

December 8, 2009
Regular Session
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Ron Monk, Commissioner Jim King, Commissioner Phillip Music and Commissioner Monty Merchant, Chairman of the Board.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Merchant opened the meeting with the prayer and pledge.

Pursuant to Public Notice, the Board held a Public Hearing to discuss the County maintained road map. Attorney Young advised that he would be presenting a map at the next meeting for Board approval for transmission to the Clerk's office for recording.

Commissioner Music made a motion to approve the following consent items:

November 13, 2009 Special Session Minutes

November 24, 2009 Regular Session Minutes

SHIP Funding Resolution #09-24

12.50 Surcharge Committee Equipment Requests

Janitorial Services Agreement with Mrs. Donna Hendrix

Commissioner Williams seconded the motion. The motion passed unanimously.

The Board discussed the Courthouse striping and sealing bids for the Courthouse parking lot that had previously been opened. Commissioner King made a motion to table this item for further review. Commissioner Music seconded the motion. The motion passed unanimously.

The Chairman opened the bids for the turf reinforcement mat to be used for Federal Emergency Management Agency (FEMA) repairs sealed bids. The following bids were submitted:

| Company | Price per Sq. Yard | Total Cost of Mat | Delivery Fee | Cost for Staples | Total Cost |
|--|---------------------------|--------------------------|---------------------|-------------------------|-------------------|
| Evans & Company Mobile, AL | \$2.47 | \$7,684.17 | \$0.00 | \$36.50/box | \$ Not listed |
| Sunshine Supplies | 3.00 | 9,360.00 | 0.00 | 240.00 total | 9,600.00 |

| | | | | | |
|-----------------------------|------|-----------|--------|--------------|-----------|
| Birmingham, AL | | | | | |
| AL Pipe & Supply | 3.25 | 10,140.00 | 200.00 | 140.00 total | 10,480.00 |
| Theodore, AL | | | | | |

Commissioner Williams made a motion to accept the low bid of Evans and Company pending engineer review. Commissioner Music seconded the motion. The motion passed unanimously.

The Board discussed the sealed bids for the Federal Emergency Management Agency (FEMA) rock bids that had been opened at a prior meeting. Previously, it had been discussed that clarification was needed regarding bid specifications, bidder submissions and material currently being utilized on the roadway. Also speaking regarding this topic was the following:

- Mr. Brandon Young, Attorney
- Mr. Steve Miller, of Earthworks Incorporated
- Mrs. Sherry Fitzpatrick, Administrative Assistant
- Mr. Jay Felsburg, Reporter of the Holmes County Advertiser

Mrs. Wanda Stafford, of the Emergency Management Department, discussed her email correspondence with FEMA regarding this situation. Commissioner Music made a motion to rescind previous action disqualifying the rock bids. Commissioner Williams seconded the motion. The motion passed; with Commissioners Monk and King voting no, and all others voting yes. Chairman Merchant read the previously submitted rock bids of Junction City Mining Company and Earthworks, Incorporated. Commissioner Music made a motion to award the low bid of Junction City Mining Company on the #57 rock pending FEMA approval. Commissioner Williams seconded the motion. The motion passed with Commissioners Monk and King voting no, and all others voting yes.

(FEMA Email)

The Board discussed the safety manual item. Mrs. Sherry Fitzpatrick, Administrative Assistant, advised that the safety team had devised a safety manual in order to be eligible for credit toward the County insurance premium if approved by the Board before the next premium cycle. She also advised that several of the safety issues had been addressed and that Mr. Jerome Szczekot, EMS Director, had offered for his Department to provide safety training to employees as well. She asked that the Management Commitment Policy Statement be signed. Chairman Merchant stated that he would like it added that unsafe conditions be reported to a "Supervisor". Commissioner Williams made a motion to approve the policy with the revision. Commissioner Music seconded the motion. The motion passed unanimously.

(Draft Manual)

Mr. Jerome Szczekot, EMS Director, presented the auditor recommendation item. He explained that the auditor had advised that his department should “write off” outstanding accounts receivables that were over three years old. He stated that this issue did not require immediate attention, and that he would bring further auditor recommendations back to the Board in February. No action was taken on this item.

(Recommendation)

Mr. Jerome Szczekot discussed the New Hope EMS/Fire Station/Shelter generator item. He advised that although the generator was large enough to power the facility, it had not been wired to do so. He also advised that the center housed the 9-1-1 dispatch backup system equipment and was a designated general shelter. He asked if the Board may have some funding available for this project. Also speaking regarding this issue was the following:

Mr. Steve Connell, of the EMS Department

Commissioner King asked Mr. Szczekot to meet with Mr. Clint Erickson and Mrs. Wanda Stafford regarding this issue to discuss a possible project funding solution. Mr. Szczekot agreed that he would bring a recommendation back to the Board in February.

Mr. Jerome Szczekot discussed the applications for the Annual County Awards Grant, Emergency Medical Services Tracking and Reporting System (EMSTARS) and State Matching Rural Grant. He asked the Board for a resolution to allow him to apply for the County Awards Grant in the amount of \$6,345.00. Attorney Young advised that the Board could agree to pass a resolution and that he could draft it for the Chairman’s signature before the January meeting in order to expedite the application process. Commissioner King made a motion approve the draft and signature of the resolution. Commissioner Music seconded the motion. The motion passed unanimously. Mr. Szczekot asked if it would be allowable for him to apply for the EMSTARS grant for approximately \$25,000.00-\$30,000.00 for computer system software upgrades. He advised that it was a reimbursement grant and that he may have to ask the Board for some “up front” funding should his application be approved. Commissioner Williams made a motion to apply for the grant funding. Commissioner Music seconded the motion. The motion passed unanimously. Mr. Szczekot asked the Board if it would be allowable for him to apply for the State Matching/Rural Grant to assist in the purchase of two Zoll Cardiac Monitors. Commissioner King made a motion to proceed with the grant application. Commissioner Williams seconded the motion. The motion passed unanimously.

(Resolution #09-25, Grant Applications)

Chairman Merchant read a letter of appreciation from Mrs. Tammy Stafford, of the EMS Department, to the Board regarding the exceptional service of some of her co-workers.

(Letter)

Commissioner Williams addressed Mr. Szczekot regarding a telephone log issue. Mr. Szczekot advised that the Department was working to resolve the issue.

Chairman Merchant presented the Community Development Block Grant (CDBG) Subgrant Agreement regarding American Recovery and Reinvestment Act (ARRA) of 2009 funding for the Rum Road and Gritney Fire Department projects. Commissioner Music made a motion to proceed. Commissioner Monk seconded the motion. The motion passed unanimously.

(Agreement)

Mr. Roger Williams, Building Inspector, discussed the proposed revisions to the Flood Damage Prevention ordinance. No action was taken on this item.

(Draft Ordinance)

The Board discussed the CDBG grant application request from the Mezzaluna Springs Developers, Ms. Isabelle Costa and Ms. Linda Christy. Ms. Christy presented information regarding the development and asked the Board if it would be permissible for them to apply for a \$750,000.00 CDBG grant to assist with phase one of their project. She also advised that should funding be secured, the County would be responsible for administration of the money. Attorney Young advised that typically individuals did not apply for CDBG funding, and that he would like to gather more information regarding this topic before advising the Board. No action was taken on this item.

Chairman Merchant advised that the Keith Cabin Foundation item would be discussed at a later time as a representative was not present for discussion. He also advised that the Foundation would be holding an open house on December 19th.

Ms. Holly Segers, Health Department Administrator, discussed the Bay Cares agenda item. Chairman Merchant discussed a meeting that had recently taken place with representatives of the Bay Cares Program and included Mr. Cody Taylor, Clerk of Court, and himself. Mr. Cody Taylor advised that the Board had asked that negotiations be conducted with Bay Cares, and that approximately \$14,000.00 would bring the County "up to date". Commissioner King made a motion to pay the past

invoice of \$9,390.00 and \$5,000.00 for the current year. The motion passed unanimously.

Mr. Brian Lemieux, of Greenhorne and O'Mara, updated the Board regarding various engineering projects. He advised that the survey was being completed for the Sandpath Road project and that utility issues were being coordinated with the City as well. He advised that his firm had been looking into funding sources for proposed projects. Also speaking regarding this topic was the following:

Ms. Linda Christy, of the Mezzaluna Springs Development

He asked the Board if it would be allowable for him to pursue funding sources for the Panhandle Lane project. Commissioner Monk advised that he would like Deacon Road to be incorporated in the project if possible. Commissioner Monk made a motion to pursue funding resources. Commissioner Music seconded the motion. The motion passed unanimously.

Mrs. Lori Patterson, citizen, spoke regarding flooding on her property and of a nearby roadway. She read a letter addressed to the Board regarding the flooding and her property condition. She advised that she had been dissatisfied with the action that had been taken to remedy the situation. Also speaking regarding this topic were the following:

Mr. Brandon Young, Attorney

Commissioner Monk advised that he had attempted to repair this problem and that it was an ongoing issue. Mr. Steve Miller of Earthworks Incorporated offered his professional services to the County, free of charge to assist in the diagnosis of the drainage issue. Commissioner Monk stated that he was agreeable to this.

(Letter)

Mrs. Connie Mason, Owner of the Dogwood Lakes Golf Course, discussed a dog nuisance item and hunting near the golf course. Also speaking regarding this topic was the following:

Mr. Brandon Young, Attorney

Ms. Holly Segers, Health Department Administrator

Ms. Linda Christy, of the Mezzaluna Springs Development

Mrs. Betty Yancey, Citizen

No further discussion followed.

Ms. Holly Segers asked for an update on the Health Department parking issue. Attorney Young advised that he had attempted to contact the Hospital Board Attorney, but had not received a reply

regarding this issue. Ms. Segers also advised that she is pursuing some funding for possible building expansion. No action was taken on this item.

Mr. and Mrs. Newell discussed the dog nuisance issue at the Golf Course.

Commissioner Monk discussed proposed paving projects for Northride Lane, Southride Lane and Deacon Road. He advised that he had obtained quotes from C.W. Roberts for the projects and that the County would be responsible for the dirt work. Also speaking regarding this topic was the following:

Mr. Brandon Young, Attorney

No action was taken on this item.

Commissioner King advised that Mr. Austin Harker, FEMA Project Manager, had resigned and asked if it would be allowable for him to hire Ms. Samantha Holman for this part time FEMA position. Commissioner Music made a motion to hire Ms. Samantha Holman. Commissioner Monk seconded the motion. The motion passed unanimously.

Chairman Merchant advised that he had received rock hauling requests from Mr. Robert Smith of Myrtle Lane and Mr. Don Goulsby of Gasdorf Lane. He advised that Mr. Smith had already made payment and Mr. Goulsby should be making his payment. Commissioner Williams made a motion to approve the hauling requests. Commissioner Monk seconded the motion. The motion passed unanimously.

Attorney Young reminded everyone of the Executive Session to take place following this meeting.

Mr. Cody Taylor, Clerk of Court, discussed a water leak at the Courthouse which had flooded a storage room. He presented repair methods and asked the Board how to proceed. He also advised that the City had asked that a water meter be installed on the fire line within thirty days. He stated that insurance would pay for all work except for the actual repair and that it could be paid for using the "Judges Fund". Commissioner Music made a motion to proceed with the repair. Commissioner King seconded the motion. The motion passed unanimously.

Since there was no further business, the meeting was adjourned.

Clerk

Chairman