

July 26, 2011  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Mr. Dinkins led the prayer.

Chairman Monk opened the meeting with the pledge.

Pursuant to Public Notice, the Board held a public hearing to discuss the proposed partial road closure of Cotton Circle. Attorney Goodman advised that should the Board vote to close a portion of the road, additional formal statutory procedure and notice filings would be necessary to finalize the closure. Commissioner Williams made a motion to close the pertinent part of Cotton Circle. Commissioner Music seconded the motion. The motion passed unanimously.

(Closure Notice)

Mr. Jerry Jones, citizen, thanked the Board for their contributions to the seven and eight year old girls' softball team donations for team travel to the World Series in Louisiana. No action was taken on this item.

Commissioner Music made a motion to approve the following consent items:

July 12, 2011 Regular Session Minutes

July 19, 2011 Special Session Minutes

Edward Byrne Memorial JAG Program Grant-Sex Crimes Investigation

Edward Byrne Memorial JAG Program Grant-Prison Industry at the HC  
Work Camp

Solid Waste Franchise Agreement-NW Sanitation

Certificate Regarding Matching Funds-Supervisor of Elections

Pittman Volunteer Fire Department-Lease Agreement for vehicles

DOT Traffic Signal Maintenance & Compensation Agreement-2012/2013

Pallet Forks Rental by Wayne Powell

Property Appraiser Budget Approval-Redistribution of Salaries

Commissioner Merchant seconded the motion. The motion passed unanimously.

The Board discussed setting the proposed millage rate and a date and time for the Tentative Budget Hearing. Commissioner King made a motion to set the tentative millage rate at the rollback rate of 9.6605. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner King made a motion to set the tentative budget hearing for Monday,

September 12<sup>th</sup>, after 5:00 p.m. Commissioner Music seconded the motion. The motion passed unanimously. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

Attorney Goodman reminded the Board that they had previously agreed to set a budget workshop on August 9th after the Regular Session. No further action was taken.

The Board discussed the grant that was awarded for a new 911 system purchase. Mr. Clint Erickson, of 911 Mapping and Addressing, discussed this item. Other discussion included whether this item was State contract. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Williams made a motion to table this item until the next meeting so that additional information regarding this purchase could be brought back to the Board for consideration. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Clint Erickson, of 911 Mapping and Addressing, presented his request for approval to apply for a non-matching maintenance grant known as the 911 Rural Grant. If awarded, funds were to be utilized for maintenance at the New Hope backup site. The Board discussed this item. Commissioner King made a motion to apply for the grant in the amount of \$13,034.52. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Grant Information)

Mr. Evan McAllister, of Melvin Engineering, presented information regarding the various proposed Department of Transportation (DOT) sidewalk projects in the area and asked the Board for approval of the corresponding Resolutions and agreements for the design portion of the projects. The Board discussed the Local Agency Plan and Resolution #11-07 for the Bonifay Elementary School sidewalk project, Resolution #11-08 for the Highway 90 sidewalk project and Resolution #11-09 for the Sandpath and Edison Road sidewalk project. Commissioner Merchant made a motion to sign the Resolutions for all three projects. Commissioner Williams seconded the motion. The motion passed unanimously.

(Resolution #11-07, Resolution #11-08, Resolution #11-09, Agreements)

The Board discussed the facilities maintenance request as submitted by Mr. Roger Williams of the Building Department. His request included modifying the building to facilitate his office with the addition of a new glass door, paint and ceiling tile replacement. Commissioner Merchant made a motion for Mr. Roger Williams to purchase the door and paint at the lowest price, and also for Eddie Whitehurst to do the labor. Commissioner Williams seconded the motion. The motion passed unanimously.

(Request)

The Board discussed the County-use credit card request and proposed card use authorization form as submitted by Ms. Sherry Snell Fitzpatrick, Administrative Assistant. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

Commissioner Music made a motion to approve the County-use credit card. Commissioner Merchant seconded the motion. The motion passed; with Commissioner King voting no and all other voting yes.

(Request, Authorization Form)

Chairman Monk opened the sealed County-use asphalt bids. C.W. Roberts and APAC submitted bids. Also speaking regarding this topic were the following:

Mr. John Reynolds, of C.W. Roberts

Attorney Goodman advised the Board to allow for review of the bids and bring the recommendation back to the next meeting. The Board agreed by consensus and no action was taken on this item.

(See Bids)

Ms. Shirley Hawthorne, citizen, discussed the State Housing Initiative Program (SHIP), policies and audit findings. The Board discussed this item. Discussion included the following: the resignation of Tri-County Community Council as SHIP administration and whether to ask West Florida Regional Planning Council (WFRPC) if they would like to administer the program. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Cody Taylor, Clerk of Court

Commissioner King made a motion for WFRPC to administer the program and for Chairman Monk to contact WFRPC to see if they would be willing to do so. Commissioner Merchant seconded the motion. Commissioner Music abstained from the vote. The motion passed unanimously.

(Memo of Voting Conflict)

Mrs. Susan Harris, Library Director, advised that mold had been discovered in several sections of the Library and that its cause was unknown. She also advised that after speaking with the Chairman, she had initiated site testing and that the results would be in on Thursday. The Board discussed this item. Commissioner Williams advised that the Library should remain closed until the test results were known. Other discussion included the following topics: the possible purchase of a dehumidifier, employee workload and the summer program.

Commissioner Music made a motion for the Library to be closed and for employees to report to work at the Annex until the test results are returned. Commissioner Merchant made a motion to pay the Library employees Administrative Leave for the Friday, Saturday and Tuesday that the Library had already been closed. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Music advised that the bridge on Steverson Road was in need of repair, because it had rotted. He clarified that it was not on A.J. Steverson as he had first reported. He also advised that the cost to replace the bridge with wood was \$4,700.00 and that the cost for replacement with forty-eight inch plastic culvert pipes was \$4,100.00 total. Commissioner Music made a motion to replace the bridge on Steverson Road with plastic culvert pipes. Commissioner Williams seconded the motion. The motion passed unanimously.

Commissioner Williams advised that he had posted the District Four Road Foreman position and that he wanted to hire Mr. Albert Jordan. The Board discussed this item. Commissioner Williams made a motion to hire Mr. Albert Jordan as the Road Foreman and for the pay to be retroactive to the beginning of the current pay period. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Williams advised that Mr. Jordan had stated that two culvert pipes were needed in his district and the quote for the purchase was \$2,174.40. Commissioner Williams made a motion to purchase the culvert pipes and to utilize Local Option Gas Tax (LOGT) funds for the purchase. Commissioner Merchant seconded the motion. The motion passed unanimously.

Commissioner King advised that the Tax Collector's/Property Appraiser's building was still leaking water. The Board discussed this item. Other discussion included the following topics: the water source, the roof structure, possible roof replacement and past efforts. The Board agreed by consensus for Mr. Eddie Whitehurst, Special Projects Manager, to assess the situation. No action further was taken on this item.

Commissioner Merchant advised that there was an upcoming Florida Association of Counties' Emergency Management meeting taking place August 11<sup>th</sup> in Okaloosa County for Commissioners. He also advised that the fee for the conference was \$50.00 per person, but that Mrs. Wanda Stafford, Emergency Management Director, had stated that she had money in her budget, should the Commissioners wish to attend. No action was taken on this item.

Commissioner Merchant advised that he had received a request from Mr. Eddie Eaton, Coordinator, for a sixty-amp breaker hookup for the "Dental Bus" program for local children. He stated that the program would be taking place August 1<sup>st</sup>-5<sup>th</sup> at New Hope Fire Station. He also advised that Mr. Eddie Whitehurst, Special Projects Manager, had inspected this item and could install the breaker. Commissioner Merchant made a motion to approve the breaker installation by Mr. Whitehurst. Commissioner Williams seconded the motion. The motion passed unanimously.

Commissioner Merchant advised that the grader in District Two was in disrepair and that it was unclear how long it would take to repair the machine. He asked the Board if it would be allowable for him to rent a machine during the repair. Other discussion included the following: quote collection and the emergency declaration. Also speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court

Mr. Jeff Goodman, Attorney

Commissioner Merchant made a motion to approve the lowest rental quotation under these emergency conditions. Commissioner Williams seconded the motion. The motion passed unanimously.

Chairman Monk advised that he had unused funds in salaries which he would like to utilize to purchase some milled asphalt. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Merchant made a motion to move money to purchase road materials. Commissioner Music seconded the motion. The motion passed unanimously.

Attorney Goodman updated the Board regarding the County engineering contracts. He advised that he had drafted the contracts and had submitted them to Melvin Engineering and Preble-Rish for signature. Commissioner Williams made a motion for the Chairman to sign the contracts with the firms and to move forward. Commissioner Music seconded the motion. The motion passed unanimously.

(Contracts)

Attorney Goodman advised that a contract was needed with the company known as Modern Tech Squad for their use of a trailer at the Council on Aging site, and that he had prepared a draft contract. He also stated that the contract could be presented at the next Board meeting for the Chairman's signature. The Board discussed this item. Other discussion included the following topics: contract terms, building ownership and building condition. Commissioner Williams made a motion for Attorney Goodman to discuss this item with Modern Tech Squad and to bring the contract back to the Board at the next meeting for approval. Commissioner Music seconded the motion. The motion passed unanimously.

Attorney Goodman advised that he would be posting notice for executive sessions regarding union negotiations August 9<sup>th</sup> and litigation items on August 30<sup>th</sup>. No action was taken on these items.

Chairman Monk advised that he had received citizen complaints regarding poor upkeep and trash in some neighborhood yards in District Five. The Board discussed this item. Other

discussion included the following topics: code enforcement and health concerns. No action was taken on this item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Since there was no further business, the meeting was adjourned.

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Clerk

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Chairman