

November 9, 2010
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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Environmental Manufacturing & Supply Incorporated loan payoff

Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the request for space for a medical aircraft communications repeater as submitted by Mr. Dean Dow of Air Methods Corporation. Other discussion included interference issues and fee proposals. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Mr. Cody Taylor, Clerk of Court

Commissioner Music made a motion to approve request pending Attorney Goodman's approval. Commissioner Williams seconded the motion. The motion passed unanimously.

(Request)

Mr. Jerome Szczekot, EMS Director, discussed his request for overtime holiday pay for part-time EMS employees. The Board discussed this item. Also speaking regarding this item was the following:

Mr. Cody Taylor, Clerk of Court

The Board agreed by consensus, that there should be no overtime pay for the part-time employees and to leave the policy as it was.

(Request)

Mr. Jerome Szczekot discussed purchasing fuel tanks for the EMS stations in Bonifay and Westville. The Board discussed this item. Other discussion included Department of Environmental Protection (DEP) regulations, fuel tank security and departmental budget. No action was taken on this item.

(Request)

Mr. Cody Taylor, Clerk of Court discussed employee telephone use and telephone call log issues at the EMS Department stations. The Board discussed this item. The Board agreed for the Attorney to draft a memo to employees, reiterating that County policy does not allow the County telephone to be used for personal calls that result in a charge, and that any employee who has violated this policy will be billed for those calls. Other discussion included previous action taken by Mr. Szczekot as the Director and that disciplinary action with the possibility of termination for policy violators.

The Board discussed the EMS Department fuel log timeliness. Mr. Szczekot updated the Board regarding his Department's progress. No action was taken on this item.

Mr. Hubert Hendrix spoke regarding County telephone use and the need for a personal cell phone use policy. Chairman Merchant advised that he should address these issues as a Department Head.

The Board discussed dates for the upcoming surplus auction. The Board agreed by consensus to set the date and time for the sale at an upcoming meeting. No action was taken.

Mr. Nolan Baker, of CDG Engineers, discussed the proposed Interlocal Agreement with the Town of Westville regarding their application for a Community Development Block Grant for water distribution system improvements. Commissioner Williams made a motion for the Chairman to sign the agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed the Prison's request for six 911 mapbooks. Also speaking regarding this topic was the following:

Mr. Clint Erickson, of 911 Mapping and Addressing

Commissioner Williams made a motion to provide one mapbook for each of the three work squad officers. Commissioner Music seconded the motion. The motion passed; with Chairman Merchant and Commissioner King voting no and all other voting yes.

The Board discussed the Dispatch Agreement with the Sheriff's Department and City good through September 30, 2011. Commissioner King made a motion for the Chairman to sign the agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed their representation on the Tri-County Community Council Board of Directors. Commissioner Williams made a motion to appoint Commissioner Monk to the Board of Directors. Commissioner Music seconded the motion. The motion passed unanimously.

Chairman Merchant opened the sealed bids for petroleum and related products. The following bids were submitted for the gas & diesel portions:

Company	Markup Gas Regular Unleaded	Markup Diesel #2
Home Oil Company-Graceville, FL	\$0.10	\$0.10
Curt Miller Oil Company-Bonifay, FL	0.10	0.10
Davis Oil Company-Dothan, AL	0.14	0.14

The “products” portion of the bids was not read. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

The Board agreed by consensus for Attorney Goodman to review the bids and return his recommendation to the Board.

(Bids)

The Board discussed the swearing in ceremony date and time. The Board agreed by consensus to set the ceremony for November 16th at 9:00 a.m.

The Board discussed setting the December meeting schedule and agreed by consensus to hold a single meeting for the month which was to take place on December 14th at 9:00 a.m.

The Board discussed the Small County Coalition Board of Directors nominations. Commissioner King made a motion for Chairman Merchant, Commissioner Williams and Ms. Sherry Snell Fitzpatrick to continue to serve. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the planning services presentations. Mr. Jeff Goodman, Attorney, advised all parties of the ground rules. Other discussion included statutory references to negotiation, bid process and the final bid award grading system. Also speaking regarding this topic was the following:

Mr. Hilton Meadows, of Diversified Environmental Planning

The Board recessed for ten minutes. The Board reconvened. Mr. Brandon Young, former County Attorney, joined the meeting and discussion. The Board agreed by consensus to move forward with the presentations.

The Board heard presentations from the following firms and their representatives:

Mr. Hilton Meadows, of Diversified Environmental Planning
Mr. Evan McAllister and Ms. Margaret Baldwin, of Melvin Engineering
Mr. Alan Gray and Mr. John Gallagher, of West Florida Regional Planning
Council

The Board discussed each presentation. Also speaking regarding this topic was the following:

Mr. Carlton Treadwell, Planning Commission Chairman

No action was taken on this item.

Mr. John Reynolds and Mr. Ronnie Bell, of C.W. Roberts, presented asphalt project proposals for Northride Lane/Southride Lane/Deacon Road, Panhandle Lane, Cypress Lane, 177A North of Highway 2 and Flowing Well Road. The Board discussed this item. Other discussion included project priority, mobilization fees and availability of Local Option Gas Tax (LOGT) funding. Commissioner Williams advised that North 177A near the bridge was in serious need of repair and that the quoted amount was \$31,600.00 for the pavement overlay. Commissioner Williams made a motion to utilize LOGT funds to complete the 177A project, per the quote submitted by C.W. Roberts. Commissioner Music seconded the motion. The motion passed unanimously.

(Quote)

Commissioner Williams discussed a culvert that was caving in on the Bethlehem Highway. The Board discussed this item. No action was taken on this item.

Ms. Vicky Clemmons, citizen, spoke regarding an easement issue regarding a well on her mother's property at the corner of Hathaway Mill Creek Road and Hickory Road. She advised that part of the well appeared to be in the County's right of way and asked the Board to consider deeding the portion where the well was located, to her mother. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner King made a motion to move forward with the deed pending approval by Attorney Goodman and Commissioner Monk after examination of the location. Commissioner Williams seconded the motion. The motion passed unanimously.

(Survey)

Commissioner Monk discussed equipment regulations and ranking of the Road Department's equipment. He also advised that it should be decided soon whether the Board would be purchasing the Excavator that had replaced a flooded one in his district. The Board discussed this item. No action was taken on this item.

Commissioner Williams advised that there was an Economic Development meeting on Wednesday. Commissioner Monk volunteered to attend. The Board agreed by consensus.

The Board discussed the upcoming Benton Road Hearing. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

No action was taken on this item.

The Board discussed whether to purchase the District Three rental backhoe. Commissioner Music advised that he would like to purchase the backhoe that his District had been utilizing for Federal Emergency Management Agency (FEMA) related work. No action was taken on this item.

Chairman Merchant updated the Board regarding Bill 550 and the provisions related to septic tank regulation. No action was taken on this item.

Chairman Merchant advised that he had advertised a Heavy Equipment Operator (HEO) position in his District and that he wanted to hire Mr. Eddie Birge. Commissioner King made a motion to hire Mr. Eddie Birge as the HEO. Commissioner Music seconded the motion. The motion passed unanimously.

Chairman Merchant discussed the Building Department's photocopier maintenance invoice. He clarified that the Board's previous action was to utilize Planning Department funds exclusively for salaries. Also speaking regarding this topic was the following:

Mr. Roger Williams, Building Inspector

Commissioner Williams made a motion to pay half of the invoice from the Planning Department budget and the other half of the invoice from the Building Department budget. Commissioner Music seconded the motion. The motion passed unanimously.

Chairman Merchant advised that the tentative date for the employee Christmas party was December 9th.

Attorney Goodman updated the Board regarding the Beall Packing Road Bridge legal issue. He asked the Board if they wanted to pursue this matter further, since the statute of limitations was to expire soon. Commissioner King made a motion for the attorney to proceed. Commissioner Williams seconded the motion. The motion passed unanimously.

Attorney Goodman advised that the Newark Group, a paper goods hauler, had withheld a \$1,900.00 payment to the County. Chairman Merchant advised that the company normally pays the Recycling Department for paper, but recently a driver had been stopped for an oversized load

and the company had to send another driver to re-tarp the load, which was an expense to the company. He asked the Board if he should send this vendor a demand letter. The Board agreed by consensus for Attorney Goodman to send the letter.

(Letter)

Attorney Goodman updated the Board regarding a road related issue near Lake Victor known also as the Newberry-Cumming Road issue. He advised that he would bring more information at a later date.

Attorney Goodman updated the Board regarding the Agri-Center property lease with the Ellenburgs. The Board discussed this item. No action was taken on this tem.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman