

November 29, 2011
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Phillip Music, Commissioner Jim King and Commissioner Ron Monk Jr., Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.

Ms. Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Monk opened the meeting with the prayer and pledge.

Pursuant to public notice, the Board met to reorganize. Attorney Goodman directed the Board to nominate a Chairman and Vice Chairman. Commissioner Music made a motion for Commissioner Ron Monk to continue as the Chairman for another year. Commissioner King seconded the motion. The motion passed unanimously. Commissioner Williams made a motion for Commissioner Merchant to remain the Vice Chairman. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Music made a motion to approve the following consent items:

November 8, 2011 Regular Session Minutes
November 8, 2011 Special Session Minutes
November 14, 2011 Special Session Minutes
November 15, 2011 Special Session Minutes
Federal Grant#2011-SS-00067 Homeland Security Grant
Homeland Security Grant Contract #12-DS-9Z-02-42-01
Waste Pro Solid Waste Franchise Agreement
Justice Assistance Grant-Sheriff's Department

Commissioner Merchant seconded the motion. The motion passed unanimously.

The Board discussed the Small County Coalition Board of Directors item. Commissioner King made a motion to retain Commissioners Williams and Merchant on the Board, and for Sherry Snell to continue as the staff liaison. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Jerome Szczekot, EMS Director, presented the EMS Consultants Billing Services Agreement item. He advised that the term of the contract was six months, to begin on December 1st. He also advised that this was not a line item in his budget this year, and that this fee should come from contracted services. He explained that depending on collections, the Board may have to move some money from Contingencies to his budget. The Board discussed this item. Also speaking regarding this topic was the following:

Attorney Goodman

Commissioner Music made a motion to proceed with the Billing Services Agreement. Commissioner Williams seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed the previously opened Road Department equipment bids. Attorney Goodman clarified that the bids were for the following equipment: nine chainsaws from Lanes Outdoor Equipment, six pole saws from Lanes Outdoor Equipment and twenty trimmers from Panhandle Tractor, Incorporated. Other discussion included the following: inmate work crew availability and the disposal process for worn equipment. Commissioner Williams made a motion to approve the purchases. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Clint Erickson, of 911 Mapping and Addressing, discussed the municipality street name change item. He advised that request forms had been devised for municipalities to submit their change requests. Commissioner Williams advised that he would like revisions to be made to the private road form. Other discussion included the following: private road names and the length of time before proposed name changes could be made. Attorney Goodman advised that he and Mr. Erickson would revise the form regarding private road name changes, and bring all of the forms back for Board consideration at the December meeting. No action was taken on this item.

Mr. Clint Erickson, of 911 Mapping and Addressing, presented the Addendum to the 911 Backup Maintenance Contract #KL11180021 item. He advised that the addendum was necessary to reflect a contract date of October 20, 2011, which was the date of the current maintenance contract for the Primary Answering Point (PSAP). The Board discussed this item. Commissioner King made a motion to change the date to reflect October 20, 2011. Commissioner Music seconded the motion. The motion passed unanimously.

(Addendum)

Mr. Clint Erickson, of 911 Mapping and Addressing, presented contract #111100473584, which was the 911 Network Contract for Data Lines. He advised that this was an annual contract and the monthly fee was approximately \$3,500-\$4,000.00 monthly. He asked the Board for approval of the contract. The Board discussed this item. Commissioner King made a motion to renew the contract. Commissioner Music seconded the motion. The motion passed unanimously.

(Contract)

Mr. Clint Erickson, of 911 Mapping and Addressing, presented Contract #111100473582, which was the E911 Centurylink Contract Addendum item. He advised that after recent equipment purchases, there was still approximately \$7,000.00 remaining in the grant, and asked

the Board if it would be allowable for him to purchase wireless headsets for the dispatchers with the remainder of the funds. He also advised that this equipment was available through a sole source provider for Centurylink. Also speaking regarding this topic was the following:

Attorney Goodman

The Board discussed this item. Commissioner Williams made a motion to approve the contract addendum. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Addendum)

Mr. Clint Erickson, of 911 Mapping and Addressing, presented contracts #111100472059 and #110900364185 for the E911 Centurylink System and Maintenance item. Attorney Goodman advised that these two contracts had been approved previously. Mr. Erickson advised that the Chairman just needed to sign the contracts. No further action was taken on this item.

The Board discussed Engineering contracts for the following Local Agency Program (LAP) sidewalk projects: Bonifay Elementary, Edison Street, and SR10/US90. Mr. Whitney Nelson, of Melvin Engineering, presented the three engineering contracts and advised that these projects had been "broken down" into three smaller projects, rather than one larger contract, to afford more contractors the opportunity to bid on the work. He also clarified that all of Melvin Engineering's fees would be coming out of the grant. Also speaking regarding this topic was the following:

Attorney Goodman

Commissioner Williams made a motion to approve contracts for the Engineering work on the sidewalk projects. Commissioner Music seconded the motion. The motion passed unanimously.

(Contracts)

Chairman Monk discussed the inmate catastrophic insurance rates. He advised that the rates were as follows:

<u>Deductible</u>	<u>Price/Inmate/Day</u>
\$10,000.00	\$.93 (an increase of .10)
\$15,000.00	.83

He explained that the insurance rate had increased, and that the Board could choose to continue the deductible at \$10,000.00 for an increase in premium of \$.10 per inmate per day or could choose an increase in deductible to \$15,000.00 and premium rate of \$.83 per inmate per day. The rate was based on an average of ninety-five inmates per day. Attorney Goodman advised that the Board had a continuing contract with the insurer. Commissioner Williams made a motion to

leave the deductible at \$10,000.00 as it had been. Commissioner Music seconded the motion. The motion passed unanimously.

(Rate Sheet)

Commissioner King discussed proposed two additional striping projects and advised that if CR181 and CR162 were not on the Department of Transportation (DOT) work list for resurfacing, he would like striping done on those roadways. Also speaking regarding this topic was the following:

Attorney Goodman

Mr. Whitney Nelson, of Melvin Engineering, discussed the projects and advised that since the bid prices were not over ninety days old, a contract extension would be sufficient for the additional striping. Commissioner Merchant made a motion for him and/or the Engineer to check to see if CR181 and CR162 were on the DOT work list for resurfacing in the next year, and if the roads were not on the list, proceed with the striping. Commissioner Williams seconded the motion. The motion passed unanimously. The Board discussed funding for these projects and agreed to utilize \$35,717.25 from Local Option Gas Tax (LOGT) revenues, if necessary.

Mr. Hubert Hendrix, Shop Foreman, revisited the Road Department equipment purchase item. He suggested a numbering and tracking system for District equipment. Other discussion included the following: work crew availability. The Board discussed this item. No action was taken on this item.

Mrs. Connie Mason, owner of Dogwood Lakes Golf Course, asked the Board for an update regarding Sunday beer sales. She advised that she had collected petition signatures in favor of Sunday sales. Attorney Goodman advised that he would continue to research this topic and he would bring more information to the December meeting. No action was taken on this item.

(Petition)

Commissioner Williams advised that Mr. Wayne Bryan, Road Maintenance Technician, had been operating the backhoe; and that he would like to change Mr. Bryan to a Heavy Equipment Operator (HEO) classification. The Board discussed this item. Commissioner Williams made a motion to change Mr. Bryan's classification to HEO. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Williams advised that there was a water pump for sale by a private individual and that it could be used to pump water from the County dirt pits. Commissioner King advised that it was a six inch pump and that the seller was Mr. Lee Paul. The Board discussed this item. Other discussion included the following: the condition of the pump, whether it was necessary to go out for bids and pump necessity. Also speaking regarding this topic was the following:

Attorney Goodman

Commissioner Music made a motion to purchase the diesel water pump from Mr. Lee Paul. Commissioner King seconded the motion. The motion passed unanimously.

Attorney Goodman advised that he had received a citizen inquiry regarding the possible lease of Federal Emergency Management Agency (FEMA) buyout property that was located in a flood plain, near the Alabama State line. He also advised that he would bring more information back to the Board. No action was taken on this item.

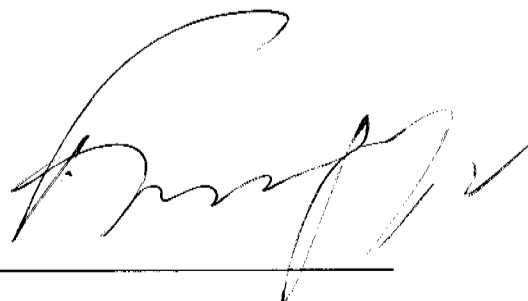
Attorney Goodman updated the Board regarding the progress of the EMS Director position posting. He advised that six applicants would be interviewed by the committee, and asked the Board how they would like to proceed with the selection process, once committee interviews were completed on December 5th. The Board discussed this item. Commissioner King advised that he would like for the committee to bring a single name to the Board for consideration. Commissioner Williams advised that he would like two nominations, ranked #1 and #2. Commissioner Williams made a motion for the committee to interview the applicants and bring the "top two" names, ranked #1 and #2. Commissioner Music seconded the motion. The motion passed; with Commissioner King voting no, and all others voting yes. Attorney Goodman advised that the nominees would be brought to the December 13th Regular Session and that action should be taken on that date, since December 21st would be the current director's last day.

Attorney Goodman advised that he had been asked to look into the Employee Leave Policy. He discussed the policy. No action was taken on this item.

Since there was no further business, the meeting was adjourned.



Clerk



Chairman

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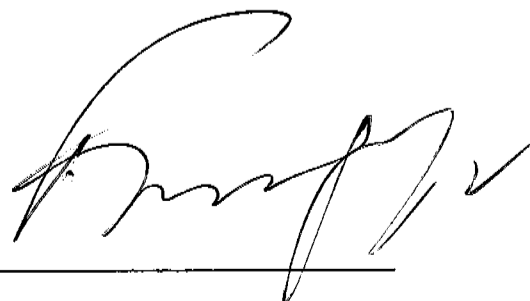
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