

August 11, 2015
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Mickey Locke, Commissioner Danny Powell, Commissioner Bobby Sasnett, Commissioner William Parish, and Commissioner David Whitaker, Chairman of the Board.

Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

The meeting was convened at 9:00 a.m. Chairman Whitaker opened the meeting with prayer and led the pledge.

The first agenda item was Agenda Additions or Deletions. Items added to today's agenda included:

- 8B) SHIP Grant
- 10B) Update on Ordinances 04-04, 04-05
- Consent Item B) Memorandum of Understanding, Supervisor of Elections
- Consent Item C) Auditor's Agreement – Carr, Riggs & Ingram

Commissioner Parish offered a motion to approve the amended agenda. Commissioner Powell offered a second. The motion passed unanimously.

The next agenda item was Hearing the Public. The public was given an opportunity to speak with no one responding.

Commissioner Parish offered a motion to approve the following consent items:

- July 16, 2015 Budget Workshop Minutes, July 27, 2015 Special Session Minutes, July 28, 2015 Executive and Regular Session Minutes

Commissioner Powell offered a second. The motion passed unanimously.

Debbie Morris, Supervisor of Elections, discussed the Memorandum of Understanding and advised it will actually be a Memorandum of Agreement toward a grant her office will be receiving for \$107,000.00 for new voting equipment. She requested approval for Chairman Whitaker to sign the agreement when it arrives. Commissioner Locke offered a motion to approve Chairman Whitaker to sign the Memorandum of Agreement. Commissioner Sasnett offered a second. The motion passed unanimously. Ms. Morris also explained the grant, what equipment it covers and the equipment currently being used.

(Memorandum of Agreement)

Kyle Hudson, Clerk of Court, discussed the renewal of the audit contract with Carr, Riggs and Ingram (CRI) being a three (3) year extension at \$115,000.00 per year with minor changes. The changes discussed will be adding a \$1200.00 fee for the Local Highway Finance Report and adding \$3500.00 for the Annual Financial Report. Discussion included Attorney Goodman having reviewed the contract and being satisfied with the content. Commissioner Parish offered a motion to approve the contract extension for three (3) years with CRI. Commissioner Locke offered a second. The motion passed unanimously.

(Agreement)

The Board discussed the Solid Waste Franchise Agreement with S&H Sanitation. Commissioner Powell offered a motion to approve the Agreement with Commissioner Sasnett offering a second.

(Agreement)

Judy Corbis, Interim County Extension Director, discussed the request of the Johnson's to refund their rental fee of the Agricultural center as they received it in unsatisfactory condition on a Sunday. Discussion included bringing back a proposal as to how the Agricultural Center staff will handle these situations, possibly having a staff member inspect on weekends after back to back rentals, developing a policy on how the Board wants the Agricultural Center run. The Board agreed by consensus to have the County Coordinator address the reimbursement issue, bring a recommendation to the next meeting and for him to come up with a rental policy for the Agricultural Center.

The Board discussed the letter received from the Development Commission for recommendations for new Commission members. Discussion included having the Development Commission and Board devise a standard method for recommendations and the Board not being satisfied with the makeup of the Development Commission or its bylaws. The Board agreed by consensus to take no action on this item today and to meet with the Development Commission to devise a method for recommendations.

Richard Williams, Executive Director of Career Source Chipola, discussed the Workforce Innovation and Opportunity Act. Discussion about the Career Source Center included:

- This being a five (5) county organization connecting employers with qualified workers
- Their assistance in helping workers find jobs
- Their Board being made up of mostly private sector
- Their Board's requirements and policies
- Transitioning workers needing cash assistance
- Employment rate statistics, labor force numbers and projections
- Advantages Georgia and Alabama hold over our counties

Wendell Whitehurst, County Coordinator, discussed the vacant Road Department Secretary position and recommended hiring Shawna Lumpkin at \$10.50 per hour. Commissioner Parish offered a motion to approve the recommendation to hire Ms. Lumpkin with Commissioner Sasnett offering a second. The motion passed unanimously.

Mr. Whitehurst also discussed the SHIP grant certification and requested approval for the Chairman to sign the form to release the funds to Holmes County. Commissioner Sasnett offered a motion to authorize Chairman Whitaker to sign the SHIP certification with Commissioner Powell offering a second. The motion passed unanimously.

Attorney Jeff Goodman discussed updating Ordinances 04-04 and 04-05 that assess surcharges on traffic citations and criminal court cases to generate revenues and offset costs of ad valorem taxes. Attorney Goodman

discussed Ordinance 04-05 having a \$15.00 surcharge on non-criminal or criminal traffic violations to be used to maintain the courthouse and recommended increasing this surcharge to \$30.00 to mirror surrounding counties. He also discussed Ordinance 04-04 assessing a \$40.00 fee to be used to fund court system legal aid programs, local law libraries, juvenile and teen court programs and recommended increasing this to a \$65.00 fee. The Board agreed by consensus to proceed with steps to increase the fees. Attorney Goodman will schedule a public hearing on the Ordinances then bring them to the end of August meeting for approval.

Whitney Nelson, Melvin Engineering, discussed the SCOP submittals and the nomination to add St. John's Road to the project. He requested authorization for Chairman Whitaker to sign the application to submit St. John's Road to be covered 100% by the SCOP program. Commissioner Parish offered a motion to allow Chairman Whitaker to sign the application for the additional SCOP submittal. Commissioner Sasnett offered a second. The motion passed unanimously.

Mr. Nelson also gave an update on the CR 177 project and advised the Army Corp permit has been received so the remaining portion of the project can begin. He also advised the contractors are 40% complete with the project and on schedule.

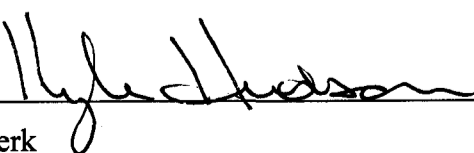
Cliff Knauer, Preble-Rish Engineering, gave an update on the CR 2A project and advised that it has been completed.


Attorney Goodman discussed the Engineer Services Ranking. He advised that three (3) qualified firms have submitted qualifications and that two out of the three will be selected today. The Board submitted their rankings and Attorney Goodman advised the top two firms ranked were Preble-Rish and David Melvin's firm. Attorney Goodman will now initiate negotiations on contracts with these two firms and bring back the proposed contracts at the next meeting for the Board's approval. Commissioner Sasnett offered a motion to accept the top two (2) Engineering Services proposals. Commissioner Powell offered a second. The motion passed unanimously.

(Rankings)

Commissioner Sasnett discussed his meeting last week with the town of Ponce De Leon and stated they feel they're not getting their fair share of the LOGT taxes. Attorney Goodman advised revenues are split up according to a statutory formula from the Legislature that dictates how the revenue flows from the statute to the gas tax. He also advised the Board's options are to stay with the formula currently in place, renegotiate or let the statute dictate the flow of the revenue. No action was taken at this time.

There being no further business at this time the meeting was adjourned at 10:12 a.m.


Clerk


Chairman