

March 29, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King, Commissioner Phillip Music and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

A Public Hearing was held to discuss the proposed flood ordinance which was to amend Ordinance #90-07. Commissioner Music made a motion to adopt Ordinance #11-01. Commissioner Williams seconded the motion. The motion passed unanimously.

(Ordinance #11-01)

Commissioner Merchant made a motion to approve the following consent items:

March 8, 2011 Regular Session Minutes

March 8, 2011 Executive Session Minutes

March 16, 2011 Special Session Minutes

District 1 Road Maintenance Technician Position-Louis Strickland

Travel Request-Wanda Stafford-Governor's Hurricane Conference

Letter of Support of Grant Application for Rural Development-

Town of Ponce de Leon

2009 SHIP Rehab Applicant-Annie Walker

Cross Country Subterranean Termite Policy Renewal-Health Department

Engineered Cooling Services, Service Proposal

Panhandle Lane/Line Road final Invoices-C.W. Roberts

Panhandle Lane/Line Road-Work Change Directive No. 1

Letter of Support -Opportunity Florida

Quit Claim Deed-Elton or Betty Stafford

Commissioner Music seconded the motion. The motion passed unanimously.

Chairman Monk advised that the order of the agenda would change slightly.

Mr. Christopher Lauen and representatives of the Tobacco Free Holmes and Students Working Against Tobacco (SWAT) programs presented information asked that the Board consider passing a resolution and ordinance prohibiting the sale of certain tobacco products in the County. The Board discussed this item. No action was taken on this item.

Mr. Alan Gray, of West Florida Regional Planning Council, presented information regarding an upcoming April 18th Regional Transportation meeting related to the regional Evaluations and Appraisals Report that he was preparing. The Board discussed this item. No action was taken on this item.

The Board discussed the Family Medical Leave Act (FMLA) request of Mr. Clint Erickson, of 911 Mapping & Addressing. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Williams made a motion to grant two weeks of FMLA without Mr. Erickson having to utilize his leave time. Commissioner Merchant seconded the motion. The motion passed unanimously. Commissioner Williams made a motion to set a policy that employees must exhaust all PTO, Compensation, Sick and Annual leave time concurrently with FMLA leave until only forty hours remain. Commissioner Merchant seconded the motion. The motion passed; with Commissioner Monk voting no, and all others voting yes.

(Request, Policy)

The Board discussed the Road Department Shop time clock rules and regulations item. Discussion included utilizing time clocks in all County Departments, feasibility and time keeping for the Shop Foreman. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Hubert Hendrix, Shop Foreman

Commissioner Williams made a motion to approve the time clock rules. Commissioner Merchant seconded the motion. The motion passed; with Commissioners Monk and King voting no, and all others voting yes. Commissioner Merchant made a motion for Attorney Goodman to look into information regarding time clock feasibility and other timekeeping options for Countywide use. Commissioner Williams seconded the motion. The motion passed unanimously.

(Rules)

The Board discussed the Special Projects Manager's projects list. Mr. Eddie Whitehurst, Special Projects Manager, presented the list of projects and related project request form. Other discussion included projects updates and inmate project restrictions. Also speaking regarding this topic was the following:

Captain Harry Hamilton, of the Sheriff's Office

Commissioner King made a motion to approve the project list. Commissioner Merchant seconded the motion. The motion passed unanimously. Commissioner King made a motion to

approve the project request form. Commissioner Merchant seconded the motion. The motion passed unanimously.

(List, Request Form)

The Board discussed the 4-H Fishing Derby insurance item. Also speaking regarding this item were the following:

Mrs. Natalie Bomann, 4-H Program Director

Attorney Goodman presented information related to this item. He advised that more information was needed and that he would research this item further with Mrs. Bomann. The Board agreed by consensus.

The Board discussed the possibility of a loan to the Fair Board for septic system upgrades. Other discussion included, fair sustainability, fund raising ideas and expected State funding cuts. Also speaking regarding this item were the following:

Mr. Clint Erickson, Fair Board member

Mrs. Natalie Bomann, 4-H Program Director

Commissioner King made a motion to proceed with the loan of \$8,000.00 to the Fair Board for the Septic system upgrades per the quote. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Williams clarified that there would not be any interest collected on the loan and that the terms should be \$8,000.00 over six years, \$1,333.33 per year.

(Quote)

Mr. Josh Smith, of the Construction Licensing Board, presented information regarding the fee schedules and the competency card application and asked for Board approval of the items. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

The Board discussed this item. Commissioner Merchant made a motion to table this item so that more information could be gathered regarding occupational license procedures. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed their nominations for Small County Road Assistance Program (SCRAP) and Small County Outreach Program (SCOP) road and bridge projects. Discussion included maintaining project ranking and completed projects that should be removed from the lists. Commissioner Merchant advised that there was some confusion regarding projects on the list and project eligibility. Commissioner Merchant made a motion to authorize the Chairman to verify project nomination eligibility and to move forward with the program project ranking submissions. Commissioner Music seconded the motion. The motion passed unanimously.

(List)

Captain Harry Hamilton, of the Sheriff's Department, advised that he had discussed the work related to fire alarm system for the Jail with Mr. Harvey Daniels, Jr., of HDJ Security, and that Mr. Daniels had advised him that an additional \$2,134.64 in repairs would be necessary to the system for passage of the Jail inspection. The Board agreed by consensus to discuss this item at a later date, so that more information could be gathered. No action was taken on this item.

(Quote)

Ms. Jaime Carmichael, of the Health Department, advised that C.W. Roberts had quoted several options for the parking lot repair. Commissioner Williams clarified that \$10,000.00 of the Health Department's repair and maintenance budget would be utilized toward this repair and that any other repair items would be taken care of by the Health Department for the remainder of this fiscal year. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Ben Bell, of Melvin Engineering

Commissioner Music made a motion to approve quote option #3, \$21,150 to repair the Health Department parking lot, subject to the County owning the parking lot, and to utilize \$10,000.00 from the Health Department's budgeted Repair and Maintenance funds. Commissioner Williams seconded the motion. The motion passed; with Commissioner Merchant voting no, and all others voting yes.

(Quote)

The Board discussed the previously discussed speed limit sign request for Northdale subdivision. Chairman Monk advised that the signs would be installed soon. No further discussion followed.

Commissioner Williams advised that he would like to hire a temporary Parks and Recreation worker designated to work an inmate crew. He also advised that the worker would be paid \$10.00 per hour for a six month period through the end of the fiscal year. Other discussion included crew rotation and park maintenance. Commissioner Merchant made a motion to hire a temporary worker for six months on a four-ten hour day work schedule from Parks and Recreation funds at \$10.00 per hour to work inmates with the stipulation that the inmate crews will be rotated every two weeks. Commissioner Williams seconded the motion. The motion passed unanimously.

Commissioner Williams discussed the recent Legislative Day Conference in Tallahassee. No action was taken on this item.

Commissioner Merchant advised that he would like to hire someone to fill a District Two Road Maintenance Technician vacancy and that he would advertise “in-house” to fill the position. The Board agreed by consensus for him to proceed.

Attorney Goodman updated the Board regarding the Ellenburgs’ default on payment for the watermelon shed rental. He advised that he had moved forward with a complaint.

Attorney Goodman updated the Board regarding the New Hope wiring project issues. He advised that he had been in contact with Mr. Buck Hood, of Buck’s Electric, and that Mr. Hood had advised that he was filing the necessary insurance information related to this claim. Mr. Goodman also advised that he would postpone legal filing until Friday.

Attorney Goodman updated the Board regarding a seminar he had recently attended regarding the Sunshine Law.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman