

October 28, 2008  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Kenneth Williams, Commissioner Monty Merchant, Commissioner Jim King, Commissioner Phillip Music, Commissioner Raymon Thomas, Chairman of the Board.

Mr. Greg Wood, County Administrator, was present.

Mr. Brandon Young, County Attorney, was present.

Angie Jonas, Deputy Clerk, was present and kept the minutes.

Chairman Thomas opened the meeting with the prayer and pledge.

Pursuant to Public Notice, the Board held a Final Budget Corrective Hearing. Chairman Thomas stated that the rolled-back rate is 10.2573 and that the percentage decrease in millage over the rolled-back rate is 7.38. He explained that the hearing was being held to adjust an error in the calculation of Ad Valorem revenues on the 2008-2009 budget. He also stated that the correction will add another \$35,678.00 to the General Fund for Ad Valorem revenue, and will add \$35,678.00 to General Fund contingencies. Commissioner Music made a motion to adopt Resolution 08-11 to set the millage at 9.5 mills. Commissioner Williams seconded the motion. The motion passed unanimously.

(Resolution 08-11-2<sup>nd</sup> adopt)

Commissioner Music made a motion to adopt Resolution 08-12, which adopted the 2008-2009 budget. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Resolution 08-12-2<sup>nd</sup> adopt)

The Board discussed the Enterprise Zone Development Agency Ordinance. Chairman Thomas stated that this ordinance had been discussed previously, and that it has been amended to include some changes regarding appointment titles before the adoption. Commissioner Merchant made a motion to adopt the Enterprise Zone Ordinance 08-06. Commissioner Music seconded the motion. The motion passed unanimously.

(Ordinance 08-06)

Chairman Thomas closed the Public Hearing.

Commissioner Williams made a motion to approve the following consent items:

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 DOT Deed Request and Resolutions  
 Inter-Agency Agreement: Holmes Creek Soil and Water Conservation  
 Change order-Emergency Operations Center

Commissioner Music seconded the motion. The motion passed unanimously.

Ms. Michele McDaniel, SHIP Coordinator, updated the Board regarding the Local Housing Assistance Plan (LHAP) and new committee member appointments. She asked the Board to accept the addition of Ms. Jenny Williams to the committee as well as Mr. Bennie Little as an alternate member. She stated that the committee had approved the appointments and proposed changes. She asked the Board to approve the committee membership appointments recommendations. Commissioner Merchant made a motion to adopt the membership changes. Commissioner Music seconded the motion. The motion passed unanimously.

Ms. McDaniel stated that there were some changes to the LHAP. Commissioner Music made a motion to approve the LHAP changes and policies. Commissioner Williams seconded the motion. The motion passed unanimously.

(Appointments & Policy changes)

The Board discussed the janitorial services sealed bids. The following bids were submitted:

<u>Vendor</u>	<u>Amount</u>
Donna Sue Hendrix	\$ 36,995.00

Commissioner Merchant asked why the Chamber of Commerce office is cleaned by the Board janitorial service. Chairman Thomas stated that he was unsure, but that it may be because the Development Commission office was once located in the Courthouse. Commissioner Music made a motion to accept the bid of Donna Sue Hendrix for janitorial services. Commissioner King seconded the motion. The motion passed unanimously.

(Bids)

The Board discussed the bids for tinting for the Courthouse windows. The following bids were submitted:

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<b>Company</b>	<b>Total Bid</b>	<b>Alternate Bid</b>	<b>Installation</b>	<b>Total Cost</b>
<b>TMS Tinting</b>	\$7,000.00	\$	\$4,720.00	\$11,720.00
<b>George's Glass Tinting</b>	6,225.00	6,575.00	3,200.00	9,425.00
<b>NW FL Window Tint</b>	5,265.00		5,265.00	10,530.00
<b>Tallahassee Energy</b>	5,516.00	3,325.00	3,152.00	8,841.00

Commissioner Williams made a motion to award the bid to Tallahassee Energy based on the low bid pending the Administrator's investigation of the warranty and strength of the product; and that if the warranty and strength is comparable between the two products bid by Tallahassee Energy, the lower priced item will be purchased. Commissioner Music seconded the motion. The motion passed with Commissioners Merchant and King voting no; and all others voting yes.

(Bids)

Administrator Wood stated that he would like to discuss the petroleum bid agenda item at the next meeting. Commissioner King made a motion to table the petroleum bid item. Commissioner Merchant seconded the motion. The motion passed unanimously.

The Board discussed the letter from the Extension Service requesting that a temporary secretary position be allowed while Mrs. Hope Burton is on leave. Administrator Wood stated that Mr. Eubanks had requested the pay rate of \$10.00 per hour since there would be several tasks required outside of standard secretarial duties. Commissioner Music made a motion to allow Mr. Eubanks to hire a temporary person to fill this position. Commissioner Merchant seconded the motion. The motion passed unanimously.

(Letter)

Ms. Holley Segers, Health Department Administrator, presented community update information to the Board. She highlighted several programs and upcoming events that are being offered to County residents such as: Smoking Cessation classes, Fit for Life nutrition classes, Protection in Knowledge (P.I.N.K) Breast Cancer Awareness Program, flu shots, Vote and Vaccinate program, the Reindeer Run and Baby Bash events.

Administrator Wood stated that he had received a proposal from West Florida Electric regarding use of space on the Prosperity Tower. Previously, the Board had agreed to allow the Administrator to negotiate the terms for this agreement. Administrator Wood stated that WFECA had proposed to cover the cost of purchase and installation for an additional box that would be needed at the tower site, and

also to pay \$50.00 per month toward the electricity used at the Hickory Hills site. He also stated that the cost for operation of the repeater is approximately \$11.00 per month. Commissioner King made a motion to sign the agreement with WFECA to pay for the labor and material to install the subpanel, conduit and also to pay \$50.00 toward the electric bill at the Hickory Hill site. Commissioner Music seconded the motion. The motion passed unanimously.

(Letter)

Administrator Wood presented two purchase requests from Captain Greg Yancey of the Jail. He stated that there had been an invoice from Crutchfield Enterprises for an ice machine repair in the amount of \$215.00 and that it was unclear whether a purchase order request had been completed. He also stated that some tables had been given to the Jail that are in need of clean up and paint. He advised that Captain Yancey would like the Board to pay for a belt sander and other items in the amount of \$344.55 for refurbishing of the tables. Captain Greg Yancey stated that he had received nine tables and is expecting to receive at least seven more. He asked the Board to give him a tool allowance to make such purchases, since he would be saving money by making the repair "in house" rather than hiring outside labor. Chairman Thomas stated that he would like all tool requests from the Jail to be brought to the Board for consideration. Commissioner Music made a motion to have a purchase order issued for \$215.00 to William Crutchfield Enterprises for the ice machine repair. Commissioner King seconded the motion. The motion passed unanimously. Commissioner King made a motion to allow Captain Yancey to purchase the tools to repair the tables. Commissioner Music seconded the motion. The motion passed unanimously.

Administrator Wood stated that previously the Board had approved a repair to the pump at Wayside Park. He asked the Board whether to authorize securing the pump house to prevent future damages. Commissioner Merchant made a motion to authorize the Administrator to purchase the items to have the pump house repaired. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner King stated he had received a request for a repair on commodes at Dogwood Lakes Highway Park. Administrator Wood stated that he would get an estimate for the repair and that if the cost was less than \$500.00, he would have the repair completed. The Board agreed.

Chairman Thomas read Resolution 08-14 regarding the request of full funding of the Amendment One offset for fiscally constrained counties and asked the Board to authorize him to sign it. He stated that the resolution will be forwarded to the Small County Coalition to be forwarded to the Governor for presentation to the Legislature. Commissioner Williams made a motion to authorize the Chairman to sign the Resolution. Commissioner Music seconded the motion. The motion passed

unanimously.

(Resolution 08-14)

Administrator Wood asked the Board whether it would be allowable for him to attend the Florida Mosquito Control Association Annual Fall Meeting that will be held in Panama City in November. He advised that his attendance would be covered by grant funding. He also stated that he is required to get Continuing Education Units (CEU) to maintain his license and that this meeting may count toward such credit. He advised that he would look into whether this meeting met the criteria for the CEU. Commissioner King made a motion to allow the Administrator to attend the meeting if it meets the requirements for his license. Commissioner Merchant seconded the motion. The motion passed unanimously.

The following citizens gave a public apology as part of their court ordered retribution for illegal activities in the County:

Ms. Betty McAllister

Mr. Michael Griffin

Ms. Lela Yaudes

Mr. Kirk Enno

(Letters)

Mr. Richard Woodham, Bonifay City Councilman, updated the Board regarding the Recreation Center. Previously, he had suggested splitting the property so that the baseball fields could stay in service by returning the building and pool area to the County, so that another entity could take over the operation of the pool facility. He asked the Board whether it would be allowable for the City to survey the Recreation Center property to prepare for the division of the property. He stated that he did not believe that area churches would like to assume operations, but that the Kiwanis Club may be interested. Chairman Thomas stated that he would like someone to look at the facility to see what is needed to make it operational, and that the County is willing to work with the City. Mr. Woodham stated that he was agreeable to this and asked the Board to keep him informed of upcoming developments. Citizens speaking regarding this topic were the following:

Ms. Judy Powell

Commissioner Williams stated that District Four is in need of a new air compressor. He also stated that Mr. Barry Fuller, Road Foreman, had located a new compressor and that the cost is less than \$500.00. He asked the Board to authorize the purchase of a new air compressor. Commissioner Williams made a motion to approve the purchase of a new air compressor, which costs less than \$500.00, for the

District Four Shop. Commissioner Music seconded the motion. The motion passed unanimously.

Commissioner Merchant stated that there will be a benefit dinner and auction for Mr. Larry Motley at New Hope Fire Department on Saturday, November 1, 2008 at 11:00 a.m. He stated that the dinner will also include political speaking.

Chairman Thomas stated that the Farm City Banquet will be taking place Tuesday, November 18, 2008 at 5:30 p.m. at the Ag Center.

Mr. Dick Bashdt spoke regarding stop sign replacement, 177A resurfacing project, grass cutting at the Ag Center and the previously discussed cost and energy savings ideas for the County.

There being no further business, the meeting was adjourned.

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Clerk

Chairman