

June 14, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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Request to redirect spending- SHIP Money obligated to Gritney Area

Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed whether to hire a local agent for administration of the Blue Cross Blue Shield employee health insurance program. Speaking regarding this topic were the following:

Ms. Sherry Snell Fitzpatrick, Administrative Assistant/Health Insurance
Coordinator

Discussion included whether there would be an increase in premium, current service and proposed changes. Attorney Goodman advised that he would draft a Request for Qualifications (RFQ) for Board approval and follow up with other information that was needed by the next meeting. No action was taken on this item.

The Board discussed the solid waste franchise agreement item. Chairman Monk advised that some of the hauling companies have not been complying with franchise agreement guidelines. Commissioner King advised that Hedlund's Disposal had been observed and photographed with an un-tarped load, which was a violation. The Board discussed various methods of penalty and possible revocation of the franchise agreement. The Board agreed by consensus for the companies to be contacted to remind them of the tarping policy.

The Board discussed the Emergency Medical Service's (EMS) request for the purchase of a new demo 2010 Ford F-650 ambulance through the Sheriff's State bid. Mr. Jerome Szczekot, EMS Director, presented this item and advised that he should have the down payment in the amount of \$35,991.88 in "extra earnings" funds. The price of the ambulance was \$164,729.00 with additional costs for engine warranty options. He discussed accessory items such as a stretcher that he would be requesting grant funds for and a radio request that he would be submitting to the \$12.50 surcharge committee. He also advised that it was not his intention to trade in any of the current ambulances or expand the service. Other discussion included vehicle

performance in other counties, availability of this demo, warranty and financing. Commissioner Williams made a motion to purchase the ambulance and to finance it for five years at 2.51% contingent upon Mrs. Alice Vickers, of the Finance Department, verifying that this rate was the lowest available. Commissioner Merchant seconded the motion. The motion passed unanimously. Commissioner Williams clarified that the purchase should be made from the EMS Department's funds and that this subject matter may be readdressed if the Department becomes unable to fund this purchase. The Board agreed by consensus to purchase the five year/200,000 mile warranty for \$1,500.00.

The Board discussed the EMS Department parking lot repair item. Mr. Jerome Szczekot, EMS Director, presented a quote in the amount of \$2,805.00 that had been submitted by Mr. Eddie Whitehurst, Special Projects Manager, for the repair. An additional quote of \$6,300.00 was submitted by C.W. Roberts. Commissioner Williams made a motion to approve the proposal in the amount of \$2805.00 for the repair. Commissioner Music seconded the motion. The motion passed unanimously. Mr. Szczekot clarified that funding for the project should be available in his budget.

(Quotes)

Mr. Jerome Szczekot, EMS Director, asked the Board to consider a request for Department employees Pam Fuller, Tami Stafford to attend an EMS software training and Medicare conference in Atlanta, GA. He advised that he may attend, should his schedule allow. He also advised that while there was not a fee for the conference, he was requesting that lodging expenses be covered and that there was money available in his budget for this expense. He stated that they could utilize a County vehicle and fuel. Commissioner Williams made a motion to approve the request. Commissioner Music seconded the motion. The motion passed unanimously.

(Flyer)

Mr. Brian Lemieux, of Greenhorne and O'Mara, presented the proposal in the amount of \$9,700.00 for the design fee for services provided by his firm for engineering services related to the proposed repairs to the exterior of the Courthouse. The Board discussed this item. Commissioner Merchant made a motion to approve the proposal. Commissioner Music seconded the motion. The motion passed unanimously.

(Proposal)

Mr. Whitney Nelson, of Melvin Engineering, presented Modification #1 which included a request for additional payments in the amounts of \$21,000.00 and \$43,109.78 for design services and inspections for the CR 179A Local Agency Program (LAP) project. Commissioner Williams made a motion to approve the Modification. Commissioner King seconded the motion. The motion passed unanimously.

(Modification #1)

Mr. Whitney Nelson, of Melvin Engineering, presented the Contract Supplemental

Agreement with the Department of Transportation (DOT) for the CR179A LAP project drainage and guardrail upgrades. The amount of the agreement modification increased the contract amount for C.W. Roberts by \$801,372.25. Commissioner King made a motion to approve the changes. Commissioner Music seconded the motion. The motion passed unanimously.

(Supplemental Agreement)

The Board discussed the Transportation Regional Incentive Program (TRIP) and County Incentive Grant Program (CIGP) project submissions. Also speaking regarding this topic were the following:

Mr. Whitney Nelson, of Melvin Engineering
Mr. Brian Lemieux, of Greenhorne & O'Mara
Ms. Sherry Snell Fitzpatrick, Administrative Assistant

The following projects were discussed for submission to the TRIP for consideration: District One: Line Road from Sandy Creek Road to the Walton County line, District Two: CR 185 from CR 2A to the Alabama State line, District Three: CR 162 East from CR 173N to the Jackson County line, District Four: Esto Noma Road from CR 175 to SR 79 and District Five: McGee Road from SR 90 to Jenkins Road. The following project was discussed for submission to the CIGP for consideration: CR 181 from CR 179A to the Walton County line. Commissioner Williams made a motion to approve the project list. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Bobby Lee, resident, presented his abandonment and closure request for Cotton Circle. He advised that due to on-going vandalism and trespass issues, he would like the Board to consider his request. Other discussion included the following: the possibility of utility easements and map discussion. Attorney Goodman advised that should the Board consider the request, a Public hearing would be necessary. The Board agreed by consensus to hold the Public Hearing at the first meeting in July.

(Request)

The Board discussed the proposal with Public Risk Management (PRM) for property and casualty insurance. Under this proposal, there was a three-percent premium increase of \$8,910.00. Commissioner Williams made a motion to accept the proposal. Commissioner Music seconded the motion. The motion passed unanimously.

(Proposal)

The Board discussed bridge repairs for A.J. Steverson and Morrison Roads. Discussion included repair method and headwall use. Commissioner Williams advised that funds were allocated in the budget for culvert purchases and could be used for these projects. He suggested that Local Option Gas Tax (LOGT) funds could be utilized if all of the budgeted funds had been expended. Also speaking regarding this item was the following:

Mr. Brian Lemieux, of Greenhorne and O'Mara

Commissioner Music made a motion to use plastic culvert pipes for the repairs on J.J. Steverson and Morrison Road bridges and for the repairs to be paid for from LOGT funds. Commissioner Merchant seconded the motion. The motion passed unanimously.

Commissioner Music advised that his backhoe operator was in need of a radio. Commissioner King advised that the request had been sent to the \$12.50 Surcharge Committee.

Commissioner King discussed class A and class B license classifications. He advised that he would like the Board to consider revising the policy, so that class B license holders could be hired. Discussion included job requirements. The Board discussed this item and agreed by consensus for Attorney Goodman to draft an addendum to the personnel policy regarding license requirements for Board review. No action was taken on this item.

Commissioner Merchant discussed a letter that the Board received from the Department of Environmental Protection (DEP) regarding locations available for storm debris. He advised that inspections may take place in the future. No action was taken on this item.

Commissioner Merchant advised that the Town of Westville had built a park and was requesting that the County supply signs for the project. He also advised that the County may consider building the signs, should the town "take care of" the materials. No action was taken on this item.

Commissioner Merchant discussed information that the Board had received regarding a card swipe system for fuel tanks. No action was taken on this item.

Attorney Goodman updated the Board regarding the Federal Emergency Management Agency (FEMA) map errors. He advised that FEMA was working to resolve this issue and resolution could be as early as September. No action was taken on this item.

Attorney Goodman reminded the Board of the Special Session in the afternoon regarding the engineering presentations.

Brian Lemieux, of Greenhorne and O'Mara, discussed the FEMA flood map issues and asked if there would be a public meeting when the maps were revised. Attorney Goodman advised that there should be. No action was taken on this item.

Commissioner King made a motion to adjourn the meeting. Commissioner Merchant seconded the motion. The motion passed unanimously.

Clerk

Chairman