconded the motion. The motion passed unanimously. Mrs. Payne asked if the request should include current salary rates. Commissioner Williams confirmed that this was the intention.

Mrs. Ann Payne discussed proposed fee increases at the Recycling Center and suggested raising weight ticket fees to \$5.00 and the television disposal fees to \$5.00, \$7.00 and \$10.00 depending on size. Commissioner King made a motion to raise the weight ticket price to \$5.00 and to increase television disposal fees. Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed application for 911 Wireless Grant funds. Mr. Clint Erickson, of 911 Mapping and Addressing, discussed submission of the following grant applications: The 2010 Maintenance Grant for the Primary Service Answering Point (PSAP), Netclock Grant Application, Patriot System Software, Backup PSAP for the New Hope Station and an additional grant for a PSAP box system. He advised that the potential award amount was approximately \$407,000.00 and that these were non-matching applications. Commissioner King made a motion for the Chairman to sign the grant applications. Commissioner Music seconded the motion. The motion passed unanimously.

(See Applications)

The Board discussed the Mutual Benefit and Use Agreement for Disaster Recovery Services as submitted by Mrs. Wanda Stafford of the Emergency Operations Center. Mrs. Stafford discussed the County's debris removal agreement with Ashbritt, Incorporated, which was to "piggyback" on the existing contract of Gulf County. Other discussion included Federal Emergency Management Agency (FEMA) reimbursement and contract cost. Also speaking regarding this topic were the following:

Mr. Matt Gierden, of Ashbritt, Incorporated

Mr. Jeff Goodman, Attorney

Commissioner Williams made a motion to approve the contract pending the Attorney's review. Commissioner Music seconded the motion. The motion passed unanimously.

(Agreement)

Mr. Mike Mathis and Mr. Ronnie Taylor, of the Forestry Department, discussed the Department's Annual Report. The Board discussed this item. Other discussion included Cogongrass control and delivery of chemicals for the sprayer. No action was taken on this item.

(See Reports)

The Chairman opened the sealed bid for a new well at the District Two Yard. The following bid was submitted:

Todd Leavins Well Drilling	\$4,145.00
----------------------------	------------

Other discussion included warranty information and water well depth. Commissioner King made a motion to award the bid to Todd Leavins Well Drilling. Commissioner Music seconded the motion. The motion passed unanimously.

(Bid)

The Board discussed the engineer rankings for the 179A project. The firms were ranked as follow:

1. David H. Melvin Engineering
2. Greenhorne and O'Mara
3. Metric Engineering

Commissioner King made a motion for the Chairman and Attorney to negotiate with the David H. Melvin Engineering firm. The motion passed; with Chairman Merchant voting no, and all others voting yes.

The Board discussed the Health Department fee schedule and corresponding Resolution #10-11. Ms. Holly Segers, Health Department Administrator, presented this item and advised that the pneumonia vaccine price may increase this year. Commissioner Music made a motion to approve Resolution #10-11 and the pneumonia vaccine increase. Commissioner Williams seconded the motion. The motion passed unanimously.

(Resolution #10-11, Fee Schedule)

Ms. Segers asked the Board if the holes in the Health Department parking lot could be patched. Commissioner Music stated that he would make the repair. The Board agreed by consensus.

Ms. Segers discussed upcoming healthcare reform and the possibility of the Health Department becoming a Federally Qualified Health Center (FQHC). She advised that she would be applying for grant funding in November and stated that she would also prepare a letter of support from the Board, if they were in agreement for her to do so. Commissioner Williams made a motion to approve the letter of support. Commissioner Music seconded the motion. The motion passed unanimously. The Board agreed by consensus for Ms. Segers to draft the letter of support for the application.

(Letter)

Ms. Segers updated the Board on the Health Department remodeling project. No action was taken on this item.

Ms. Julia Rushmann, of the Bay County Health Department and Bay Cares Supervisor, discussed the Bay Cares program and presented the financial statement. Other discussion included administration, capped contribution amount and that the Bay County Board of Commissioners had made no contribution for the services their citizens had received in prior years. No action was taken on this item.

(Financial Statement)

Chairman Merchant discussed the annual dues notice in the amount of \$1,856.40 and Board member nomination request for Opportunity Florida. Commissioner Music made a motion to approve the membership fee and for Mr. Jenkins to continue to serve on the Board. The motion passed unanimously.

(Letter)

Mr. Tom Loucks, Lieutenant, discussed several repairs for the Jail facility. He discussed the repairs for the facility's electromechanical locks. The following quotes were submitted by C.A. Owens and Associates:

Phase I	\$4,695.00 (for parts, lubrication and preventive maintenance)
Phase II	3,450.00 (for additional work and site visit)

He advised that should phase I repairs resolve the issue, that phase II further work would not be necessary. Commissioner Williams made a motion to approve phase I of the repair in the amount of \$4,695.00. Commissioner Music seconded the motion. The motion passed; with Commissioner Monk voting no, and all others voting yes. Mr. Loucks advised that a washing machine was in disrepair. He submitted the following quotes from Commercial and Coin Laundry Equipment Company (CLEC) for consideration:

Repair: included labor, parts, and service call	\$2,823.48
New Unimac Washer	7,915.00

Ms. Tammy Bozeman, Finance Officer of the Sheriff's Department, clarified that no funds were available in the Sheriff's budget and that Mr. Loucks was asking for money from the Board's Jail Maintenance Fund for the repair. Commissioner Music made a motion to repair the washer for the quoted price of \$2,823.48. Commissioner Williams seconded the motion. The motion passed unanimously. The Board agreed by consensus that these purchases would be made from the Jail Maintenance Fund. Mr. Loucks advised that he needed to purchase paint for the walls of the Jail in order to pass inspections, and presented two quotes. Chairman Merchant advised that three quotes would be needed because of the item cost. No action was taken on this item. Mr. Loucks advised that for security purposes, a confidentiality room was needed for both inmate confidentiality and attorney safety. He estimated the cost for this addition to be approximately \$1,000.00 and proposed that Mr. Eddie Whitehurst, Special Projects Manager, complete the project with inmate labor so that the cost would be for material only. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Williams made a motion to make the repair up to \$1,000.00 and that should the repair cost over \$1,000.00, this item should be brought back to the Board for further approval. Commissioner Music seconded the motion. The motion passed unanimously.

(Lock Quotes, Washer Quotes)

Ms. Kathy Mancill, citizen, delivered her public apology as part of her court ordered retribution for a drug related offense.

(Certification)

Mr. Gene Arnold, citizen, delivered his public apology as part of his court ordered retribution for a drug related offense.

(Certification)

Ms. Linda Christy, of the Mezzaluna Springs Development, discussed the project. No action was taken on this item.

Mr. Carl Newberry, citizen, discussed a right of way issue near his residence in the Lake Victor area. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

No action was taken on this item.

Commissioner Monk advised that the consultant services presentations should take place soon for the Comprehensive Plan. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Music made a motion to bring this item to the table for discussion. Commissioner Williams seconded the motion. The motion passed unanimously. Commissioner Monk made a motion for the presentations to take place during the first meeting in October and that the presentation time limit would be thirty minutes. Commissioner Williams seconded the motion. The motion passed unanimously.

Commissioner Williams updated the Board regarding the FEMA Spring Valley Bridge Project and stated that it had been completed.

Chairman Merchant advised that the Parrot Creek Bridge project would begin soon.

Chairman Merchant discussed the nuisance dog issue. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Ms. Holly Segers, Health Department Administrator

No action was taken on this item.

Chairman Merchant advised that he would be meeting with Representative Drake this week for further discussion of Senate Bill 550.

Commissioner Williams discussed the 173 project and advised that \$500,000.00 in Small County Road Assistance Program (SCRAP) may become available. The Board discussed this item. Also speaking regarding this topic was the following:

Mrs. Sherry Fitzpatrick, Administrative Assistant

Commissioner Williams advised that he would discuss further uses for the funds with the Department of Transportation (DOT). No action was taken on this item.

Mr. Hubert Hendrix, Shop Foreman, discussed a roof repair at the Shop. The Board agreed by consensus for Mr. Eddie Whitehurst, Special Projects Manager, to make the repair once the FEMA related work had concluded.

Mr. Hubert Hendrix discussed information from a recent conference he had attended regarding Governmental standards and emission controls for equipment. The Board discussed this item. No action was taken on this item.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman