

March 10, 2009  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Administrator Wood led the prayer and pledge.

Chairman Merchant opened the meeting.

Commissioner Music made a motion to approve the following consent items:

February 24, 2009 Regular Session Minutes

Commissioner King seconded the motion. The motion passed unanimously.

The Board discussed the vacancies on the State Housing Initiative Program (SHIP)/Affordable Housing Advisory Committee (AHAC) as a result of resignations of Mrs. Becky Prescott and Ms. Melea Flannery. Ms. Michele McDaniel, SHIP Program Coordinator, stated that in addition to the two resignations, a Statute requirement had been added that a Planning Commission member must be added to the SHIP/AHAC membership as well. Candidates for the positions included Mr. Johnny Sawyer of Sawyer Construction, Mrs. Melissa Bruner, Branch Manager of Regions Bank in Bonifay and Mr. Tony Dodd as the Planning Commission member. Commissioner Williams made a motion to approve Mr. Sawyer, Mrs. Bruner and Mr. Dodd to the SHIP/AHAC Committee. Commissioner Music seconded the motion. The motion passed unanimously.

(Recommendation)

The Board discussed the travel request for Mrs. Wanda Stafford and Mrs. Tiffany Majors of the Emergency Management Department to attend the Governor's Hurricane Conference in Ft. Lauderdale on May 10-15, 2009. Mrs. Stafford stated that the travel is a prerequisite for the County to receive program grant funding, and explained that there would not be any additional lodging expenses as they would share a room. She also stated that Mr. Jerome Szczekot, EMS Director, had offered to assist in their absence. Administrator Wood stated that he was also willing to assist as needed. Commissioner King made a motion to approve the travel request. Commissioner Music seconded the motion. The

motion passed unanimously.

The Board discussed the equipment purchase recommendation of the 12.50 Surcharge Committee. Mrs. Wanda Stafford, 12.50 Surcharge Committee Chairperson, stated that the Committee had approved the purchase of various communications equipment totaling \$25,885.60. She advised that there is actually \$43,271.06 rather than \$35,134.63 as she had previously estimated. She explained that the request for the EOC is being made so that the new facility may be used as an additional dispatch center in case of a natural disaster or other emergency. She advised that older equipment is being turned back in, and that the Fire Department has signed out some equipment for use. Chairman Merchant asked whether the older equipment could be refurbished. Mr. Dewey Crutchfield, of Ward-Bell Communications, stated that the older equipment will be obsolete soon and will need to be replaced. Commissioner Williams asked whether there was a difference between the lower priced Vertex and the more expensive Motorola brand radios. Mr. Crutchfield advised that the Vertex radios appear to be a good value, but that they have not been tested over a long period of time. He explained that he has recommended that the Fire and Police Departments continue to use the Motorola brand radios. Commissioner King made a motion to approve the 12.50 surcharge equipment requests. Commissioner Music seconded the motion. The motion passed unanimously.

(List)

The Board discussed the security and audio video system equipment for the new Emergency Operations Center. Mrs. Wanda Stafford presented the quote in the amount of \$22,875.45 from Advance Control Concepts and explained that the pricing included moving equipment from the current facility to the new EOC building, as well as costs for new television screens and additional equipment. She stated that remaining grant funds will be spent on incidental items such as Centrex lines and satellite television service for the weather channels. Commissioner Williams stated that he would like for her to make sure that additional expenses are considered before installing the additional peripheral equipment. She agreed. Commissioner King made a motion to approve the quote. Commissioner Music seconded the motion. The motion passed unanimously.

(Quote)

The Board discussed the 911 computer trade agenda item. Mr. Clint Erickson, Coordinator of 911 Mapping and Addressing, stated that he would like to trade some obsolete computer equipment, which included a laptop, desktop and monitor, for technical services. He explained that Mr. Ken Partlow had offered to enhance the 911 computer system by wiring the computer to the recorder system; thereby providing caller identification and location information to dispatchers. He advised that this would be a favorable trade as the equipment for trade was valued at approximately \$200.00 and the services of Mr. Partlow were valued at approximately \$1,000.00. He also stated that Mr. Partlow had hoped to donate

the equipment to a church youth group and advised that the memory would be cleared before the exchange. Commissioner King made a motion to declare the items surplus. Commissioner Music seconded the motion. The motion passed unanimously. Commissioner Williams made a motion to approve the services of Mr. Partlow in exchange for the computer equipment. Commissioner Music seconded the motion. The motion passed unanimously.

(Quote)

The Board discussed the Waste Pro Garbage Franchise request item. Chairman Merchant stated that Waste Pro was interested in providing garbage collection service in the County. Commissioner King stated that he would like to be sure that the hauler is enclosed, rather than an open trailer as one of the current franchise haulers has been allowing trash to fly out of his trailer causing litter. Mr. Al Vetzal, Litter Control Officer, stated that one particular hauler has ignored repeated requests and has been in violation of the ordinance which states that trash must be carried in a covered hauler. Administrator Wood stated that two letters have been sent to the franchise owner. Commissioner King made a motion to revoke the franchise agreement for the hauler in violation. He withdrew his motion. Attorney Young advised that he will review the ordinance addressing franchise agreements and return his opinion to the Board at a later date. Commissioner Williams made a motion to approve Waste Pro as a vendor. Commissioner Music seconded the motion. The motion passed unanimously.

(Letter of request)

The Board opened the sealed bids for County-use asphalt. The following bids were submitted:

<b>C.W. Roberts</b>	<b>Sand Asphalt</b>	<b>Type II Asphalt</b>	<b>SP 9.5/12.5</b>	<b>S1 Surface</b>	<b>Cold Mix</b>
<b>Price/Ton</b>	No Bid	\$78.00	\$78.00	\$78.00	No Bid
<b>Bid Alternate A- Price/Ton (Asphalt only)</b>	No Bid	\$61.00	\$61.00	\$61.00	No Bid
<b>Bid Alternate B- Price/Ton (Including Spreading)</b>	No Bid	\$76.00	\$76.00	\$76.00	No Bid
<b>Transport Costs</b>	No Bid	\$5.50	\$5.50	\$5.50	No Bid

<b>APAC</b>	<b>Sand Asphalt</b>	<b>Type II Asphalt</b>	<b>SP 9.5/12.5</b>	<b>S1 Surface</b>	<b>Cold Mix</b>
<b>Price/Ton</b>	\$118.00	\$107.00	\$107.00	\$107.00	No Bid
<b>Bid Alternate A- Price/Ton (Asphalt only)</b>	\$78.00	\$67.00	\$67.00	\$67.00	No Bid

<b>Bid Alternate B-Price/Ton (Including Spreading)</b>	No Bid	No Bid	No Bid	No Bid	No Bid
<b>Transport Costs</b>	No Bid	No Bid	No Bid	No Bid	No Bid

<b>Anderson Columbia</b>	<b>Sand Asphalt</b>	<b>Type II Asphalt</b>	<b>SP 9.5/12.5</b>	<b>S1 Surface</b>	<b>Cold Mix</b>
<b>Price/Ton</b>	\$83.00	\$85.00	\$88.00	\$88.00	No Bid
<b>Bid Alternate A-Price/Ton (Asphalt only)</b>	\$62.00	\$63.50	\$65.00	\$65.00	No Bid
<b>Bid Alternate B-Price/Ton (Including Spreading)</b>	\$75.00	\$76.00	\$78.00	\$78.00	No Bid
<b>Transport Costs</b>	\$11.00	\$11.00	\$11.00	\$11.00	No Bid

Commissioner King made a motion for Administrator Wood to examine the bids and to return to the Board with his recommendation. Commissioner Music seconded the motion. The motion passed unanimously.

(Bids)

Ms. Holly Segers, Health Department Administrator, presented information regarding the Bay Cares Program. She stated that several County residents are referred by the Health Department and area physicians to receive low cost specialty care. Ms. Duke George, Coordinator of the Bay Cares Program, explained the services provided and asked the Board to consider continuing County contribution to the program. She advised that should the County choose not to continue the funding, she would be forced to cancel all appointments for County residents immediately. Citizens speaking regarding this topic were the following:

Ms. Betty Yancey

No Action was taken on this item.

