

May 10, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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Records Destruction-Clerk Notification

Right of Way Agreement-FDOT for Bonifay/Chiple Rd. over Unnamed Branch

Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the Family Medical Leave Act (FMLA) request for Mr. James Randall Kirkland as he had exhausted all of his leave time. Also speaking regarding this topic was the following:

Ms. Sherry Snell Fitzpatrick, Administrative Assistant

Commissioner King made a motion to approve twelve weeks of FMLA time. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the proposed Participation Agreement with the Florida Association of Court Clerks (FACC) for credit card payment acceptance. Under this agreement, County Departments such as the Building and EMS Departments could accept credit card payments. Other discussion included ease of use, online payments and equipment agreements. Also speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court

Mr. Jerome Szczekot, EMS Director

Commissioner Williams made a motion to approve the agreement. Commissioner Music seconded the motion. The motion passed unanimously. Attorney Goodman clarified that the agreement was intended to include the Building Department. Commissioners Williams and Music advised that this was the intent of their motion. The Board agreed by consensus.

(Agreement)

The Board discussed the proposed cell phone allowance for the newly created Parks and Recreation Department positions. Commissioner Merchant advised that the Department of Corrections was requiring that each inmate work crew supervisor have both a cell phone and radio for

communication. Other discussion including the following: cell phone ownership as an employment prerequisite and allowance cost. Also speaking regarding this topic were the following:

Ms. Sherry Snell Fitzpatrick, Administrative Assistant
Mr. Jeff Goodman, Attorney

No action was taken on this item.

(Request)

Mr. Jerome Szczekot, EMS Director, presented information regarding his department's request for a new ambulance. Other discussion included the following: government pricing, specifications, bid process, lease/demo vehicles and the Department's fiscal contribution to the purchase. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney
Mr. Cody Taylor, Clerk of Court
Mrs. Tami Stafford, EMS Department Employee

Mr. Szczekot advised that he would bring further information back to the Board for review.

The Board discussed the EMS Week Proclamation and the department's request to utilize \$400.00 of donation funds for a cookout for department employees. Also speaking regarding this topic was the following:

Mrs. Tami Stafford, EMS Employee

Commissioner King made a motion to approve the proclamation and use of \$400.00 in donations funds for the cookout. Commissioner Music seconded the motion. The motion passed unanimously.

(Request)

Attorney Goodman discussed the draft Request for Qualifications (RFQ's) for the County engineering firm of record and advised the Board of several related dates and deadlines. Other discussion included the proposed ranking system for the firms. He also advised that he would be bringing a special session meeting date for Board consideration to hear engineering firm proposals. The Board agreed by consensus that the draft and dates were acceptable. Commissioner Music made a motion to approve the RFQ. Commissioner Merchant seconded the motion. The motion passed unanimously.

(RFQ)

Mr. Cody Taylor, Clerk of Court, presented his request for improvements to the exterior of the Courthouse. The Board discussed this item. Mr. Brian Lemieux, of Greenhorne and O'Mara, discussed repairs and suggested improvements to be made. Mr. Taylor advised that he would like to include a rubberized concrete treatment for the front steps, which would replace the carpet. Also speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court

Mr. Jeff Goodman, Attorney

Commissioner Merchant made a motion to allow Greenhorne and O'Mara to create an estimate for cleaning, pressure washing and repairs. Commissioner Music seconded the motion. The motion passed unanimously.

(Request)

The Board discussed the Transportation Regional Incentive Program (TRIP) 2015. Commissioner Monk advised that this was a fifty-percent grant match road program. Attorney Goodman advised that it may be a favorable idea to ask the engineers for project suggestions. Commissioner Merchant made a motion to consult with the engineers for project suggestions. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the map approval for the right of way agreement with the Department of Transportation (DOT) for Flowing Well Road. Commissioner Williams made a motion to approve the map. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the proposed partial road closure of Cotton Circle. Other discussion included County policies, statutory references and legal description. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Cody Taylor, Clerk of Court

The Board agreed by consensus for Commissioner Music to contact the landowner regarding drafting a letter outlining the request and specific area of roadway to be considered for closure. No action was taken on this item.

Mrs. Holly Holt, Health Department Administrator, discussed adding an additional Health Department vehicle to the County insurance policy. She advised that the County was currently insuring two of the "environmental" vehicles and also that the Health Department would be willing to reimburse the County, should there be any expense. Other discussion included policy limits. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Cody Taylor, Clerk of Court

Commissioner Williams made a motion to accept the car as a County vehicle and to insure it through the County. Commissioner Music seconded the motion. The motion passed unanimously. Mrs. Holt advised that she would give the Board information regarding the tag as well. No further action was taken.

Commissioner Williams discussed the employee travel policy and advised that he would be in

favor of employees utilizing County vehicles for work related travel. No action was taken on this item.

Mrs. Holly Holt discussed the possibility of replacing the portable sign for the Health Department with a permanent fixture. The Board discussed this item. Other discussion included County and State right of way. The Board agreed by consensus to look at the site to decide whether to grant the request.

Mrs. Holly Holt updated the Board regarding the parking lot paving project for the Health Department. She advised that the project would be completed over the weekend.

Mr. Ronnie Bell, of C.W. Roberts, presented the Board with a check in the amount of \$355.67 in support of the 4-H Fishing Derby. The Board thanked him for the donation.

Mr. Hilton Meadows, Consultant, updated the Board regarding several legislative issues. He advised that the amendment to Bill 550 regarding septic tank inspections did not pass. He also discussed Bill 7207 related to Comprehensive Planning and land development regulations.

Mr. Clifton Crews, discussed a milled asphalt request for the Gritney Volunteer Fire Department and paving request for Tobe Rutherford Road. He also thanked the Board for sign installation. No action was taken on this item.

Mr. Carlton Treadwell discussed the Comprehensive Plan.

Commissioner Williams presented a quote in the amount of \$11,675.00 that he had received from C.W. Roberts for patch work on the roadway between Esto and Noma. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. John Reynolds, of C.W. Roberts

Commissioner Williams made a motion to approve the quote in the amount of \$11,675.00 from C.W. Roberts for the patchwork. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Williams advised that this expense should come from Local Option Gas Tax (LOGT) funds.

(Quote)

Commissioner King advised that he would like to hire a temporary worker for District One in Mr. Kirkland's absence for bush hogging. He also advised that the rate of pay would be \$10.00 per hour with no benefits. He stated that the position would be for four or five weeks. The Board agreed by consensus.

Commissioner Merchant discussed trash pickup and local garbage franchises. He advised that he had received complaints regarding trash handling. The Board discussed this item. Other discussion included the following: hiring a single company for countywide trash pickup and record keeping of issues to be considered during the franchise renewal period. Also speaking regarding this topic was the following:

Ms. Sherry Snell Fitzpatrick

No action was taken on this item.

Commissioner Merchant advised that he had received a rock hauling request from Mr. Steve Driver. Commissioner Williams made a motion to approve the request per policy. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Merchant advised that the dirt hauling policy should be reviewed. The Board discussed this item. Discussion included excessive requests and fuel cost. No action was taken on this item.

Mr. Whitney Nelson, of Melvin Engineering, updated the Board regarding the Supplemental Agreement for 179A and asked for Board approval. The Board discussed this item. Commissioner Merchant made a motion to approve the Agreement. Commissioner King seconded the motion. The motion passed unanimously.

(Agreement)

Attorney Goodman updated the Board regarding the draft ordinance which was to include updated Building Department fees. He also advised that the public notice would be published soon for the public hearing, which would be taking place during the last meeting this month.

Attorney Goodman updated the Board regarding the status of the Shoo Fly Bridge dispute. He advised that the negotiations had been unsuccessful, and that a lawsuit was filed last week.

Attorney Goodman advised that he would be addressing County fire arm policy as it related to EMS Department employees.

Attorney Goodman advised that the Engineer RFQ's would be going out on Friday.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman