

May 11, 2010
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Mr. Dinkins led the prayer and pledge.

Chairman Merchant opened the meeting.

The Board held a Public Hearing to discuss Community Development Block Grant (CDBG) proposed grant applications for a grant award up to \$750,000.00. Mr. Evan McAllister, of Melvin Engineering, discussed the application and award acceptance process and advised that the Public was free to offer suggestions for grant funded projects. He asked the Board's approval for the Chairman to sign a commitment letter and underwriting analysis letter to the Department of Community Affairs in support of the Mezzaluna Springs project. He also explained that the letters did not commit the County to acceptance of any award. Also speaking regarding this topic were the following:

Mr. Brandon Young, Attorney

Mr. Will Morales, citizen

Mr. Brady Wells, citizen

Commissioner Music made a motion for the Chairman to sign the letters. Commissioner Williams seconded the motion. The motion passed; with Commissioner King voting no, and all others voting yes.

(Letters)

The Board discussed the consent items individually. Commissioner Williams made a motion to approve the April 27, 2010 Regular Session Minutes. Commissioner King seconded the motion. The motion passed unanimously.

The Board discussed the work change directive #1 with Jones Construction for the CR 162 project which changed the material in the right of way area from milled asphalt to asphalt for aprons meeting resident driveways. Chairman Merchant explained that the contractor could do the work as part of the current job without having to bring in separate milled material. The cost for this change was \$7,605.00. Commissioner Music made a motion approve the change. Commissioner Williams seconded the motion. The motion passed unanimously.

(Work Change Directive #1)

The Board discussed the Department of Transportation (DOT) Local Agency Plan (LAP) Supplemental Agreement for paving of shoulder areas on each side of CR 179A. The additional paving was for a section from one half mile north of CR 181 in Westville to SR 2. The updated total project cost was estimated to be about \$5,000,000.00. Commissioner King made a motion to approve the agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(LAP)

The Board discussed the proposed agreement addendum #1 from Chastain Skillman for the CDBG Rum Road Phase II/ Gritney Fire Station project. Mr. Robin Losh, Senior Project Manager, explained that northern approaches to the Parrot Creek Bridge had originally been part of the Rum Road phase II project, but the bridge had since been destroyed by flooding and DOT had begun a bridge replacement project which included approach paving. He advised that since there were some overlapping efforts, funds that had originally been designated for phase II could be freed up for Phase III of the Rum Road project. He advised that bid specification and documents would need to be restructured. The addendum amount was \$81,499.00 which included an initial engineering fee of \$66,319.00, document modification fees of \$6410.00 and a storm water permit exemption application in the amount of \$8,770.00. Mr. Bob Jones, Grant Administrator, explained that this amount was within the project budget and that there should not be any additional cost to the County. Commissioner King made a motion to approve the addendum. Commissioner Music seconded the motion. The motion passed unanimously.

(Addendum)

The Board discussed the EMS Week proclamation for May 16th- 22nd. Chairman Merchant read the proclamation. Mr. Jerome Szczekot, EMS Director, advised that as part of the EMS week celebration, he would like to host an employee cookout utilizing \$300.00 from EMS donated funds to cover the cost. Commissioner Music made a motion to approve the proclamation and use of donated funds for the cookout. Commissioner King seconded the motion. The motion passed unanimously.

(Proclamation)

The Board discussed the EMS accounts receivables item. Mr. Jerome Szczekot presented information and advised that it was the suggestion of the auditor and EMS Consultants Company to write off outstanding debt that was older than three years. He advised that EMS Consultants had also suggested changing a Medicare billing rate. Also speaking regarding this topic was the following:

Ms. Holly Segers, Health Department Administrator

Commissioner Williams made a motion to write off the aged accounts and to approve the

updated Medicare billing rate. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Jerome Szczekot discussed the status of the Emergency Medical Services Tracking and Reporting System (EMSTARS) grant application for billing system and software upgrades. Previously, the Board had approved for Mr. Szczekot to pursue this grant funding. He advised that this was a reimbursement grant in the amount of \$17,926.43 asked that money from the General Fund be utilized for reimbursement after the grant closeout. Commissioner King made a motion to allow the utilization of \$17,926.43 from the General Fund for the reimbursement grant and for Mr. Szczekot to proceed with the purchases. Commissioner Music seconded the motion. The motion passed unanimously.

(Request)

Mr. Jerome Szczekot discussed a travel request for Ms. Tami Stafford, EMS Supervisor, to attend a training conference from June 30th to July 2nd in Orlando. The estimated cost for this conference was \$1,162.00 and was to be paid out of County Award grant funding. Commissioner King made a motion to approve Ms. Stafford to attend the training. Commissioner Music seconded the motion. The motion passed unanimously.

(Request)

Mr. Jerome Szczekot asked the Board if it would be allowable for him to apply for a Federal Emergency Management Agency (FEMA) grant for two ambulances and two cardiac monitors. He explained that it was a 5% matching grant. Commissioner Music made a motion to allow him to proceed. Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the request from Mr. Cody Taylor, Clerk of Court, for additional storage for the Clerk's office. His request was to utilize space in a storage building/old voting house that the Supervisor of Elections Office had been using, but was available at this time. Mr. Taylor advised that repairs were needed to the roof and that air conditioning was necessary for preservation of the Board's records that would be stored there. He also stated that he believed that Courthouse Facilities funds may be utilized for this repair as the building was a Courthouse Annex. Commissioner King made a motion for Mr. Taylor to go out for bids for this project and proceed. Commissioner Music seconded the motion. The motion passed unanimously.

(Clerk's Request)

The Board discussed the Community Advisory Task Force nominations relating to the CDBG grant application for the Mezzaluna Springs Project. The following suggestions were submitted:

Ms. Shirley Hawthorne
1067 Highway 179
Bonifay, Florida 32425

Ms. Gail Woodham
909 North Varner Street
Bonifay, Florida 32425

Ms. Ann Leavins
P.O. Box 271
Bonifay, Florida 32425

Mrs. Betty Yancey
1079 Yancey Road
Westville, Florida 32462

Commissioner Monk stated that he was unable to submit a nomination at this time, but would have someone soon. Commissioner Music made a motion to approve the nominations. Commissioner Williams seconded the motion. The motion passed unanimously. Attorney Young advised that a further vote would not be necessary and that Commissioner Monk could make his nomination and appointment.

The Board discussed changing the regularly scheduled July 27th Board meeting to July 20th. No action was taken on this item and the meeting date was not changed.

The Board discussed the request by Mr. Anthony Peyton, citizen, to split a .66 acre parcel of property located on Johnson Lake Road in Westville. Mr. Roger Williams, Building Inspector, advised that the Planning Commission should review this request. Chairman Merchant advised Mr. Peyton to present this request to the Planning Commission. No action was taken on this item.

(Request)

Ms. Shelly Jackson, census worker, updated the Board regarding the recent census.

The Board discussed the proposed paving of Oklahoma Street. Previously, the Board had discussed this item and asked that more information be brought back to the Board for discussion. Mr. Lawrence Cloud, City Council Member, discussed this project and advised that the estimated cost for the project would be \$101,000.00 and should occur in the fall. He asked the Board to consider funding 50-100% of the project. The Board agreed by consensus for Mr. Cloud to keep them updated regarding project progress. No action was taken on this item.

Chairman Merchant advised that he would like for Commissioner Monk to replace him on the Canvassing Board. The Board agreed by consensus to appoint Commissioner Monk.

Chairman Merchant advised that there was an upcoming training session on June 2nd for Canvassing Board related information that Attorney Young should attend. He stated that the fee for the session was about \$95.00 and asked the Board if it would be allowable to pay the fee for Attorney Young to attend. Attorney Young advised that he would not charge the Board for his time while attending the session. Commissioner King made a motion to pay the registration fee.

Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner King advised that he had received a request from Mr. Buris Cole in Ponce de Leon to haul lime rock from White's Construction in Chipley to his driveway. He stated that Mr. Cole would pay for the lime rock and the fuel. Commissioner King made a motion to approve the rock hauling. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner King stated that he would like to abandon Trainee Road. Attorney Young advised that a Public Hearing should be held to discuss this issue. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

Commissioner King made a motion to advertise for the Public Hearing. Commissioner Music seconded the motion. The motion passed unanimously.

Chairman Merchant advised that the well at the District Two Yard was still in disrepair. He asked the Board if it would be allowable for him to gather quotes regarding this repair and bring them to the Board. The Board agreed by consensus.

Chairman Merchant advised that he had met with a representative of Plum Creek Timber Company regarding an agreement for parking and trash pickup at Lake Cassidy. Previously, the Board had discussed this item, however, an acceptable agreement had not been drafted. The Board agreed by consensus for the Chairman and Attorney to discuss this item and for the Attorney to draft a proposed agreement.

Attorney Young advised that he had prepared a draft animal control ordinance for the Board to review and discuss at the next meeting. Also speaking regarding this topic was the following:

Mr. Charles Smith, citizen

No action was taken on this item.

Attorney Young advised that an executive session should be scheduled to discuss the Hickory Hill Road lawsuit. By consensus, the Board agreed to set the meeting for 5:30 p.m. on May 25th.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman