

April 12, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Merchant made a motion to approve the following consent items:

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Department of Revenue Contract: Child Support Enforcement

Wright's Creek Bridge, DOT Maintenance & Right of Way Maps

EMS New Hire-Part Time Paramedic: Andrew "Jason" Cotton

Commissioner King seconded the motion. The motion passed unanimously.

The Board discussed the tax deed certificate item. Other discussion included application fees. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

Commissioner Merchant made a motion not to purchase the tax deeds. Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the contractor licensing fee schedule. Attorney Goodman advised that there was a 2006 ordinance that was in need of an update and that the new fees could be incorporated in the update. He asked the Board if it would be allowable for him to bring the updated ordinance to the Board for consideration. Commissioner King made a motion to table the item so the Attorney could update the ordinance. Commissioner Williams seconded the motion. The motion passed unanimously.

(Fee schedule)

The Board discussed the cell phone \$50.00 per month allowance request as submitted by Mr. Roger Williams, Building Inspector. Commissioner Williams made a motion to approve the cell phone allowance. Commissioner King seconded the motion. The motion passed unanimously.

(Request)

The Board discussed the Building Department office hours request, as submitted by Mr. Roger Williams, Building Inspector. Other discussion included the following: paid time off (PTO) accrual, the office being closed on Tuesdays because of inspections and after office hours customer requests. Also speaking regarding this topic were the following:

Mr. Roger Williams, Building Inspector

Mr. Jeff Goodman, Attorney

Ms. Brenda Rogers, Building Department Secretary

Commissioner Williams made a motion to approve option #1 which was Roger-6:30 a.m.-3:45 p.m., 30 minute lunch, with workdays of Monday, Tuesday, Wednesday, Thursday and Brenda-7:15 a.m.-4:30 p.m., 30 minute lunch, with workdays of Monday, Wednesday, Thursday, Friday. Commissioner Merchant seconded the motion. The motion passed unanimously. Mr. Williams requested clarification from the Board regarding requests for services to be performed after hours. The Board advised that all work should be performed during the approved operating hours and that these hours should be posted for the public's information.

(Request)

The Board discussed the building permit renewal request as submitted by Mr. Charles Hall of Hall Contracting. The permit had been expired for several years and Mr. Hall was asking that the Board reinstate it. Other discussion included an excerpt from Florida Building Code and past action of the Department. Commissioner Merchant made a motion to deny the request. Commissioner Williams seconded the motion. The motion passed unanimously.

(Request, Building Code Excerpt)

The Board discussed the Parent's & Children's Day Proclamation as submitted by Ms. Suzan Gage of The Early Learning Coalition of Northwest Florida. Ms. Gage and Ms. Betty Seibert presented this item. Commissioner Merchant made a motion to adopt the Proclamation. Commissioner Williams seconded the motion. The motion passed unanimously.

(Proclamation)

The Board discussed the request of Mr. John Mayo of Desert One Lane to add his road to the County maintained road list so that it may be graded. No action was taken on this item.

(Request)

The Board discussed the proposed project submittals for the Small County Road Assistance Program (SCRAP) and the Small County Outreach Program (SCOP). Commissioner Williams made a motion to approve the SCOP candidates of: CR 2A & CR 183A and SCRAP candidate of CR177. Commissioner King seconded the motion. The motion passed unanimously.

(List)

The Board discussed the travel request as submitted by Mr. Jerome Szczekot for Emergency Medical Services related to training travel for Mrs. Tami Stafford. Mr. Jerome Szczekot, EMS Director, advised that the estimated total amount of the travel would be \$1,015.00 and that the cost would be partially funded by a grant and the remainder would be

covered from his travel budget. He clarified that she would be driving her personal vehicle. Commissioner Williams made a motion to approve the request. Commissioner King seconded the motion. The motion passed unanimously.

(Request)

The Board discussed the request for a new ambulance, as submitted by Mr. Jerome Szczekot, EMS Director. Mr. Szczekot asked if he should pursue further information regarding this item. Other discussion included grant availability, budget and demo vehicles. The Board agreed by consensus for him to gather more information for presentation to the Board.

Commissioner Monk advised that area Digital Flood Insurance Rate Maps (DFIRMS) were found to contain errors, which was causing issues for at least one resident who was trying to obtain a mortgage. Attorney Goodman proposed drafting a letter to the Water Management District. Also speaking regarding this topic was the following:

Ms. Sherry Snell Fitzpatrick, Administrative Assistant

No action was taken on this item.

The Board discussed the temporary position, which was created in a prior meeting. Commissioner Williams made a motion to hire Mr. Keith Birge as the full-time temporary Inmate Work Squad Technician. Commissioner Merchant seconded the motion. The motion passed unanimously. The Board discussed a part-time seasonal position to mow the parks. Commissioner King made a motion to hire Mr. Monty Williams as the part-time/seasonal Inmate Work Crew Technician for six months. Commissioner Williams seconded the motion. The motion passed unanimously. Commissioner Williams made a motion to move enough money from Contingencies to the Parks and Recreation budget to fund the temporary full-time position for ninety days. Commissioner King seconded the motion. The motion passed unanimously. Other discussion included vehicle and trailer availability for work squads and lunch period. By consensus the Board agreed for the part-time seasonal worker hours to be 7:00 a.m.-3:00 p.m., Monday, Thursday and Friday. The Board discussed the work hours for the full-time temporary position and agreed that a four day, ten hour per day would be best, with a make up day for rain days, if necessary.

(Descriptions)

Mr. Christopher Lauen, of Tobacco Free Holmes, presented a resolution urging tobacco retailers to cease the sale and marketing of candy flavored tobacco products within the County. Commissioner Merchant made a motion to adopt Resolution #11-03. Commissioner Williams seconded the motion. The motion passed unanimously.

(Resolution #11-03)

Commissioner Williams discussed a letter from employees of the Department of Transportations (DOT) in which they had thanked Road Department employees Mr. David

Cullifer and Mr. David Hanes for changing a tire for them. No action was taken on this item.

Commissioner Williams advised that West White Street had been removed from the County Maintained Road List and should not have been. Commissioner Williams made a motion to maintain West White Street. Commissioner Merchant seconded the motion. The motion passed unanimously.

Commissioner Merchant discussed the upcoming budget and advised that ideas should be submitted for the generation of departmental revenue. The Board discussed this item. No action was taken on this item.

Chairman Monk asked if it would be allowable for him to proceed with a driveway repair on Hathaway Mill Road for a citizen that was in poor health. The Board agreed by consensus.

Commissioner Monk advised that Ms. Bridgett Keegan had requested lime rock hauling and that she would pay for the rock and the fuel. Commissioner Williams made a motion to approve the request. Commissioner King seconded the motion. The motion passed unanimously.

Attorney Goodman advised that he would be bringing information to the next meeting related to time clocks and time keeping. No action was taken on this item.

Attorney Goodman revisited the contractor licensing fee ordinance item. He advised that a draft would be prepared for first reading by May.

Attorney Goodman advised that union contract negotiations would begin in upcoming months and he would be discussing this item with the Board soon.

Attorney Goodman updated the Board regarding the New Hope wiring project and complaint. He advised that he had asked his secretary to set a meeting this week with Mr. Buck Hood, of Buck's Electric, regarding this issue. Commissioner King advised that most of the necessary repairs had been completed by Pat's Electric. No action was taken on this item.

Attorney Goodman advised that the complaint had been filed against the Ellenburg's for their default on the watermelon shed rental at the Agricultural Center.

Mr. Jerome Szczekot, EMS Director, revisited the time clock item. Also speaking regarding this topic was the following:

Mr. Jeff Goodman, Attorney

No action was taken on this item.

Since there was no further business, the meeting was adjourned.

