

September 8, 2009
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

The Board held a Public Hearing to discuss the proposed ordinance #09-03 regarding land development code, and would repeal ordinance 06-13. Commissioner Music made a motion to open the Public Hearing. Commissioner Williams seconded the motion. The motion passed unanimously. Chairman Merchant read the ordinance into record. Also speaking regarding this topic were the following:

Mr. Brandon Young

Mr. Carlton Treadwell, Planning Commission Chairman

Commissioner Music made a motion to close the Public Hearing. Commissioner Monk seconded the motion. The motion passed unanimously. Commissioner Music made a motion to adopt Ordinance 09-03 which repealed Ordinance 06-13. Commissioner Williams seconded the motion. The motion passed unanimously.

(Ordinance # 09-03)

Commissioner Music made a motion to approve the following consent items:

August 18, 2009 Special Session Minutes

August 25, 2009 Regular Session Minutes

Rum Road over Parrot Creek Bridge replacement Maintenance Agreement

SHIP Annual Report and Certification

Health Department Schedule of fees & Resolution #09-13

Mosquito Control Annual Certified Budget

Department of Agriculture & Consumer Services Agreement for

Mosquito Control

Commissioner Monk seconded the motion. The motion passed unanimously.

The Board discussed the Carr, Riggs and Ingram engagement letter. Speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court
Chairman Monty Merchant

Commissioner King made a motion to enter the three year agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(CRI Agreement)

The Board discussed the State Housing Initiative Program (SHIP) request from Ms. Lisa Lucas for \$22,490.00. Mrs. Sherry Fitzpatrick, Administrative Assistant, stated that the funding would be utilized to make repairs to the air conditioning and plumbing. Commissioner King made a motion to approve the request. Commissioner Williams seconded the motion. The motion passed unanimously.

(Request)

Mr. Evan McAllister, of Melvin Engineering, discussed the County Traffic Safety Team information item. He explained that there were sidewalk projects that should be considered and highlighted CR 173 as a roadway that alternative funding sources such as 402 grants or other traffic safety funds should be sought for. Commissioner Williams made a motion to accept the projects and to pay Melvin Engineering for their time should the firm become disqualified from working on the projects. Commissioner Music seconded the motion. The motion passed unanimously.

(Letter)

Mr. Mike Mathis, of the Forestry Department, presented the Department's Annual Report to the Board. The Board discussed Department services. No action was taken on this item.

(Report)

Mrs. Susan Harris, Library Director, stated that the roof on the Library was in need of replacement. She explained that she had approximately \$7,000.00 in funding available in her budget to go toward this repair. The Board discussed the repair. Commissioner Williams made a motion to go out for bids for both shingle and metal roofing. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Clint Erickson, 911 Department Director, discussed the County Addressing policy as discussed in Ordinance 08-01. He explained that it had been brought to his attention by emergency responders that residents are not displaying their addresses as required. He asked if it would be allowable for him to initiate a campaign in conjunction with the Fire Department as a fund raiser for the Fire Department. He advised that he did have funding available in his 2009-2010 budget for this activity. Speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court

Mr. Brandon Young, Attorney

The Board discussed the ordinance and possible action. No action was taken on this item.

Ms. Holly Segers, Health Department Administrator, updated the Board regarding several Health Department related items. She stated that there had been six confirmed H1N1 virus cases in the County so far, and also that vaccinations would be arriving soon in limited quantities to the Department. The Board discussed this topic.

Mr. Jay Felsburg, of the Holmes County Advertiser, stated that a parade and ceremony would take place Friday at 10 a.m. to honor area first responders.

The Board discussed the condition of several area parks. Previously, the Board had discussed whether to tear down the restroom facilities and rent portable ones. Speaking regarding this topic were the following:

Mr. Cody Taylor, Clerk of Court

Ms. Joann Ellis, citizen

Attorney Young

Mr. Jay Felsburg, of the Holmes County Advertiser

No action was taken on this item.

Commissioner King stated that he had taken the former County Administrator's vehicle to the Road Department Yard for Chairman Merchant to utilize for Board business. Chairman Merchant stated that it would be the Board's decision whether he should be utilizing this vehicle. Commissioner King made a motion for the Administrator vehicle to be utilized by the Chairman for County business. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the Certificate Regarding Matching Funds for the Supervisor of Elections Office. Under this agreement, the Board would obligate matching funds in the amount of \$307.08 for the 2009-2010 fiscal year for the Federal Election Activities Grant. Commissioner Music made a motion to approve the matching funds. Commissioner Williams seconded the motion. The motion passed unanimously.

(Certificate of Matching Funds Documentation)

The Board discussed the nominations for the upcoming Value Adjustment Board (VAB). Chairman Merchant stated that he had served last year and asked if Commissioner Monk might agree to fill this vacancy. He also advised that Mr. Earl Pitts, citizen member, had indicated that he would be available to serve on the VAB again this year. Commissioner Music made a motion

to approve that Commissioners Williams and Monk and Mr. Earl Pitts serve on the VAB. Commissioner Williams seconded the motion. The motion passes unanimously.

Mr. Darryl Burnett, of Metric Engineering updated the Board regarding the upcoming stimulus striping projects. He stated that the proposed management fees for these projects was 7 ½% and that 5 1/2 % would be for engineering oversight and 2% would be for administration and related costs. He advised that the bids would be coming in on Wednesday. Commissioner King made a motion to approve the fee proposal. Commissioner Music seconded the motion. The motion passed unanimously.

Mr. Brandon Young, County Attorney, discussed an email that he had received from Mr. Tony Arrant, Consultant, regarding the Comprehensive Plan and Evaluations and Appraisals Report (EAR). He stated that Mr. Arrant had asked the Board to disqualify any pending amendment to the Comprehensive Plan, so that he could move forward with his work. Commissioner Williams made a motion to repeal and disqualify the amendment to the Compressive Plan. Commissioner Music seconded the motion. The motion passed unanimously.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman