

February 8, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King, Commissioner Phillip Music and Commissioner Ron Monk, Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

January 18, 2011 Special Session Minutes

January 25, 2011 Regular Session Minutes

Addendum-CDG Engineers Holmes County Landfill Monitoring

Pine Log Fire Department Lease Agreement-Ford fire trucks & Freightliner

Commissioner Williams seconded the motion. The motion passed unanimously.

Mr. Jim Gollahon, of Gollahon Financial Services, updated the Board regarding the progress of the bond refinancing process. He advised that an interest rate of 3.64% had been secured with Branch Banking and Trust (BB&T) and stated that the closing date for the transaction would be March 10th. The Board discussed this item. Mr. Jeff Goodman, Attorney, read Resolution #11-02 in support of this transaction into record. Commissioner King made a motion to approve Resolution #11-02. Commissioner Music seconded the motion. The motion passed unanimously.

(Resolution # 11-02)

The Board discussed the tax deed certificates item. By consensus, the Board agreed to take no action on this item.

(Certificate List)

The Board discussed two upcoming Florida Association of Counties conferences taking place March 23rd & 24th in Tallahassee. Chairman Monk discussed the Legislative Day Conference and asked if any of the Board members would like to attend. Mr. Jeff Goodman, Attorney, advised that there was a class regarding ethics and the Sunshine Law, and asked if it would be allowable for him to attend. Commissioner Merchant made a motion to allow any Commissioner interested in attending the Legislative Day to attend and also for Attorney Goodman to attend the Sunshine Law class. Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the County credit card item. Discussion included the following: card control and whether local vendors accepted purchase orders. Also speaking regarding this topic was the following:

Mr. Hubert Hendrix, Shop Foreman

The Board agreed by consensus to table this item and to research whether most local vendors accepted County purchase orders.

The Board discussed the 911 Dispatch generator item. Discussion included the following: the user agreement that had been drafted by the Attorney, the process for transferring 911 telephone calls to the New Hope station and the bid specifications as drafted by Mr. Roger Williams, Building Inspector. Commissioner King asked that Mr. Erickson draft a letter to the \$12.50 Surcharge Committee requesting funding for a portion of this project. Also speaking regarding this item were the following:

Mr. Roger Williams, Building Inspector

Mr. Buck Hood, of Buck's Electrical Service

Commissioner Merchant made a motion to go out for bids for the generator hookup per the specifications and to add a concrete slab to the "County provided" items list and also to be sure that the generator was operational once the setup was complete. Commissioner Williams seconded the motion. The motion passed unanimously.

(Specifications, \$12.50 Letter)

Mrs. Holly Holt, Health Department Administrator, updated the Board regarding previously submitted applications for Low Income Pool (LIP) funding and the Federally Qualified Healthcare Center (FQHC) program. She advised that \$750,000.00 in LIP funding had been awarded to the Health Department for primary care services and also that service hours would be extended beginning March 1st. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Hilton Meadows, citizen

She also advised that information regarding FQHC should be available sometime between April and August. She asked the Board if it would be allowable for two checks to be written from Health Department budget funds for grant application related fees of the Advisory Board. She explained that the corporation fee should be reimbursed to Mr. Rod Johnson, Advisory Board Attorney, for \$87.50 and the other was \$70.00, which was an annual filing fee. Commissioner King made a motion to write both checks. Commissioner Music seconded the motion. The motion passed unanimously. Other discussion included the following: the possibility of mobile clinic service to Ponce de Leon, and LIP program offerings.

Mrs. Holly Holt discussed the Health Department parking lot conditions. She advised that some patchwork was needed to the lot and that West Florida Electric Cooperative Association (WFECA) was looking into lighting issues. No action was taken on these items.

Mrs. Holly Holt introduced Ms. Jessica Ludwig, LIP Clinic Coordinator.

The Board discussed the maintenance agreement with the Department of Transportation (DOT) for CR 173N. Commissioner Merchant advised that a correction to the County name was needed on page one of the agreement. Commissioner Williams made a motion to approve the agreement with the County name correction to page one. Commissioner King seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed two rural matching grant applications for Three Power Pro Stretchers and two Zoll Autopulse units with accessories. Commissioner Williams made a motion for the EMS Department to apply for the grants and upon approval of the grants, return to the Board to discuss the availability of funds in the budget for the matches. Commissioner Music seconded the motion. The motion passed unanimously.

(Applications)

Mr. Hubert Hendrix, Shop Foreman, discussed the repair options for the loader at the Shop. He advised that it was originally to go to the auction, but the engine was in disrepair. He also advised that he had tried to repair the loader with a used motor, but that it had not been successful. He stated that he had collected the following verbal quotes for several repair options if it was the pleasure of the Board: a new block assembly including head and gaskets, but no accessories for \$3,000.00 with a 6 month warranty, a new long block with head and all accessories except starter and alternator for \$3,900.00 or a used "set in" engine with everything on it for \$2,750.00, which included a thirty-day warranty. The Board discussed this item. Commissioner Williams advised that if the repair was a success, the machine should go to auction. Commissioner Williams made a motion to purchase a motor for \$2,750.00. Commissioner Merchant seconded the motion. The motion passed unanimously.

Mr. Hubert Hendrix updated the Board regarding a repair to the Rescue One Ambulance. He advised that the two-year old motor was still under warranty and that the repair should be done soon.

Commissioner King advised that he had posted Grader Operator and Heavy Equipment Operator positions for District One "in-house" and that he wanted to transfer Mr. Reggie Benton into the Grader Operator position and Mr. Randall Kirkland as the Heavy Equipment Operator. Commissioner Merchant made a motion to approve the transfers of Reggie Benton and Mr.

Randall Kirkland for District One. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner King also advised that he would be posting two Road Maintenance Technician positions and that he would bring his recommendations back to the Board. The Board agreed by consensus.

Commissioner King advised that Mr. Eddie Whitehurst, of the Parks and Recreation Department, had requested changing his work schedule to a four, ten hour day work schedule to better utilize inmate labor. Commissioner Merchant made a motion for Mr. Whitehurst to begin working the four, ten hour day work week schedule. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Merchant asked the Board whether a meeting should be arranged with the new Warden to discuss inmate work squad availability. Commissioner Monk agreed to arrange a meeting. The Board agreed by consensus for him to proceed.

Chairman Monk advised that he would like to hire Mr. Maxwell Kuntz as a Heavy Equipment Operator for District Five. Commissioner King made a motion to hire Mr. Kuntz. Commissioner Merchant seconded the motion. The motion passed unanimously.

Mr. Jeff Goodman, Attorney, advised that he would like to draft a memo to Department Heads regarding radio and transmission device etiquette. Commissioner Merchant made a motion for Mr. Goodman to draft a letter regarding this subject matter. Commissioner Williams seconded the motion. The motion passed unanimously.

(Memo)

Mr. Jeff Goodman, Attorney, advised that he had attempted to contact the town of Westville regarding Comprehensive Plan related information and had been unsuccessful. He asked the Board for their assistance in the matter. No action was taken on this item.

Mr. Shay McCormick, of the Bonifay Fire Department, advised that the \$12.50 surcharge fund had spent approximately \$12,600.00 for radios for their department and he further advised that the City was approved for a grant which allowed this funding to be reimbursed to the County.

Mr. Clint Erickson, of 911 Mapping and Addressing, advised that he had received a request to change the name of Holmes Loop to honor an officer killed in the line of duty. The Board discussed this item. Other discussion included previous citizen requests that had been denied. The Board agreed by consensus not to change the road name.

Mr. Whitney Nelson, of Melvin Engineering, updated the Board regarding the progress of the Panhandle Land and Line Road projects. He advised that the Line Road project should be completed within a week and Panhandle Lane should be completed within two weeks.

Mr. Hilton Meadows discussed the Comprehensive Plan, Septic Bill actions, the Federal Emergency Management Agency (FEMA) flood ordinance update and the State Housing Initiative Program (SHIP) program. No action was taken on these items.

Commissioner Williams discussed end of fiscal year spending and the New Hope EMS station generator project. He advised that the project had not been completed, although payment had been made to Buck's Electrical Contracting. The Board discussed this item. Mr. Hood advised that the 100 amp feeders were incorrectly sized for the system, but that he would complete the project per the contract, before the next meeting. No action was taken on this item.

Chairman Monk advised that Mr. Tim McClain, of the Road Department, was retiring and that his retirement party was scheduled for February 24th.

Chairman Monk advised that the Pine Log Volunteer Fire Department was holding an open house February 13th.

Commissioner Williams revisited end of fiscal year spending. He suggested distribution of a memo to Department Heads regarding pre-planning efforts for spending. The Board discussed this item. No action was taken on this item.

Commissioner King made a motion to adjourn the meeting. Commissioner Merchant seconded the motion. The motion passed unanimously.

Clerk

Chairman