Ms. Holly Segers stated that one of the four air conditioning units at the Health Department is in need of repair. She explained that Pat’s Electric had examined the problem and had determined that the outdoor residential sized unit is in need of replacement. She explained that Pat’s Electric is on the My Florida Marketplace approved vendors list, and that the Health Department is only able to pay for services of vendors that are registered on the site. She advised that since other vendors have not registered, the County would need to pay for non-registered vendor service calls. Commissioner

Williams stated that he would like a second opinion on the problem and that the repair could be done; however, if replacement was necessary, it should be put out for bids. Attorney Young advised that a second opinion should be within the expense threshold and should not require going out for bid. Administrator Wood clarified that a bid package will be prepared and ready by the next meeting. The Board agreed by consensus. Commissioner Music made a motion to get a second opinion on the air conditioning issue at the Health Department. Commissioner Monk seconded the motion. The motion passed unanimously.

Ms. Holly Segers stated that the cramped parking situation at the Heath Department needs to be addressed. She asked the Board for suggestions. She explained that the former hospital site parking lot is vacant, but because of liability issues, the Hospital does not want the Health Department to utilize the lot. Commissioner King asked Attorney Young to look into this issue. Attorney Young stated that he would speak with Mr. Howell, the Hospital's attorney, regarding this issue.

Ms. Holly Segers stated that the physician that had been on staff at the Health Department had taken a position with Bay County Health Department and that there will be a new physician coming soon. She explained that perhaps this new physician may alleviate some of the referrals to the Bay Cares Program. The Board asked that she look into a position that would possibly alleviate some of the inmate healthcare issues as well. Ms. Segers agreed.

Ms. Holly Segers stated that the Step Up bike ride will be taking place this upcoming weekend at the Recreation Center. She stated that registration will begin at 7:30 a.m. and that the ride will be going to the Washington County line and back.

Administrator Wood updated the Board regarding the Contractor Review Board. He stated that under the Contractor Review Board, local licensing exams could be administered to individuals who may not necessarily be licensed with the State so that they may work locally on projects with the local license. He advised that this would be a favorable idea so that the contractors could be bonded and locally licensed in case of an accident. He explained that the Review Board would also have the authority over disciplining the contractors as well. He also stated that he had devised an ordinance regarding this subject and asked the Board for suggestions. Commissioner Williams stated that he would like for Administrator Wood to meet with Mr. Roger Williams, Building Inspector, to revise the ordinance. The Board agreed by consensus. Attorney Young stated that he would review the ordinance before the next meeting.

(Draft Ordinance)

Administrator Wood clarified the property and casualty insurance bids submitted by Public Risk

Management (PRM)/World Risk Management and Public Risk Insurance Agency (PRIA)/Brown and Brown. He explained that on the bid from Brown and Brown, there was a portion in the amount of \$15,000.00 that was part of a claims runoff deferment. He advised that the amount would eventually have to be paid by the County. Commissioner Williams asked for clarification of the bid award, specifically whether that bid had been awarded pending review. Administrator Wood stated that it had been. Administrator Wood clarified the loss pool portion of the bids. He cited the following comparison for a \$1,000,000.00 loss:

<u>Company</u>	<u>Explanation</u>	<u>Net</u>
<b>PRM</b>	2% deductible on \$1,000,000.00 loss equals \$20,000.00 subtract loss fund payment up to \$200,000.00.	\$0
<b>Brown &amp; Brown</b>	5% deductible on \$1,000,000.00 loss equals \$50,000.00 no loss fund payment.	\$50,000.00

(Supplement Sheets)

Administrator Wood discussed several landfill update items. He stated that each year the landfill is tested for certain contaminants and for several years, the site has tested negative for several substances. He advised that a request is being sent to the State asking that those items be omitted from testing, so that testing costs to The Water Spigot may be reduced. He addressed the erosion problem and stated that approximately fifty to one hundred dump truck loads of dirt will be needed to alleviate the issue on the north side of the landfill. He also stated that the landfill escrow account may be used to reimburse the Road Department account for this portion of the project. He discussed the engineering consulting contract and asked whether to bid the landfill engineering contract separately from the County engineering contract. He explained that in the event that Hatch Mott MacDonald is not chosen as the engineer of record for the County, Brown and Burdine may still be utilized for the landfill services. He also stated that currently the County is utilizing Hatch Mott MacDonald for engineering services and that Hatch Mott MacDonald has outsourced the environmental testing result interpretation to Brown and Burdine. He stated that fees paid to Hatch Mott MacDonald are then paid to Brown and Burdine. Commissioner Williams made a motion to bid the items separately. Commissioner Music seconded the motion. The motion passed unanimously.

Administrator Wood stated that the City of Esto is applying for a Community Development

Block Grant (CDBG). He advised that the City may be eligible for the competitive funding if SHIP matching funds are dedicated as a match. He explained that \$50,000.00 total SHIP funding would be committed as a grant match over a two year period. Mr. Bob Jones, Grant Administrator, updated the Board on CDBG projects in the area. He stated that the County has applied for funding for the Gritney Fire Department projects, but that the funding would not be available this grant cycle. He stated that the City of Bonifay currently has projects open as well. Ms. Shirley Hawthorne, SHIP/AHAC Board Chairperson, stated that she was concerned that the SHIP/AHAC Board should be notified when funding is being designated for grant matches. She also stated that while she was not opposed to the grant matching, but when funds are pledged for the matches, money on hand for the SHIP program becomes limited. Ms. Michele McDaniel, SHIP Program Coordinator, stated that there are three SHIP projects that are currently in progress. Administrator Wood advised that while SHIP funds are being committed for the short term, more housing funds may be awarded for upcoming projects by making the fund commitments. Commissioner Music made a motion to approve the commitment of SHIP matching funds for Esto. Commissioner Williams seconded the motion. The motion passed; with Commissioner King voting no and all others voting yes.

The Board discussed several Recycling Department items. Mr. Al Vetzal, Litter Control Officer, stated that the vendor's cost for tire recycling has increased to \$86.00 per ton. He asked the Board if it would be allowable to increase the tire fee charged to citizens by the Recycling Center. He also advised that should prices increase significantly, citizens will improperly dispose of them. Commissioner Williams asked whether it would be allowable for road construction companies to purchase the tires to be recycled into road materials. Mr. John Reynolds, of C.W. Roberts, stated that recycled tires are used as a top friction layer for roadways and clarified that the entire tire can be utilized. No action was taken on this item.

Mr. Vetzal asked the Board whether it would be allowable to hold the annual tire amnesty for the entire month of April, with the exception of the holiday, this year. He stated that April worked well last year, because it was before the mosquito season had begun and also because temperatures were cooler. He stated that he would like to set up a collection area in Prosperity; however he was unsure if he would be able to because of his added responsibilities.

Mr. Vetzal explained that currently, the department does not accept electronic items at all; however a building was recently constructed so that the items could be stored until amnesty day. He asked the Board if it would be allowable to devise a fee list and return to the Board for approval. Commissioner King advised that he would like to keep fees low, to discourage dumping. No action was taken on this item.

Mr. Jerome Szczekot, EMS Director, stated that the Prom Promise mock accident would be

taking place soon. He stated that several area agencies would be participating in the program to discourage underage drinking during High School Prom season.

Administrator Wood stated that Tri-County Airport is hosting a fly-in this weekend from ten o'clock a.m. to four o'clock p.m. and invited everyone to attend.

Administrator Wood stated that a new healthcare insurance program called the Cover Florida Program is available to provide uninsured residents with a low cost healthcare option. He stated that the website for the coverage is [www.coverfloridahealthcare.com](http://www.coverfloridahealthcare.com).

Commissioner Monk stated that quotes are being collected for a video service to get a better idea of the repair that is needed for the overflow issue at Dogwood Lakes Dam.

Commissioner King stated that he would like to declare the salvage bridge timbers as surplus and to allow bids to be accepted for the purchase of the material. He stated that the material would be available for bidder inspection during working hours. Commissioner Music made a motion to allow for sealed bids on the bridge lumber which included piling materials. Commissioner Monk seconded the motion. The motion passed unanimously.

Mrs. Wanda Stafford stated that she will file for an extension on the grant funding for the aforementioned EOC enhancements. She stated that she will keep the Board updated on the situation.

Mr. Tampus Messer, citizen, stated that trash that had fallen from a truck near Music Store on Highway 79. Administrator Wood stated that it will be cleaned up soon.

Since there was no further business, the meeting was adjourned.

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Clerk

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Chairman