

January 25, 2011  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King, Commissioner Phillip Music and Commissioner Ron Monk, Chairman of the Board.

Mr. Jeff Goodman, County Attorney, was present.  
Angie Jonas, Deputy Clerk, was present and kept the minutes.  
Chairman Monk opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

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Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the Telecom Audit Group recommendation as submitted by Mr. Cody Taylor, Clerk of Court. Commissioner King made a motion to proceed with the Century Link twenty-four month term plan and upgrades. Commissioner Music seconded the motion. The motion passed unanimously.

(Recommendation)

The Board discussed the policy for posting addresses for 911 purposes. Other topics of discussion included the following: the current ordinance, community notices and penalty enforcement. Also speaking regarding this topic were the following:

Mr. Clint Erickson, of 911 Mapping & Addressing  
Mr. Jeff Goodman, Attorney  
Mr. Travis Cook, of the Bonifay Fire Department  
Mr. Ray Riley, of the Sheriff's Department  
Mr. Roger Deal, of the New Hope Neighborhood Watch

Mr. Goodman agreed that he would gather more information and return to the Board. No action was taken on this item.

Mr. Jerome Szczekot, EMS Director presented his "new hire" suggestion list for three part-time paramedics. The list included the following candidates: Lee Burns, Kristopher Knight and Amy Toler.

The Board discussed this item. Commissioner King made a motion to approve the hiring of the three part-time paramedics. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Jerome Szczekot, EMS Director, discussed the results of a recent inspection conducted by the State Department of Health. He advised that his Department received a passing grade and presented the report. The Board discussed this item. No action was taken on this item.

Mr. Jerome Szczekot, EMS Director, discussed several items related to his budget. The Board discussed this item. Topics of discussion included collections, private billing, expenditures, local purchasing, the possibility of a County Visa card and employee lunch periods. Mr. Szczekot also suggested looking into utilization of a committee to analyze the departmental needs regarding billing. The Board agreed by consensus for him to look into billing services and to bring the info back to the Board.

Chairman Monk read the Holmes County Emergency Management Plan Resolution # 11-01 regarding the Comprehensive Emergency Management Plan into record. Commissioner Williams made a motion to approve Resolution #11-01. Commissioner King seconded the motion. The motion passed unanimously.

(Resolution #11-01)

The Board discussed the task orders from Melvin Engineering for the Panhandle Lane and Line Road projects which outlined hourly billing rates for professional services should the projects exceed a thirty-day billing period. Also speaking regarding this topic were the following:

Mr. Whitney Nelson, of Melvin Engineering

Mr. Jay Felsburg, of the Holmes County Advertiser

Commissioner Williams made a motion to approve the task orders. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the 911 Dispatch Center generator project. Commissioner King advised that the generators had been loaned to Ponce de Leon, but had never been operated. He suggested utilizing 911 funds and seeking 12.50 funds for the project. Other discussion included the following: specifications for generator hookup, drafting a usage agreement, and proposed generator load. Mr. Clint Erickson, of 911 Mapping and Addressing, stated that he had been advised by the manufacturer of the generator that a 400 amp transfer switch and circuit breaker were needed. He also stated that the approximate costs for these items would be \$2,700.00 in addition to installation costs and that some 911 funding was available. Also speaking regarding this topic were the following:

Mr. Jeff Goodman, Attorney

Mr. Jay Felsburg, of the Holmes County Advertiser

Commissioner Williams made a motion for Mr. Erickson to purchase the transfer switch and related parts that were necessary to make the generator functional. Commissioner Music seconded the motion. The motion passed unanimously. The Board agreed by consensus for Mr. Goodman to draft the usage agreement and for Mr. Roger Williams, Building Inspector, to assist Mr. Erickson in writing the specifications for the generator hookup which would be presented to the Board.

Commissioner Music advised that he had received a resident request for additional 35 mph sign near Banfill Avenue. Chairman Monk advised that the Road Foreman would look into this issue. No further action was taken.

Commissioner Williams advised that he would be meeting soon with the Department of Transportation (DOT) regarding Highway 173. No further discussion followed.

Commissioner Merchant advised that he had received a petition for the paving of Bradley Road and asked that the request be entered into record. Commissioner Merchant made a motion to enter the request into record. Commissioner Music seconded the motion. The motion passed unanimously.

(Petition)

Commissioner Merchant updated the Board regarding the District Two Yard water well. He advised that the well was being re-drilled. No action was taken on this item.

The Board discussed several job position postings. Commissioner Merchant advised that he had hired Mr. Roger Brannon as the District Two Road Foreman and that he had posted the Grader Operator position. He asked if it would be allowable to hire Mr. Richard Gainey. Commissioner King made a motion to hire Richard Gainey as the District Two Grader Operator. Commissioner Williams seconded the motion. The motion passed unanimously. Commissioner Merchant also advised that he would like to post a District Two Road Maintenance Technician position. Commissioner King made a motion to advertise for a District Two Road Technician. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner King advised that he had filled two previously posted Bridge Crew positions with Mr. David Cullifer as a Heavy Equipment Operator and Mr. Timothy David Hanes. He also advised that he would like to post vacancies in District One for Grader and Heavy Equipment Operator positions. Commissioner Merchant advised that he would like to post an additional District Two Road Maintenance Technician position. By consensus the Board agreed for Commissioner Merchant to advertise for two District Two Road Maintenance Technicians.

Commissioner Monk advised that the front end loader should not go to the Deanco Auction for sale as it was in disrepair. The Board discussed selling the loader in the upcoming surplus sale. Commissioner Williams made a motion to keep the loader. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Jeff Goodman, Attorney advised that he had sent a termination letter to the contractor of the State Housing Initiative Program (SHIP) home that was deemed to be in a flood zone. No action was taken on this item.

Mr. Jeff Goodman, Attorney, updated the Board regarding the Farmers' Market lease agreement and advised that the Ellenburg's had signed the extension document.

(Extension Agreement)

Mr. Jeff Goodman, Attorney, advised that he and Mr. Hilton Meadows had begun work related to the Comprehensive Plan.

Mr. Jeff Goodman, Attorney updated the Board regarding the bond issue and advised that several banks had submitted proposals. He also advised that there would be a conference call on Monday with Gollahon Financial Services.

Mr. Jeff Goodman updated the Board regarding the previously discussed nuisance/dangerous dog issue. He discussed due process and actions that could be taken under both State Statute and County Ordinance. He advised that under the County Ordinance, citations could be issued for a nuisance dog. The Board discussed this item. Other topics of discussion included: owner responsibility, related fees and animal pick up. No action was taken on this item.

Mr. Jeff Goodman presented information related to personal long distance telephone calls being placed from the EMS Department stations despite the Board's policy prohibiting this. The Board discussed this item. Policy enforcement was also discussed. Also speaking regarding this topic:

Mr. Jerome Szczekot, EMS Director

By consensus the Board agreed for Mr. Szczekot to examine the information that had been presented and to look into this issue.

Commissioner Music advised that he had received a request for access to a cemetery on the old

Prosperity dirt pit property. He advised that he had understood that the drive leading to the pit had been blocked which had discontinued access to the cemetery. Commissioner Merchant stated that he would look into this issue.

Since there was no further business, the meeting was adjourned.

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Clerk

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Chairman