

March 9, 2010
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

February 23, 2010 Workshop Minutes

February 23, 2010 Executive Session Minutes

February 23, 2010 Regular Minutes

Miscellaneous Appropriations Agreement: Holmes Council on Aging

Miscellaneous Appropriations Agreement: Holmes Creek Soil &
Water Conservation

SHIP Satisfaction of Lien: Lois Duffell

Commissioner Williams seconded the motion. The motion passed unanimously.

Ms. Brenda Still, citizen, delivered a public apology as part of her court ordered retribution for a drug related offense.

(Certification)

The Board discussed the construction bids for the Sandpath Road Small County Outreach (SCOP) project. Previously, the Board had opened the sealed bids and voted for project engineer Greenhorne and O'Mara to review the bids and offer recommendation to the Board. Mr. Garvin McCrary, of Greenhorne and O'Mara, advised that it was recommended that the bid be awarded to Anderson Columbia. He also advised that his firm had met with the City regarding coordination of this project and utility projects. He discussed that since the bid had come in less than the project budget of approximately \$546,000.00 that some additional work, like ditch paving, could be considered with the remaining funds. Commissioner King made a motion to award the bid to Anderson Columbia. Commissioner Music seconded the motion. The motion passed unanimously.

(Recommendation)

The Board discussed the construction bids for the CR162 SCOP project. Previously, the Board had opened the sealed bids and voted for project engineer Melvin Engineering to review the bids and offer recommendation to the Board. Mr. Rod Adams, Project Engineer, discussed the project and explained that that some adjustments were necessary to keep the project within

budget. Line item changes included replacing the thermoplastic striping material to paint, the omission of reflective pavement markers and five foot pavement aprons rather than paving the residential driveways to the right of way line. A reduction was also made to the contingency from \$50,000.00 to \$10,000.00. He advised that the new revised contract was \$440,594.32 and that it was his firm's recommendation to award the bid Jones Construction. Commissioner Williams made a motion to approve the recommendation to award the bid to Jones Construction. Commissioner Music seconded the motion. The motion passed unanimously.

(Recommendation)

Chairman Merchant asked that the request of Mr. Don Benton, citizen, to name his driveway "Gator Ridge" be tabled as he would be meeting with him regarding this topic tomorrow. Commissioner Music made a motion to table this item. Commissioner Williams seconded the motion. The motion passed unanimously.

Chairman Merchant advised that the proposed agreement with Tri County Community Council (TCCC) regarding the administration of the State Housing Initiative Partnership (SHIP) Program had previously been tabled for review by the SHIP Committee. Commissioner Williams made a motion to "take this item off the table". Commissioner King seconded the motion. The motion passed unanimously. Also speaking regarding this topic was the following:

Mrs. Shirley Hawthorne, SHIP Committee Chairperson

Commissioner King made a motion to approve the agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed the proposed policy regarding the return of retired employees to work as drafted by Attorney Young. Chairman Merchant discussed policy's time restrictions on returning retirees. Commissioner Williams made a motion to approve the policy. Commissioner Music seconded the motion. The motion passed unanimously.

(Policy)

The Board discussed the proposed policy regarding departmental gifts, bequests and donations as drafted by Attorney Young. Chairman Merchant advised that it should be noted that property donations are Board property when they are accepted and that the Board decision regarding such donations would be final. Ms. Ann Leavins, Treasurer for the Friends of the Library, asked if this policy was applicable to the Library registered non-profit group. Mr. Cody Taylor, Clerk of Court, advised that due to the rules of the Internal Revenue Service, this group

would be exempt from this Board policy. Commissioner Williams made a motion to approve the policy. Commissioner Music seconded the motion. The motion passed unanimously.

(Policy)

The Board discussed a position at the Recycling Department. Chairman Merchant advised that six months had passed since Mr. Michael Marsh had been hired as a temporary worker. Mrs. Ann Payne, of the Recycling Department, advised that revenue had been generated in her Department and asked if it would be allowable for him to be hired as a full time employee. Commissioner King made a motion to hire Mr. Marsh as a full time employee. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the District Three request to go out for bids for a backhoe lease. Commissioner Music advised that he would like to go out for bids, for this equipment so that it could be utilized for Federal Emergency Management Agency (FEMA) related reimbursable work. Commissioner Williams advised that he would like to go out for bids and that he would like to revisit the state of the budget after the bids come back. Commissioner King made a motion to go out for bids for the backhoe. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the assessment by Department of Environmental Protection in the amount of \$600.00 regarding the domestic wastewater collection/transmission system at the Fairgrounds site. Commissioner King made a motion to pay the \$600.00. Commissioner Williams seconded the motion. The motion passed unanimously.

(DEP Letter)

The Board discussed the Building Department budget. Chairman Merchant advised that due to a decrease in revenue, the department was unable to sustain itself. Also speaking regarding this topic was the following:

Mr. Roger Williams, Building Inspector

Mr. Cody Taylor, Clerk of Court

Commissioner Williams made a motion to begin billing for any Building Department services rendered to all entities other than those of the County. Commissioner Music seconded the motion. The motion passed unanimously. The Board agreed by consensus to set a workshop for March 16th at 3:00 p.m. to discuss the Building Department budget.

(Budget Info)

Mr. Carlton Treadwell, Planning Commission Chairman, discussed the Commission's recommendation to hire Mr. Hilton Meadows to assist with consulting work regarding the Comprehensive Plan. Mr. Hilton Meadows, of Diversified Environmental Planning, discussed his proposal and advised that should the maps that Mr. Tony Arrant, consultant, be available he may be willing to adjust his proposal pricing. Also speaking regarding this topic was the following:

Mrs. Sherry Fitzpatrick, Administrative Assistant

The Board also discussed the procurement policy and its application to this situation. Commissioner Williams made a motion to table this item so that Attorney Young could offer recommendation. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Tamphus Messer, citizen, discussed his proposal to change the name of Bylsma Road to Tom Messer Road. He presented petitions of support that had been gathered from citizens residing on this road. Chairman Merchant stated that Attorney Young had advised that a Public Hearing was necessary to discuss this matter. The Board agreed by consensus that a Public Hearing should be part of the next Regular Session meeting.

(Petitions)

Chairman Merchant advised that the item regarding animal control and rescue would not be discussed as Mr. Will Morales was unable to attend.

Mrs. Lori Patterson, citizen, discussed the driveway access issue of a nearby neighbor. Lieutenant Keith Goddin, of the Sheriff's Department, advised that he was familiar with the situation and that legal action had been taken in this case. No further action was taken on this item.

Mrs. Lori Patterson spoke regarding code enforcement. No action was taken on this item.

Mrs. Lori Patterson spoke regarding a blind spot near her residence on Fairway Drive. She also asked if slower speed limit signs would be installed. Commissioner Monk advised that his road crew was working to improve the situation. No further action followed.

Commissioner Monk discussed some lime-based material that he had been testing on roads in his district. He advised that he had collected pricing from vendors and that Sikes Pipe Company was the least expensive. He also advised that the material was \$162.00 per load and that he would like to get approximately twelve loads per month for a couple of months. He stated that due to budget constraints, he would like to postpone filling the vacant position in his district

for the next few months and utilize those funds to purchase this material. The Board agreed by consensus to allow him to proceed.

Commissioner Music advised that there was a resident on Weeks Street that had a flooding issue in his yard that may be remedied with the purchase of culverts and some ditch cleaning. He also advised that he would be negotiating with the homeowner for the purchase and installation of the culverts, but that the Board would not be purchasing the culverts. He asked the Board if it would be allowable for him to clean the ditch. The Board agreed by consensus for him to clean the ditch to try to alleviate this issue.

Chairman Merchant advised that the Small County Outreach Program (SCOP) list would be revised soon. He asked for suggestions for small and large project nominations. No action was taken on this item.

Chairman Merchant updated the Board regarding the well at the District Two Yard. He advised that the well was in disrepair once again. The Board agreed by consensus to proceed with the repair.

Chairman Merchant thanked the Board for their donations to the Wild Game Expo that had recently been held in Ponce de Leon.

Commissioner Music discussed the limbs that had been placed in the ditches by Gulf Power Company. No action was taken on this item.

Mr. Buck Hood, of Buck's Electric, advised that he had prepared a proposal for a repair to the server room electrical system in the Clerk's Finance Department. Chairman Merchant asked him to discuss it with Mr. Cody Taylor, Clerk of Court. No further discussion followed.

Commissioner Williams made a motion to adjourn the meeting. Commissioner Music seconded the motion. The motion passed unanimously.

Clerk

Chairman