

November 24, 2015
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett, Commissioner William Parish, and Commissioner David Whitaker, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 6:00 p.m. Chairman Whitaker opened the meeting with prayer and led the pledge.

The first agenda item was reorganization of the Board. Chairman Whitaker turned the meeting over to Attorney Jeff Goodman. Attorney Goodman stated it was time to elect a Chairman and Vice Chairman for the upcoming twelve (12) month period. Commissioner Whitaker offered a motion for Commissioner Powell to serve as Chairman. Commissioner Parish offered a second. The motion passed unanimously. Commissioner Parish offered a motion for Commissioner Sasnett to serve as Vice Chairman. Commissioner Whitaker offered a second. The motion passed unanimously. The meeting was turned over to Chairman Powell.

The next item was agenda additions and deletions. Items added to today's agenda included:

- 6A) E911 2015 report
- 6B) E911 statistical reports

Commissioner Sasnett offered a motion to approve the amended agenda with Commissioner Whitaker offering a second. The motion passed unanimously. Wendel Whitehurst, County Coordinator, requested to add on four (4) SCRAP/SCOP projects. Commissioner Parish offered a motion to approve the amended agenda with Commissioner Locke offering a second. The motion passed unanimously.

The next item was "Hearing the Public". Ms. Teri Mattson discussed the animal control issues, the ordinances in place for abandonment of animals and the lack of an animal control officer to enforce the ordinances. Discussion also included possibly charging a \$5.00 fee for animal owners to register their animals to raise money for animal control and grants also being available. Other citizens speaking on this subject included:

- Brandy McCroan
- Rebecca Lowery

Ms. Tina Sanders addressed the Board and asked them to consider reinstating her sanitation franchise agreement now that she has acquired her insurance. No action was taken today. Other citizens speaking on this subject included:

- Raymond Kevilly

- Dottie Clark
- Janice Conner, Household Disposal Service
- Coy Mixon, NW Sanitation

Commissioner Parish offered a motion to approve the following consent items:

- November 10, 2015 Regular Session Minutes
- Budget Amendment #3

Commissioner Locked offered a second. The motion passed unanimously.

(Budget Amendment #3)

Attorney Jeff Goodman discussed the Department of Economic Opportunity (DEO) Memorandum of Agreement (MOA) with the State being a collective agreement between the area Counties to support and enhance job creating opportunities and rural economic improvement opportunities. The Board agreed by consensus to appoint Wendel Whitehurst, County Coordinator, as the point of contact for the MOA. Commissioner Parish offered a motion to approve the Memorandum of Agreement. Commissioner Sasnett offered a second. The motion passed unanimously.

(Agreement)

Cliff McGowan, 911 Coordinator, discussed the E911 PSAP system replacement grant application. He advised the current system is on Windows XP which is now obsolete. Commissioner Sasnett offered a motion to approve the grant application with Commissioner Parish offering a second. The motion passed unanimously.

(Grant Application)

Mr. McGowan also discussed the 911 statistical reports that are required by the State detailing 911 calls taken along with other required information that shows the department is in compliance and requested the Board's approval of the reports. Commissioner Parish offered a motion to approve the reports with Commissioner Locke offering a second. The motion passed unanimously.

(Statistical Reports)

Wendel Whitehurst, County Coordinator, discussed the Animal Control agreement he is working out with Washington County where Holmes County will do building inspections for Washington County and in return Washington County will send over their Animal Control Officer to collect the stray animals. Discussion included that a veterinarian will still be needed to take in the animals. Mr. Whitehurst asked if the Board would like him to proceed with working out an animal control agreement with Washington County. The Board agreed by consensus for Mr. Whitehurst to move forward with securing an agreement.

Mr. Whitehurst discussed the grader equipment needed and the quotes received from two (2) companies. Discussion included leasing two (2) John Deere graders- one all-wheel drive and one tandem, and selling two (2) old graders to pay for the lease. Commissioner Locke offered a motion to lease the two (2) John Deere graders for a twenty four (24) month period and to surplus the two (2) old graders. Commissioner Parish offered a second. The motion passed unanimously.

Mr. Whitehurst discussed the SCOP and SCRAP engineering agreements for the following projects:

- Thomas Drive – SCOP
- Deacon Road – SCOP
- CR 181 – SCRAP
- CR 183A - SCRAP

Mr. Whitehurst advised that the Tobe Retherford road project will be put out for bid as it exceeds Department of Transportation's (DOT) threshold. Commissioner Parish offered a motion to approve the four (4) work task orders (engineering agreements) with Commissioner Locke offering a second. The motion passed unanimously.

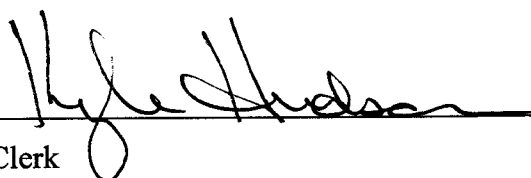
(Engineering Agreements)

Whitney Nelson, Melvin Engineering, gave an update on the Sandpath Road Phase II sidewalk project with an expected completion date of November 30, 2015. Mr. Nelson also discussed Change Order #4 for the Sandpath Sidewalk Phase II project to add on additional days for completion of the project and some contract line item adjustments. He requested the Board approve the Contract Change Order contingent upon the State providing the additional funding. Commissioner Parish offered a motion to approve Change Order #4 once authorization for the additional funding is received from DOT. Commissioner Locke offered a second. The motion passed unanimously.

(Change Order #4)

Tom Carpenter, Melvin Engineering, gave an update on the CR 177 project. He advised he will present two (2) change orders at the next meeting to add a ditch replacement at Bethlehem School and to add time to complete the project due to inclement weather and holidays.

There being no further business at this time the meeting was adjourned at 6:43 p.m.


Clerk


Chairman