

June 28, 2011  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Mr. Dinkins led the prayer and pledge.

Chairman Monk opened the meeting.

Commissioner Music made a motion to approve the following consent items:

June 10, 2011 Regular Session Minutes

June 14, 2011 Regular Session Minutes

June 14, 2011 Workshop Minutes

Commissioner Merchant seconded the motion. The motion passed unanimously. The motion passed unanimously.

The Board discussed the Opportunity Florida item. This item included the appointment of a representative, which had been Mr. Tom Jenkins and also included the approval of the membership fee of \$1,856.40. Commissioner King made a motion to approve the re-appointment of Mr. Jenkins and payment of the membership dues. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Membership Form)

The Board discussed the Chipola Regional Workforce Development Board re-appointments of Ms. Debbie Kolmetz and Mr. Kyle Coates. Commissioner King made a motion to approve the re-appointments. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Letter)

The Board discussed the Courthouse restroom repair item. Quotes were submitted by Woodham Plumbing and Davis Plumbing. Commissioner Williams made a motion to award the low quote to Davis Plumbing, option #1 in the amount of \$525.00 for the commodes only. Commissioner King seconded the motion. The motion passed unanimously. The Board discussed this item and clarified that it was their understanding that the total quote for the commodes was \$525.00, not \$525.00 each.

(See Quotes)

Chairman Monk opened the sealed bids for the Emergency Operations Center's storage

building enclosure. The following bids were submitted:

	<b>Backwoods Buildings</b>	<b>Personal Home Builders</b>	<b>Sasnett Home Builders</b>
<b>Material</b>	\$17,177.44	\$30,566.50	\$20,350.00
<b>Labor</b>	7,000.00	7,641.63	10,650.00
<b>Total Bid</b>	24,177.44	38,208.13	31,000.00

Commissioner King made a motion to award the bid in the amount of \$24,177.44 to Backwoods Buildings and Truss, LLC pending a review by Attorney Goodman and Mr. Roger Williams, Building Inspector. Commissioner Music seconded the motion. The motion passed unanimously.

(Bids)

Mr. Hilton Meadows, Consultant, discussed changed order #1 for his services related to the Comprehensive Plan. The Board discussed this item. Discussion included Legislative changes, Plan progress and current contract. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Merchant made a motion to “hold up” work on the Comprehensive Plan for two weeks so that the Attorney could review related statutes, meet with Mr. Cody Taylor, Clerk, and Mr. Meadows and bring his recommendation back to the Board for review. Commissioner King seconded the motion. The motion passed unanimously.

(Request)

There was a change of agenda item order and the local insurance agent item was discussed next. Mr. Dwight Van Lierop, Agent, discussed his credentials and the benefits of the employment of a local agent. The Board discussed this item. Discussion included the following: customer service, program details and authorization for Mr. Lierop to get a quote for insurance services. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

No action was taken on this item.

Attorney Goodman presented the Engineer Ranking item and instructed the Board to rank firms based on several criteria. The Board ranked the firms on a tabulation sheet and Attorney Goodman calculated the final ranking while the meeting continued.

Commissioner Williams advised that an error had been realized in the consent item approval. He advised that the June 14, 2011 Regular Session minutes contained an error and that Mr. Music had actually meant that the bridge repair was on A.J. Steverson Road rather than J.J. Steverson Road as he had stated. Commissioner Music agreed. Commissioner Williams made a motion to re-approve the consent items with the correction to the June 14, 2011 Regular Session

minutes. Commissioner Merchant seconded the motion. The motion passed unanimously.

Mr. Shep Eubanks, Extension Director, updated the Board regarding the Ellenburgs and the watermelon shed defaulted rental. He advised that he had been approached by Mr. Ellenburg about utilizing the shed and that he had denied the request. He also advised that the Ellenburgs had been removing their equipment from the premises over the last few days. Mr. Eubanks stated that Mr. Ellenburg had promised to pay the balance of \$5,202.77 tomorrow. The Board discussed this item. No action was taken on this item.

Chairman Monk advised that the Tax Collector's building was leaking water. The Board discussed this item and agreed by consensus for Mr. Eddie Whitehurst, Special Projects Manager, to repair the item once he finished his current concrete project at EMS.

Chairman Monk asked Mrs. Wanda Stafford, Emergency Management Director, for an update regarding Federal Emergency Management Agency (FEMA) projects. She advised that the final invoice from F & W Construction should have been approved at this meeting. The Board discussed this item. Other discussion included FEMA project management and road repair policy amendments. No action was taken on this item.

Commissioner Williams advised that a construction meeting with the Department of Transportation (DOT) would be taking place on July 12<sup>th</sup> at 9:00 a.m. for the 173 roadway project, and asked whether Mr. Whitney Nelson, Project Engineer, should represent the County at the meeting. The Board agreed by consensus for Mr. Nelson to attend the meeting.

Attorney Goodman advised that he had completed the engineering firm tabulation and that the top ranking firms were Preble-Rish and Melvin Engineering. He advised that he would be sending out letters indicating the Board's intent to negotiate with each firm.

(Ranking Sheets)

Attorney Goodman advised that he had composed an addendum of clarification related to the asphalt bids. He asked the Board if it would be allowable to send the addendum out to the bidders and also extend the bid deadline. Commissioner King made a motion to approve the addendum and to extend the bid deadline to July 22<sup>nd</sup> at 2:00 p.m., and to open the bids at the July 26<sup>th</sup> meeting. Commissioner Music seconded the motion. The motion passed unanimously.

(Amendment)

Attorney Goodman updated the Board regarding his progress on contacting Hedlund's Disposal concerning their breach of the franchise agreement. He advised that he had drafted a letter to the company, and that it would be going out tomorrow.

Attorney Goodman discussed the addendum to the contract with the Fair Board for the upgrades to the sewer system. The addendum indicated that payments would be yearly, rather

than monthly. He advised that he would leave the addendum for the Chairman to sign.

(Addendum)

Attorney Goodman revisited the Ellenburg lawsuit item and advised that a letter of release may be drafted if payment was received. No action was taken on this item.

Attorney Goodman updated the Board regarding union negotiation dates and advised that preliminary meetings would begin soon.

Since there was no further business, the meeting was adjourned.

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Clerk

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Chairman