

October 13, 2009
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

Commissioner Music made a motion to approve the following consent items:

September 21, 2009 Final Budget Hearing Minutes

September 29, 2009 Regular Session Minutes

September 29, 2009 Executive Session Minutes

October 1, 2009 Special Session Minutes

12.50 Surcharge Fund Requests

Commissioner King seconded the motion. The motion passed unanimously.

The Board discussed the recommendation for the State Housing Initiative Program (SHIP) administration. Also speaking regarding this topic were the following:

Ms. Shirley Hawthorne, SHIP Committee Chairperson

Ms. Betty Slay, of the SHIP Advisory Committee

Mrs. Sherry Fitzpatrick, Administrative Assistant

Ms. Isabelle Costa, of the SHIP Advisory Committee

Mr. Joel Paul, Jr., Executive Director of Tri-County Community Council

Mrs. Betty Yancey, of the SHIP Advisory Committee

Mr. Bennie Little, of the SHIP Advisory Committee

Mr. Jay Felsburg, of the Holmes County Times Advertiser

Discussion included creating a twenty hour per week SHIP position and allowing the part-time Building Department employee to assume the additional duties and hours. Commissioner King made a motion to keep SHIP responsibilities in the Building Department. Commissioner Music seconded the motion. The motion failed; with Chairman Merchant, Commissioners Monk, Williams voting against and Commissioners King and Music voting in favor. Commissioner Williams made a motion to give the

entire SHIP program to Tri-County Community Council. Commissioner Monk seconded the motion. The motion passed; with Chairman Merchant and Commissioners Monk and Williams voting in favor and Commissioners Music and King voting against. The Board also discussed Mr. Eddie Whitehurst's salary and an additional office space request from Tri-County Community Council. No action was taken on these items.

(Recommendations)

The Board discussed the Local Agency Program (LAP) supplemental agreement for an additional \$97,608.33 in funding for pavement striping projects. Also speaking regarding this topic was the following:

Mr. Melvin Rhodes, of Metric Engineering

Commissioner King made a motion to put Reflective Pavement Markers (RPM) in the middle of the road. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Music made a motion to authorize the Chairman to sign the LAP Agreement. Commissioner Williams seconded the motion. The motion passed unanimously.

(Agreement)

The Board discussed the contract with Guettler and Guettler Incorporated for the pavement striping projects. Commissioner Music made a motion to enter into the contract. Commissioner Mink seconded the motion. The motion passed unanimously.

(Contract)

The Board discussed the bids that had been accepted for the salvage bridge materials from the Rum Road Bridge. The following bids were submitted:

<u>Bidder</u>	<u>Bid Amount</u>
Mr. Angus Brannon	\$401.00
Mr. Shane Sullen	1,051.00
Mr. Archie Byrd	2,322.98

Commissioner Williams made a motion to award the bid to the high bidder, Mr. Archie Byrd in the amount of \$2,322.98. Commissioner Music seconded the motion. The motion passed unanimously.

(Bids)

The Board discussed the Small County Outreach Program (SCOP) Notice to Proceed for Sandpath Road and CR162W and the method to proceed regarding project engineering firm delegation. Also speaking regarding this topic were the following:

Mr. Brian LeMieux, of Greenhorne and O'Mara
Mr. Gene Nobles, of Melvin Engineering
Mr. Brandon Young, Attorney

Commissioner Monk made a motion to accept proposals from each firm for the two projects, to be due by October 27th, 2009 at 4:00 p.m. Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the optical scan voting system item. Chairman Merchant explained that a position paper had been written in support of a delay for the conversion of voting equipment by the year 2012. The conversion was for a paper based ballot system which was a requirement for ADA compliance. He asked if the Board would like to sign in support of the position paper. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

Commissioner Williams made a motion to sign the position paper. Commissioner King seconded the motion. Commissioner Williams amended his motion to be worded "adopt a resolution". Commissioner King amended his second. The motion passed unanimously.

(Letter)

The Board discussed rental of the Agri-Center for evening activities during the week. Also speaking regarding this topic were the following:

Mrs. Tamara Leavins, Citizen
Mr. David Perry, Citizen
Mr. Shep Eubanks, Extension Director
Mr. Brandon Young, Attorney

Mr. Shep Eubanks asked the Board for their direction since the policy had been to rent the Center in twelve hour increments. By consensus the Board agreed to allow Mr. Eubanks to negotiate with the two interested parties for their use of the Agri-Center.

The Board discussed whether to enter into the contract with the Division of Forestry for the Cogon Grass spraying program. By consensus the Board agreed to enter the contract.

(Contract)

Mr. Shep Eubanks discussed the 4-H Program Director interviews. He stated that he would be attending interviews on Thursday and asked if it would be allowable for him to utilize the County vehicle for this travel. The Board agreed by consensus to allow him to utilize the vehicle. He also asked the Board if he should bring the best candidate to them for consideration. The Board agreed by consensus.

Ms. Joann Ellis, citizen, spoke regarding the Board's response to the letter from the Department of Environmental Protection (DEP) concerning area parks. Attorney Young advised that he would be preparing a letter by the end of the week. No further discussion followed.

The Board discussed the dozier rental for the Landfill. Also speaking regarding this topic was the following:

Mr. Brandon Young, Attorney

Commissioner Monk made a motion to go out for quotes on the dozier rental. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Monk updated the Board regarding the ditch clearing for Lisenby Avenue. He advised that the recent rains had prevented the site from drying out and that the work would be completed when conditions had changed.

The Board discussed rescheduling the October 27, 2009, 6:00 p.m. meeting. Commissioner Williams made a motion to change the meeting from October 27, 2009 to November 3, 2009 at 6:00 p.m. Commissioner Music seconded the motion. The motion passed unanimously.

The Board revisited the engineering proposal item for Sandpath and CR162W and agreed by consensus that the deadline for that item would still be October 27th.

Commissioner King advised that fencing was needed at the Joe French Road dirt pit site to prevent trespassing. By consensus the Board agreed to allow Commissioner King to proceed with the purchase of the fencing materials.

Commissioner King advised that the Tax Collector/Property Appraiser's Office building was still leaking water. The Board agreed by consensus to have someone examine this issue.

The Board discussed transport for the District Three grader to the Deanco Auction Company in Philadelphia, Mississippi. Commissioner King advised that Mr. Bobby Miller of Earthworks, Incorporated had agreed to haul the machinery for a fee of \$2.25 per mile which he had estimated to be approximately \$900.00. Commissioner Williams made a motion for Earthworks to haul the grader to Mississippi. Commissioner Monk seconded the motion. The motion passed unanimously.

The Board discussed the flooding to the Courthouse sidewalk. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

No action was taken on this item.

Commissioner Music discussed a dog nuisance in his District. No action was taken on this item.

The Board discussed the process for accepting material such as paint at the Recycling Center. Commissioner King clarified that such items are accepted on amnesty days.

Commissioner King updated the Board regarding the Hurricane Ivan closeout and advised that \$21,000.00 would be coming to the County.

The Board discussed the Health Department's storage space at the Gulf Power Building. No action was taken on this item.

The Board discussed the petroleum and related supply bids for items such as grease and oil. Also speaking regarding this topic was the following:

Mr. Cody Taylor, Clerk of Court

Commissioner King made a motion to go out for bid. Commissioner Music seconded the motion. The motion passed unanimously.

(Sample Bid Specification Sheet)

Chairman Merchant stated that there would be a meeting taking place on December 4, 2009, at 11:00 a.m. regarding the Tentative Work Program, at the Department of Transportation (DOT) office in Chipley.

Chairman Merchant stated that he had received a request to allow a citizen to spray the Cogon Grass in the right of way near his property. The Board agreed by consensus.

Chairman Merchant advised that he had received an agreement from Metric Engineering which modified the firm's original agreement for Construction Engineering and Inspection (CEI) services for the pavement marking projects. He explained that it included a maximum compensation of \$33,356.10. Commissioner King made a motion for the Chairman to sign the agreement. Commissioner Music seconded the motion. The motion passed unanimously.

(Agreement Modification)

Attorney Young discussed a letter that had been received from the Department of Environmental Protection (DEP) regarding the Landfill Cleanup Report as submitted by Brown and Burdine. He advised that the report had been rejected and that he would be contacting DEP soon.

(Letter)

Attorney Young updated the Board regarding a motion to dismiss which had been filed regarding a roadway issue. He advised that the motion had not been dismissed, and that he expected that the lawsuit would be re-filed with revisions.

Mr. Cody Taylor, Clerk of Court, updated the Board regarding a recent business trip to Tallahassee.

Mr. Cody Taylor, Clerk of Court, updated the Board on the panic button security system that the Board had previously voted to install. He advised that additional buttons would be needed in the offices of the Public Defender, Tax Collector/Property Appraiser and the Board Room. He explained that the judges had approved this expenditure. Commissioner King made a motion to approve the additional purchase. Commissioner Music seconded the motion. The motion passed unanimously.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman