

December 14, 2010
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King, Commissioner Phillip Music and Commissioner Ron Monk, Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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Public Health Entomology Research & Education Center (PHEREC)-Res.# 10-14

Miscellaneous Appropriations Agreement: Holmes Creek Soil and Water

Miscellaneous Appropriations Agreement: Holmes Council on Aging

Miscellaneous Appropriations Agreement: Tri-County Community Council

Miscellaneous Appropriations Agreement: RSVP

Miscellaneous Appropriations Agreement: Holmes County Chamber
of Commerce

State Housing Initiative Program (SHIP) Satisfaction of Mortgage-
Laurie S. Rhodes

Commissioner Merchant seconded the motion. The motion passed unanimously.

The Board discussed the "America Saves" reimbursement program from Office Max, which offered purchase percentage reimbursements, on office supply orders. The Board discussed this item. Commissioner King made a motion to approve this item. Commissioner Music seconded the motion. The motion passed unanimously.

(Info)

The Board discussed the purchase of a 400 pound ice machine for District Two. Chairman Merchant advised that he had collected quotes; however the water quality of the new well was not satisfactory. He also stated that he would speak with Leavins Well Drilling. Commissioner Williams made a motion to table the ice machine purchase until the well water issue was resolved. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the payoff for the District Five rented excavator as submitted by Tractor and Equipment Company and purchase of the District Three rented backhoe from Flint Equipment Company. Other discussion included the following: whether to purchase uniform equipment, taking surplus equipment to auction, keeping the best of the surplus backhoes for the Shop to replace the Loader and financing options. Commissioner Williams advised that he would

like to look into financing the District Three backhoe and District Five excavator payoff purchases with new equipment purchases. Commissioner Williams made a motion to go out for bids on four tier two backhoes that would be comparable to that of District Three. Commissioner Music seconded the motion. The motion passed unanimously. Also speaking regarding this topic was the following:

Mr. Hubert Hendrix, Maintenance Supervisor

The Board agreed by consensus for Mr. Hendrix to write the specifications for the bid.

(Payoff)

The Board discussed the work order #5 proposal as submitted by C.W. Roberts for overlay work on Panhandle Lane. The Board discussed drainage issues, road base options, engineering studies and possible grant funding. Also speaking regarding this topic was the following:

Mr. Evan McAllister, of Melvin Engineering

The Board agreed by consensus to table the item so that more information could be collected.

(Work Order #5)

The Board discussed the planning services item for consultant services for work related to the upcoming Comprehensive Plan revisions. Each Commissioner verbally ranked their choices as follows:

Commissioner	WFRPC	Melvin Engineering	Diversified Environmental Planning
Music	90	96	99
Williams	80	84	86
King	93	93	95
Merchant	95	95	97
Monk	82	85	90

Attorney Goodman advised that Diversified Environmental Planning (DEP) was the apparent highest ranked firm. Commissioner Williams made a motion to negotiate with DEP for Comprehensive Plan consultant services. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Williams volunteered to assist in the negotiation with DEP. The Board agreed by consensus.

The Board discussed the Building Department budget item. Chairman Monk advised that the Building Department's revenue was still low and that previously, money had been utilized from the Planning Department budget to fund the Building Department as some of the Planning tasks were being completed by the Building Department staff. Discussion also included:

furlough days, changing the Inspector's schedule to a five day work week, cutting back on working hours and increasing permit fees. Also speaking regarding this topic was the following:

Mr. Roger Williams, Building Inspector

Mr. Jeff Goodman, Attorney

Mr. Hilton Meadows, citizen

Commissioner Merchant clarified that in order for the Department to "sustain itself"; it should collect revenues of \$7,453.75 per month. Commissioner Merchant made a motion to transfer funds to the Building Department budget this month, give the Department three months ending in March to sustain itself through its revenues and should the Department fail to sustain itself, reduce the work hours of the Building Inspector and one secretary to thirty-five hours per week and also eliminate the part-time position. Commissioner King seconded the motion. The motion passed; with Chairman Monk and Commissioners Williams voting no, and all others voting yes.

The Board discussed possible dates for the surplus auction. Commissioner Williams made a motion to tentatively set the date for January 26, 2011 at 9:00 a.m. pending Mr. Taylor's availability to attend. Commissioner King seconded the motion. The motion passed unanimously.

Mrs. Violet Meadows, citizen, asked the Board to update her regarding the removal of a nuisance tree in the right of way near her property on Banfill Avenue. Chairman Monk advised that he had collected a quote from Adams Tree Service in the amount of \$450.00, since the tree was too large for the Road Department to cut down themselves. Commissioner Merchant made a motion to approve the quote of \$450.00 from Adams Tree Service for the removal of the tree. Commissioner Music seconded the motion. The motion passed; with Commissioners Williams and King voting no, and all others voting yes.

Mr. Tom Loucks, Jail Administrator, revisited a quote from C.A. Owens for electronic door locking mechanisms. He advised that the original quote was presented in two phases and that phase one had been approved and the work was still in progress. He also advised that the second phase work was necessary and that the quote was approximately \$4,500.00, which was an increase of \$1,000.00 from the original quote. Other topics of discussion were the following: price increase, company outsourcing of the repair, and repair necessity. The Board agreed by consensus to table the item so that Mr. Loucks could collect further information.

Mr. Tom Loucks presented a quote in the amount of \$2,920.30 from HDJ Security for the installation of a telephone line, seven thermophoto detectors and protectors to support the remote monitoring for the thermal protector portion of the Jail fire protection system. He advised that this installation was necessary to keep the Jail in compliance for inspections. Commissioner Williams made a motion to approve the quote of \$2,920.30 from HDJ Security for the phone line for the fire alarm system.

(Quote)

Commissioner Merchant advised that the Mayor of Westville had requested that the County make several signs for a grant funded park project in the town. The Board discussed this item. Other discussion included the following: sign specifications and sign costs. Commissioner Merchant agreed that he would gather more information regarding the request. No action was taken on this item.

Chairman Merchant asked for clarification regarding when engineering service ranking would be bid again. The Board discussed this item. Mrs. Sherry Fitzpatrick, Administrative Assistant, advised that the re-ranking would occur in July 2011. No action was taken on this item.

Chairman Monk advised that all members of the Construction/Contractor Review Board were in place and that a first meeting date should be set. The Board discussed this item. The Board agreed by consensus to set the date and time for December 27, 2010 at 7:00 p.m. Commissioner Williams asked that Mrs. Sherry Fitzpatrick, Administrative Assistant contact each member to remind them of the meeting.

Mr. Jeff Goodman, Attorney, updated the Board regarding a dispute concerning the maintenance status of Dancey Landing Loop Road. He advised that per his research it was not a County maintained road, however, he was not making any decision regarding private party access. The Board discussed this item. No action was taken on this item.

Mr. Jeff Goodman stated that he had received an advisory letter from the Federal Emergency Management Agency (FEMA) that stated that the Flood damage ordinance should be updated. He advised that the original deadline was December 17, 2010, however an extension until February 2011 had been granted. He also advised that he would bring a draft to the Board in January for approval. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. Roger Williams, Building Inspector

No action was taken on this item.

Mr. Jeff Goodman updated the Board regarding the progress of the easement dispute case concerning Mr. & Mrs. Burgess and Benton Lane. He presented a letter from the Burgesses and discussed the court events. He also asked the Board if he should instruct Mr. Frank Baker, the Attorney representing the County, to proceed. Commissioner Merchant made a motion for Attorney Goodman to instruct Mr. Baker to proceed. Commissioner King seconded the motion. The motion passed unanimously.

(Letter)

Mr. Jeff Goodman advised that the Ellenburgs whom had been renting the Farmer's Market had failed to meet their second payment deadline as outlined in the lease agreement. He

advised that he had not received any correspondence from the renters and asked the Board if he should proceed with a letter to them. The Board discussed this item. Commissioners Merchant and King advised that they would like for telephone contact to be made with the Ellenburgs before the letter was mailed. The Board agreed by consensus for Mr. Goodman to proceed.

Mr. Goodman updated the Board regarding the indemnity agreement with the Air Methods Company for repeater space on one of the County's communications towers. He advised that a negotiation meeting would be taking place on Friday. No further discussion followed.

The Board recessed for twenty minutes.

The Board reconvened to hear presentations regarding bond refinancing from Mr. Jim Gollahon representing Gollahon Financial Services and Mr. Will Weathers and Mr. David Longham of Gardnyr Michael Capital, Incorporated. The Board discussed this item. Also speaking regarding this topic was the following:

Mrs. Alice Vickers, Finance Supervisor

Mr. Jeff Goodman, Attorney

No action was taken on this item.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman