

January 13, 2015  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett, Commissioner William Parish, and Commissioner David Whitaker, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Melissa Kabaci, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Whitaker opened the meeting with prayer and led the pledge.

The first agenda item was "Hearing the Public". The public was given an opportunity to speak with no one responding.

Commissioner Sasnett offered a motion to approve the following consent items:

- December 9, 2014 Executive and Regular Session Minutes; December 18, 2014 Special Session Minutes
- Excel Training – Sherry Snell, Betty McKay-Scott
- Miscellaneous Appropriations Agreement, Chamber of Commerce
- Miscellaneous Appropriations Agreement, Tri-County Community Council
- Miscellaneous Appropriations Agreement, RSVP – Elder Care Services
- LAP Bonifay Sidewalk Project FPID # 329664-1-58-01 Change Order #2
- PPLCS (Library) Board Member Recommendation

Commissioner Powell offered a second. The motion passed unanimously.

(Training Request)

(Miscellaneous Appropriations Agreements)

(Change Order #2)

(Library Board Member Recommendation)

Deputy John Tate advised that the repeater is out on the Hickory Hill tower and parts are no longer available to repair it. He requested to purchase a replacement repeater from \$12.50 Traffic Surcharge funds at a cost of \$1724.00. Commissioner Locke offered a motion to purchase the repeater out of the \$12.50 fund. Commissioner Powell offered a second. The motion passed unanimously.

(Quote)

Attorney Goodman discussed the Lease Agreement at the Farmer's Market with JJS Supply, Inc. nearing renewal time. He requested approval to extend the lease agreement from March, 2015 through the end of

February 2016. Commissioner Locke offered a motion to accept the lease renewal with JJS Supply, Inc. Commissioner Powell offered a second. The motion passed unanimously.

(Lease Agreement)

Rod Adams, Melvin Engineering, discussed the CR 177 Resurfacing Bid Award recommendation. Discussion included additional contingency funds being available to add to the bid by \$550,000.00 which can increase the work to be done on the project. Mr. Adams requested to strike the notice of award from last month and award the new bid with the increased funds to the base bid submitted by Robert and Roberts. Commissioner Powell offered a motion to strike the old bid award and approve the new award. Commissioner Sasnett offered a second. The motion passed unanimously. Mr. Adams also gave an update of the project status and advised they are still attempting to get a necessary permit from the Army Corp before the project can begin.

(Project Specifications)

Wendel Whitehurst, County Coordinator, discussed the job description for the Human Resources position and requested approval of the description. Commissioner Parish offered a motion to approve the Human Resources job description. Commissioner Powell offered a second. The motion passed unanimously.

(Job Description)

Mr. Whitehurst discussed the open Human Resources position being a part time position at eight (8) hours a day one day a week at \$15.00 per hour and having conducted interviews for the position. He recommended Donna Walsingham for the position as she has prior experience and is currently employed in a Human Resources position in Walton County. Commissioner Parish offered a motion to approve hiring Donna Walsingham for the Human Resources position. Commissioner Powell offered a second. Commissioners Locke and Sasnett voted no with Commissioners Powell, Parish and Whitaker voting yes. The motion passed. Commissioner Locke advised that funds had not been allocated in the budget for this position and that this was his reason for voting no.

Betty Scott, EMS Secretary, discussed the County Awards Grant for Emergency Medical Services (EMS) and requested approval to proceed with the grant application. Discussion included the grant covering equipment needed for the ambulances, description of the requested equipment and cost, the grant covering \$9067.00 of this cost with only \$32.90 having to be covered by the County. Ms. Scott advised she also has a Resolution drawn up for Board approval to be included with the application. Commissioner Locke offered a motion to proceed with the application for the grant. Commissioner Powell offered a second. The motion passed unanimously.

(Resolution #14-19)

(Equipment Quotes)

Betty Scott also discussed applying for the EMS 75/25 Matching Grant for a new ambulance. Commissioner Locke offered a motion to approve applying for this grant with Commissioner Sasnett offering a second. The motion passed unanimously. Discussion included already having one new ambulance payment that is coming out of next year's budget for \$40,000 and the Board's reservation at being able to meet the match requirement.

Wendell Whitehurst, County Coordinator, discussed the Preventative Maintenance Proposal for Traffic Signals. He advised we currently have an agreement with Griffin Traffic Signals and asked if the Board wants to continue with the agreement. Discussion included the need to have the required regular preventative maintenance and testing, the need to have emergency response if a traffic signal light is out and Griffin being the low bidder. Commissioner Parish offered a motion to approve the Maintenance Agreement. Commissioner Sasnett offered a second. The motion passed unanimously.

(Maintenance Agreement)

Mr. Whitehurst recommended hiring Greg Harris for the vacant District 1 grader position and James Adams for the District 1 Road Maintenance Technician position. Commissioner Sasnett offered a motion to approve hiring Mr. Harris and Mr. Adams for these positions. Commissioner Locke offered a second. The motion passed unanimously.

Mr. Whitehurst requested approval to put out bids for a Private Contractor for Animal Control. Discussion included the position being all encompassing to include the housing of the animals, the current Animal Control Ordinance and the current cost of dealing with the strays versus the cost of the position. Commissioner Locke offered a motion to put out bids for a private contractor for Animal Control with Commissioner Parish offering a second. Kyle Hudson, Clerk of Court, reminded the Board that the \$60,000 that had been budgeted for Animal Control had been rolled over into the contingency fund during the budget process and if rolled back the contingency fund will be reduced by \$60,000. The motion passed unanimously.

Mr. Whitehurst discussed FEMA road projects and the need to put out a rock bid to complete these projects or the \$100,000 grant money allocated for these projects will have to be returned. Commissioner Parish offered a motion to approve putting out the rock bid to complete the road improvement projects. Commissioner Sasnett offered a second. The motion passed unanimously.

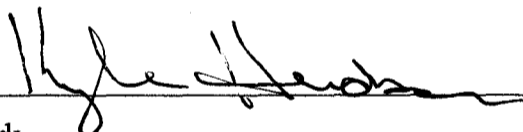
Mr. Whitehurst discussed the temporary Limited Right of Entry Agreement to correct the drainage issues on the Billy Wayne and Carolyn Mims property. Commissioner Locke offered a motion to approve the temporary easement agreement. Commissioner Sasnett offered a second. The motion passed unanimously.

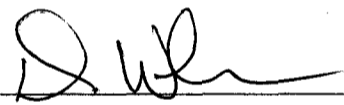
Mr. Whitehurst discussed the Old Mount Zion Road project status. Discussion included the easement agreement will be signed next Thursday, an excavator will be needed to get the project going but a roller won't be needed yet.

Attorney Goodman discussed the Magnolia street surplus property parcel and advised that a church was interested in purchasing the parcel. Mr. Goodman stated certified letters will go out today to the adjoining property owners notifying them of the intent to sell the property to fulfill the next step in the selling process.

Commissioner Locke discussed a Transportation Alternation Grant available through the Department of Transportation (DOT) for sidewalk projects that the grant funds would cover. Mr. Locke requested a list of possible projects to submit to the DOT.

There being no further business at this time the meeting was adjourned at 9:40 a.m.

  
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Clerk

  
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Chairman