

August 9, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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New Hope Volunteer Fire Department Vehicle Lease Agreement

Solid Waste Franchise Agreement-Sanders Refuse

Solid Waste Franchise Agreement-Household Disposal Service

Road Closure-Arrant Road for Timber Branch Bridge replacement

Canvassing Board Nominee

SHIP Satisfaction of Lien-Herman M. Davis & Betty June Davis

Commissioner Merchant seconded the motion. The motion passed unanimously.

The Board discussed Resolution #11-10 in support of the abandonment and closure of a portion of the roadway known as Cotton Circle. Attorney Goodman advised that once adopted, this Resolution would be advertised in the newspaper, as part of the abandonment formal process. Commissioner King made a motion to adopt Resolution #11-10. Commissioner Music seconded the motion. The motion passed unanimously.

(Resolution #11-10)

The Board discussed the Building Department's request for a new sign at the former Gulf Power Building and current Veterans Services Building. The following quotes were submitted:

John M. Warren	\$525.00
Sims Signs	400.00

Commissioner King made a motion to approve the sign purchase for \$400.00. Commissioner Merchant seconded the motion. The motion passed unanimously. Commissioner King advised that he would like for half of the \$400.00 sign cost to be split equally between the Veterans Services budget and the Building Department budget.

(Quotes)

The Board discussed the mold clean up quotes for the Library as submitted by Mrs. Susan Harris, Library Director. Attorney Goodman advised that this item could be declared an

emergency because the Library had been closed as a result of the mold issue. Mrs. Harris advised that employees had been utilizing their Paid Time Off (PTO) time during the closure of the Library and asked the Board for direction regarding this issue. The following quotes were submitted:

Fibercare Restoration	\$23,116.55
ServPro of Bay County	5,790.62

Commissioner King made a motion to award the quote to ServPro in the amount of \$5,790.62 with \$4,000.00 coming from the Library budget and the remaining amount totaling \$1790.62 coming from contingencies, and also for employees to report to work at the Annex. Commissioner Williams seconded the motion. The motion passed unanimously.

(Quotes)

The Board discussed the Facilities Maintenance Request to replace molded ceiling tiles at the Library as submitted by Mrs. Susan Harris, Library Director. Mrs. Harris advised that the replacement tiles were at the Library already, but needed to be installed, preferably before the mold cleanup began. Commissioner Merchant made a motion to accept the request to remove the ceiling tiles. Commissioner Williams seconded the motion. The motion passed unanimously.

(Request)

The Board discussed their nominations for the Value Adjustment Board (VAB). Commissioner Merchant made a motion to nominate Commissioner Williams and Chairman Monk to the VAB and to contact Mr. Pitts regarding whether he would like to serve this year. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Jerome Szczekot, EMS Director, presented his request to transfer their surplus stretcher van to another department or to offer the van for sale in the surplus auction. The Board discussed this item. Commissioner King stated that he was in favor of the Board accepting the vehicle as the 4-H program had expressed a need for a vehicle. Commissioner King made a motion for the Board to accept the van from EMS. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Request)

Mr. Jerome Szczekot, EMS Director, advised that his grant applications for two new stretchers had been denied and asked the Board if it would be allowable for him to purchase one new stretcher, which he estimated the cost to be less than \$12,000.00, if funds were available in his budget. He also advised that this item would be available on State contract. Commissioner Williams made a motion to approve the purchase. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the \$12.50 Surcharge Committee requests totaling \$24,337.50 for communications equipment as submitted by Mrs. Wanda Stafford, Committee Chairperson. Also speaking regarding this topic were the following:

Mr. Chris Wells, Chief of Police

Mr. Jerome Szczekot, EMS Director

Commissioner King made a motion to approve the requests. Commissioner Music seconded the motion. The motion passed unanimously.

(See Requests)

The Board discussed the request of Mr. Clint Erickson, 911 Director, to go out for bids for the new 911 system for the backup New Hope location. The system was to be purchased through E911 Rural County Grant funds. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Chairman Monk advised that this item was not available on State contract. Commissioner Williams clarified that bidders should be aware that the bid would not be awarded entirely on lowest price, but other criteria as well. Commissioner Williams made a motion to go out for bids for the new system per State specifications. Commissioner King seconded the motion. The motion passed unanimously.

Attorney Goodman presented the asphalt bid award item and advised that the low bidder was C.W. Roberts. The Board discussed this item. Commissioner King made a motion to award the contract to C.W. Roberts Contracting. Commissioner Merchant seconded the motion. The motion passed unanimously.

Mr. John Ard, of the Nature Chem Company, made a presentation regarding his company's roadside turf and brush spraying product and services. The Board discussed this item. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

No action was taken on this item.

The Board discussed Resolution #11-11 and the financing agreement from Suntrust Bank for the new ambulance. Commissioner King made a motion to approve the contract and Resolution #11-11. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Resolution #11-11, Financing Information)

Chairman Monk advised that the contract with CDG Engineers for landfill monitoring services would expire soon. Attorney Goodman advised that this item may need to be re-bid, but that he would look into the terms of the contract. Commissioner Williams made a motion to extend the contract with CDG Engineers if possible per the contract, and if it was not possible to go out for bids for the landfill monitoring services. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner King advised that he would be discussing the District One Foreman position in the Budget Workshop. No action was taken on this item.

Commissioner Music advised that the new backhoes were in need of a guard to “square up” the machines while working on un-level ground. He also advised that Mr. Jeff Powell, Road Department employee, would be able to do the work. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Cody Taylor, Clerk of Court, advised that Mr. Powell should be compensated at his regular rate for his hours while making the repair. Commissioner Williams clarified that Mr. Powell should manufacture the first cylinder and should the repair be successful, the Shop would manufacture guards for the remainder of the backhoes. Commissioner Music made a motion for Mr. Jeff Powell, Road Department employee, to manufacture a cylinder guard for the backhoe in District Three at the same rate of pay as an Operator. Commissioner Williams seconded the motion. The motion passed; with Commissioner Merchant voting no, and all others voting yes.

Commissioner King advised that Mr. Jesse McAdams, part-time/temporary employee of the Parks and Recreation Department had been working in District One while Mr. Randall Kirkland had been out on leave, but that Mr. Kirland had returned to work. He advised that he had money in his budget, and that he would like to keep Mr. McAdams working in his district in the part-time/temporary capacity, which would only last for six months in total. Commissioner King made a motion to approve Jesse McAdams to continue working in District One two days per week. Commissioner Merchant seconded the motion. The motion passed unanimously.

Commissioner Merchant advised that he had posted a District Two Grader Operator position “in house” and that he would like to hire Mr. Larry Petty for the position. Commissioner Merchant made a motion to hire Mr. Larry Petty as the Grader Operator. Commissioner King seconded the motion. The motion passed unanimously.

Commissioner Merchant advised that with Mr. Petty’s promotion, there was a vacant Road Maintenance Technician position, and that he would like to post it. The Board agreed by consensus.

Chairman Monk advised that he had received a letter from the Holmes County Housing Authority which expressed an interest in administering the State Housing Initiative Program (SHIP). No action was taken on this item since West Florida Regional Planning Council (WFRPC) had already agreed to administer the program.

Mr. Ben Bell, of Melvin Engineering, updated the Board regarding the 179A Local Agency Program (LAP) program. He advised that the estimated project completion date was in November.

Attorney Goodman updated the Board regarding the agreement he had prepared with WFRPC for administration of the SHIP program and asked the Board for approval of the Chairman's signature. Commissioner Music advised that he would like for the Building Department to administer the program. Commissioner King made a motion to approve the contract with WFRPC for SHIP administration and to authorize the Chairman to sign the contract. Commissioner Merchant seconded the motion. The motion passed; with Commissioner Music voting no, and all others voting yes.

(Contract)

Attorney Goodman advised that he had drafted a commercial lease with Modern Tech Squad for an office space lease. He also advised that he would forward the lease to Modern Tech Squad. No action was taken on this item.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman